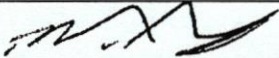


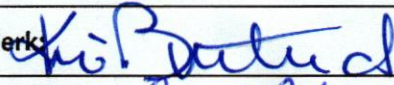


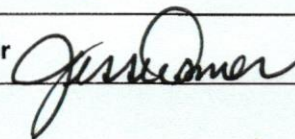
Contract / Leases / Agreements / Grants Form

This is	New	<input type="checkbox"/>	Renewal	<input checked="" type="checkbox"/>	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If you marked YES this needs to go through Grant Review.
This is an	Agreement _____ Contract _____ Lease _____ Other _____:				
Name of Entity who Contract / Lease / Agreement / Grant is with	Byrne-Jag Assistance Grant				
Project Name	Huron Undercover Narcotics Team				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ 64,314				
Organization Match	\$ 0				
County Match	\$ 0				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 D/LT. RAY ROLLET	06/12/2025
The Department Head Requesting	Date Signed

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: 	Date Signed: 	I am requesting a meeting	
County Treasurer: 	Date Signed: 6-17-25	I am requesting a meeting	
Finance Chairman:	Date Signed:	I am requesting a meeting	
County Administrator: 	Date Signed: 6/16/25	I am requesting a meeting	

Please do NOT mark below this line

.....

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Applicant and Project Information

Entity Name: County of Alpena

Implementing Agency: H.U.N.T. - County of Alpena

Street Address: 720 W. Chisholm

City: Alpena State: MI Zip: 49707

Phone: (989) 354-9500

SIGMA Information for the Applicant Agency:

*Vendor/Customer ID CV0047952

*Address ID 019

*Project Title Huron Undercover

Narcotics Team

*Program Area Multijurisdictional Task Forces (MJTFs) (RESTRICTED)

Start Date: 10/01/2025

End Date: 09/30/2026

*Population of geographic area served by this project: 62,808

*County(ies) in which the project will operate

State Wide	✓ Alcona	Alger	Allegan	✓ Alpena
Antrim	Arenac	Baraga	Barry	Bay
Benzie	Berrien	Branch	Calhoun	Cass
Charlevoix	Cheboygan	Chippewa	Clare	Clinton
Crawford	Delta	Dickinson	Eaton	Emmet
Genesee	Gladwin	Gogebic	Grand Traverse	Gratiot
Hillsdale	Houghton	Huron	Ingham	Ionia
Iosco	Iron	Isabella	Jackson	Kalamazoo
Kalkaska	Kent	Keweenaw	Lake	Lapeer
Leelanau	Lenawee	Livingston	Luce	Mackinac
Macomb	Manistee	Marquette	Mason	Mecosta
Menominee	Midland	Missaukee	Monroe	Montcalm
✓ Montmorency	Muskegon	Newaygo	Oakland	Oceana
Ogemaw	Ontonagon	Osceola	Oscoda	Otsego
Ottawa	✓ Presque Isle	Roscommon	Saginaw	St. Clair
St. Joseph	Sanilac	Schoolcraft	Shiawassee	Tuscola
Van Buren	Washtenaw	Wayne	Wexford	

NOTE: If the applicant agency has: 1) not registered a SAM Unique Entity ID with the System for Award Management (www.sam.gov), formerly known as Central Contractor Registration; 2) is not current with annual registration; or, 3) does not have documentation identifying that the registration is in process, then the application will not be considered.

*Federal Tax Identification Number: 38-6004834

*SAM Unique Entity ID: JSLNL2VMUN55

Federal Funding Disclosure

- *1) Did your jurisdiction receive direct Byrne Justice Assistance (BJA) formula grant funding **within the past three years** from the United States Department of Justice, Bureau of Justice Assistance?

Yes ☐ No ☒

*Please explain, including:

- The amount of funding your jurisdiction was awarded and how the funds will be used .
- Why the funds you are requesting within this application were not considered to be funded with your direct BJA Grant.

- *2) Will the project you are applying for be supported by any other grant or foundation dollars (Federal, State or Private)?

Yes ☐ No ☒

*Please explain:

Byrne Justice Assistance Grant Application - 26

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Political Districts

*U.S. Congressional District

State wide	✓	District 1	District 2	District 3
District 4		District 5	District 6	District 7
District 8		District 9	District 10	District 11
District 12		District 13	District 14	District 15

*State House District

State Wide		District 1	District 2	District 3
District 4		District 5	District 6	District 7
District 8		District 9	District 10	District 11
District 12		District 13	District 14	District 15
District 16		District 17	District 18	District 19
District 20		District 21	District 22	District 23
District 24		District 25	District 26	District 27
District 28		District 29	District 30	District 31
District 32		District 33	District 34	District 35
District 36		District 37	District 38	District 39
District 40		District 41	District 42	District 43
District 44		District 45	District 46	District 47
District 48		District 49	District 50	District 51
District 52		District 53	District 54	District 55
District 56		District 57	District 58	District 59
District 60		District 61	District 62	District 63
District 64		District 65	District 66	District 67
District 68		District 69	District 70	District 71
District 72		District 73	District 74	District 75
District 76		District 77	District 78	District 79
District 80		District 81	District 82	District 83
District 84		District 85	District 86	District 87
District 88		District 89	District 90	District 91
District 92		District 93	District 94	District 95
District 96		District 97	District 98	District 99
District 100		District 101	District 102	District 103
District 104	✓	District 105	✓	District 107
District 108		District 109	District 110	

*State Senate District

State Wide		District 1	District 2	District 3
District 4		District 5	District 6	District 7
District 8		District 9	District 10	District 11
District 12		District 13	District 14	District 15
District 16		District 17	District 18	District 19

Byrne Justice Assistance Grant Application - 26

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Political Districts

	District 20	District 21	District 22	District 23
	District 24	District 25	District 26	District 27
	District 28	District 29	District 30	District 31
	District 32	District 33	District 34	District 35
✓	District 36	District 37	District 38	

Grant Summary

***This brief summary will be used for a short description of your project and for press notification, should you be awarded a grant. Be sure your description accurately presents your project.**

The Huron Undercover Narcotics Team is a multi-jurisdictional task force dedicated to the eradication of narcotics crime, associated violent crime as well as providing general detective support to other law enforcement agencies. HUNT achieves this through proactive policing strategies and collaborative law enforcement operations. HUNT provides awareness/training to the public and area agencies.

Problem Statement

Please provide a clear description of the problem. Include local data that describes the size, nature, or scope of the problem. Include an explanation of the impact of the problem in your community and the local criminal justice system. Specific data from your jurisdiction is required.

The Huron Undercover Narcotics Team is a multijurisdictional task force comprised of the membership counties of Alcona, Alpena, Montmorency and Presque Isle. Geographically the team covers over 6000 miles in the four counties, serving 62,808 citizens.

Currently the team is comprised of four members of the Michigan State Police, a detective lieutenant, detective sergeant and two troopers, and a detective from the Presque Isle County Sheriff's Department. Alpena City has agreed to provide an additional detective this month. HUNT is a team headed back towards proper staffing levels. The interlocal agreement has established the placement of four additional officers from the participating agencies, however, none of these agencies are able to provide an officer at this time. Despite the diminished staffing level, team members continue to conduct high level criminal investigations.

HUNT members concentrate on several objectives; the disruption to the availability of illegal drugs and to provide other agency assistance, along with raising public awareness of the dangers of drugs. These objectives are accomplished by fielding tips received from our website and other agencies, maintaining and improving officer training credentials, aiding other agencies, and providing the necessary time and materials for prosecution. Narcotics trends and distribution pathways are everchanging, the mission of the Huron Undercover Narcotics Team remains the same. To reduce the availability and abuse of illegal narcotics in our service area, thereby reducing the occurrences of violent crimes and improving the quality of life for the community that we serve. Public awareness metrics are accomplished by the team commander attending local meetings, speaking at service organization meetings, partnering with groups to promote personal safety and the dangers of drugs.

The introduction of crystal methamphetamine into our service area has risen exponentially over the last five years. Methamphetamine investigations comprised approximately 75% of HUNT's total cases in 2023 and 2024. Fentanyl has all but replaced heroin and is often found mixed with other substances. Informants are identifying an increased availability of fentanyl, methamphetamine, and cocaine in the HUNT service area.

Population data according to the US Census indicates our four-county service area currently has 62,808 persons. A comparison of census data from 2019 to 2021 shows a minor fluctuation of plus or minus 500 people. According to the 2023 US Census the median household income for the United States is \$78,538.00, in comparison Presque Isle County is at \$56,713.00 (high) with 13.1% below poverty and Montmorency County is at \$47803.00 (low) with 17.7% below poverty. A 2020 article titled "Findings from Mortality Disparities in American Communities Study" (MDAC) published by the National Library of Medicine sites, "people living below the poverty line accounted for 24.6% of opioid overdose deaths." The Michigan Overdose Data to Action Dashboard reports as of 1/17/24 there were 22 EMS responses to probable opioid overdoses in Alpena (2023), and 1-5 each in Alcona, Presque Isle and Montmorency counties. Drug overdose deaths more than doubled from 2022 to 2023 in Alpena County, the largest service area by population. Xylazine continues to emerge as a new drug cocktail and Michigan is seeing an increase in xylazine-involved fatalities as reported by the Swift Toxicology of Overdose-Related Mortalities (STORM) program. In 2022, STORM detected "xylazine presence in 92 decedents, a 53% increase from 60 such decedents in 2021. Common substances present among decedents testing positive for xylazine included fentanyl (100%), morphine (44%) and

Problem Statement

cocaine/benzoyllecgonine (a cocaine metabolite) (38%)"

Fentanyl and methamphetamine continue to be the drug of choice amongst abusers within our coverage area. The source cities continue to be Bay City, Saginaw, Flint, and Detroit with the conveyance route being primarily US23 Highway, most of which is two lane truck line. Travel corridors leading to our area, north of Bay City are void of organized interdiction traffic details lending to the ease of travel without detection. HUNT has noted a substantial increase in the quantity involved in seizures in 2022-2023. The lower consumer cost of fentanyl and methamphetamine have allowed local distributors as well as users the ability to purchase larger quantities of the drugs. Informants have recently indicated that local dealers are now dealing in larger amounts to reduce their likelihood of detection by reducing the number of trips to source cities. Most recently, Detectives have concluded multiple drug trafficking investigations involving the transportation of multiple ounces of methamphetamine up to a quarter pound, destined for our area of operation. Methamphetamine is sold in large quantities in southern Michigan at a cost as low as \$100 an ounce, the street price in our coverage area remains at \$100 a gram, creating the potential for large profits to the dealers. Dealers continue to target the HUNT area of operation for this reason. Methamphetamine and Fentanyl trafficking into the HUNT area of operation is the problem, HUNT is the locally supported solution to this problem.

The continued support of Byrne Justice Assistance Grant monies is crucial to the continued efforts to positively affect the quality of life for the citizens of northeastern Michigan's lower peninsula.

Project Description

Provide a description of the project. The description must include the what are you proposing to do and how will you do it, why this proposal is necessary to address the problem, how this proposal will differ from what is currently being done, a definition of commitments, roles, and responsibilities of all partnerships and other agencies who will assist with this project, a Management plan or flowchart, and cost benefits of this project.

WHAT THE PROJECT WILL ACHIEVE:

HUNT will reduce narcotics crime and related criminal activity by utilizing proactive , collaborative policing strategies and intelligence data to identify, investigate, and arrest those individuals involved in the trafficking and/or manufacturing of illegal drugs.

HUNT will assist local police agencies through the provision of undercover services , surveillance, search warrant executions, location of wanted individuals, investigative resources, etc. These services will provide cost benefits to those participating agencies who help to fund the team with the goal that each entity will provide an officer to the team and pay for their respective operational and vehicle costs .

HUNT will continue to participate in deferral-based programs designed to change substance abuse behaviors via treatment and community service. HUNT will partner with regional prevention boards that are committed to reducing the availability of prescription narcotics through campaigns that raise public awareness of the problem and change societal norms regarding their use. These boards interact with schools, community agencies and citizen groups in pursuit of these ends.

HUNT will endeavor to utilize the most up to date, available resources such as a TruNarc narcotics analyzer for field testing substances, social media, web-based applications, and search engines to advance narcotics investigations. HUNT will solicit the involvement of the MSP district analyst, MIOC resources, and state and federal agencies whenever appropriate to further said investigations.

HOW THE TEAM WILL ACHIEVE THE GOALS:

GOAL #1: Disrupt the availability of illegal drugs, specifically heroin, fentanyl, prescription opiates, methamphetamine, and cocaine.

Objectives:

- Reduce deaths and serious injury from drug overdoses.
- Reduce toll on community caused by drug trafficking.
- Remove drug offenders from regional area.
- Reduce and solve drug related criminal activity.
- Reduce community harm.

Activities:

1. Gather Intelligence - utilize intelligence resources such as confidential informants, other agency officers, anonymous tips, and local arrestees to identify suspected street level traffickers .

Project Description

2. Conduct Investigations – run MAPS reports on individuals suspected of diverting prescription medications, monitor sales of ephedrine-based products to identify clandestine labs, utilize social media to identify known associates of targeted individuals, conduct controlled purchases, arrest/charge accordingly.
3. Pursue Upper-Level Traffickers – utilize intelligence gleaned from local street level trafficking to identify and target those upper-level persons and/or organizations involved in the distribution of said narcotics into the team's service area. Collaborate with MIOC, DEA, HSI, MJTFs as applicable in the service area of those origins to further the investigations and disrupt/dismantle the mid to upper-level trafficking organizations.
4. Conduct bus and package interdiction investigations regularly and solicit intelligence from informants regarding the street trafficking of said drugs.
5. Further impact persons/organizations involved in the trafficking of these narcotics through asset forfeiture.

GOAL #2: Reduce crime and improve quality of life by providing other agency assistance/awareness, collaborating with prevention/treatment agencies, and providing prevention efforts.

Objectives:

- Provide detective support/assistance to partner agencies.
- Provide drug trend information to other agencies.
- Increase public awareness of drug trends and drug/lab identification.
- Provide prevention efforts.

1. Attend local law enforcement meetings. Learn about crimes in the area and approach informants to attempt to glean information about these crimes.
2. Provide investigative resources such as surveillance, undercover operations, raid entry, etc. to further ongoing criminal investigations.
3. Participate in fugitive and SOR sweeps. Run local warrant lists to identify and locate wanted subjects.
4. Provide law enforcement and first responder agency training meetings on drug trends and/or indicators of clandestine labs.
5. Provide public awareness through presentations and social media.

STATEMENT OF NEED:

This grant funding is critical because uniform patrol officers cannot perform these types of narcotics investigations, and no funding exists within these local agencies to begin task forces of their own. None of the local agencies can afford to fund a dedicated full-time detective bureau of this size to investigate all other crimes, nor are they capable of investigating or processing a clandestine lab. None of the local agencies can afford to dispose of a methamphetamine lab. Without this funding, the Huron Undercover Narcotics Team cannot sustain current operations, as the funds from adjudicated forfeitures are not adequate to fund the team's activities. In addition, this grant currently funds the team's administrative assistant. A loss of funding would likely result in the loss of administrative support, which would result in a significant detriment to team operations. This four-county region has no available funds that could replace this grant funding. This current request will not only fund a narcotics task force, but an interagency detective bureau of a size no single local entity could afford to fund on its own.

HOW THE PROPOSAL DIFFERS FROM THE CURRENT PROJECT:

Project Description

This grant project will continue to address the opioid crisis by focusing on the trafficking of heroin and prescription opiates into the area. The trends with regard to methamphetamine have shifted to the trafficking of crystal meth or ice, into the area from downstate sources, which requires the team to conduct interdiction investigations in addition to monitoring for the previously prevalent meth labs.

PROJECT COMPONENTS:

The governing board is comprised of members from each entity participating in the team's Urban Cooperation Act agreement. Each entity strives to provide an officer to the team, and annual funding to offset costs that are not covered by this grant. The team consists of four law enforcement officers, all from the Michigan State Police. The local sheriff departments and police departments are experiencing staffing difficulties, but each express their desire to assign an officer to the team at the point that their departments become fully staffed. The team is commanded by a Detective Lieutenant from the Michigan State Police, and a Detective Sergeant from the same agency, who serves as the assistant team commander. The remaining officers serve as undercover investigators, as well as liaisons to their individual police agencies. This has been the model since the team's inception in 1990.

TEAM COMMANDER:

The Team Commander is a Detective Lieutenant from the Michigan State Police. He or she is responsible for the administration and supervisory control of the team. He or she augments investigative and supportive roles for the team, and functions as an active participant during street operations and investigations.

ASSISTANT TEAM COMMANDER:

The Assistant Team Commander is a Detective Sergeant from the Michigan State Police. He or she is responsible for administrative duties, including the team's property/evidence room and complaint review. He or she is responsible for supervising street operations, coordination of investigations, and is the first line supervisor of the detectives.

TEAM DETECTIVES:

These roles are filled by full-time law enforcement officers whose duties are to conduct investigations, act in an undercover capacity when necessary, make arrests, conduct search warrants, and testify against suspects, among other law enforcement activities.

GOVERNING BOARD:

The partnerships that serve as the governing body for this task force have formed a board of directors that operates under an Urban Cooperation Act Agreement. This agreement has been approved by the Governor of the State of Michigan and has been signed by the board members from each of the participating entities.

BOARD OF DIRECTORS:

Sheriff Chad Brown, Chairman

Project Description

Sheriff, Montmorency County

Sheriff Scott Stephenson, Vice Chairman
Sheriff, Alcona County

Chief Eric Hamp, Treasurer
Alpena City Police Department

F/Lt. Anthony Utt, Secretary
Michigan State Police, Alpena Post Commander

Inspector Michael Bush
Michigan State Police Seventh District Assistant Commander

Sheriff Joe Brewbaker
Sheriff, Presque Isle County

Captain Jennifer Johnson
Seventh District Commander, Michigan State Police

Ms. Vicki Kunderling
Prosecuting Attorney, Montmorency County

Chief Jamie Meyer
Chief, Rogers City Police Department

Mr. Zackary McLennan
Prosecuting Attorney, Presque Isle County

Ms. Cynthia Muszynski
Prosecuting Attorney, Alpena County

Sheriff Erik Smith
Sheriff, Alpena County

Thomas Weichel
Prosecuting Attorney, Alcona County

A board of directors has been in place since the task force's inception (1990), and functions under the policies set forth under Byrne.

COST BENEFITS:

HUNT is a multi-jurisdictional task force and full-time detective team providing service to the four participating

Project Description

counties which alleviates financial burden from each of those entities. The arrests made by the team for narcotics related charges reduces overall criminal activity and the availability of illicit drugs in the area, having a positive financial impact on Northeastern Michigan. The education of the public regarding available treatment and participation in campaigns promoting a deterrence from drug use reduces the overdose/hospital admission rates which has a positive impact on the entire community.

Project Timeline

***First Quarter**

First Quarter

The team will work actively toward each goal described in this application, with the activity reported at the conclusion of the quarter by the project director and administrative assistant. The grant funds used during October 1, 2025, through December 31, 2025 period are expected to be one quarter of the annual expense for the contractual (administrative assistant) position, supplies, cell phones, and office telephones, and \$3,539 for vehicles. The estimated expenditure for this quarter is \$15,129 as follows:

Contractual - \$7,800

Supplies - \$1,750

Cell Phones - \$775

Office Phones - \$1,265

Vehicles - \$3,539

The expenditures will be reported at the conclusion of each month in the Financial Status Report (FSR) submitted by the administrative assistant. The project director will be responsible for quarterly reporting and adherence to the timeline.

***Second Quarter**

Second Quarter

The team will work actively toward each goal described in this application, with the activity reported at the conclusion of the quarter by the project director and administrative assistant. The grant funds used during January 1, 2026, through March 31, 2026 period are expected to be one quarter of the annual expense for the contractual (administrative assistant) position, supplies, cell phones, and office telephones, \$3,539 for vehicles and the GPS tracker from Pro-Tech. The estimated expenditure for this quarter is \$15,628, as follows:

Contractual - \$7,800

Supplies - \$1,750

Cell Phones - \$775

Office Phones - \$1,265

GPS Tracker - \$499

Vehicles - \$3,539

The expenditures will be reported at the conclusion of each month in the Financial Status Report (FSR) submitted by the administrative assistant. The project director will be responsible for quarterly reporting and adherence to the timeline.

***Third Quarter**

Second Quarter

The team will work actively toward each goal described in this application, with the activity reported at the conclusion of the quarter by the project director and administrative assistant. The grant funds used during January 1, 2026, through March 31, 2026 period are expected to be one quarter of the annual expense for the contractual (administrative assistant) position, supplies, cell phones, and office telephones, \$3,539 for vehicles and the GPS tracker from Pro-Tech. The estimated expenditure for this quarter is \$15,628, as follows:

Contractual - \$7,800

Supplies - \$1,750

Project Timeline

Cell Phones - \$775
Office Phones - \$1,265
GPS Tracker - \$499
Vehicles - \$3,539

The expenditures will be reported at the conclusion of each month in the Financial Status Report (FSR) submitted by the administrative assistant. The project director will be responsible for quarterly reporting and adherence to the timeline.

*Fourth Quarter

Fourth Quarter

The team will work actively toward each goal described in this application, with the activity reported at the conclusion of the quarter by the project director and administrative assistant. The grant funds used during July 1, 2026, through September 30, 2026 period are expected to be one quarter of the annual expense for the contractual (administrative assistant) position, supplies, cell phones, and office telephones, \$3,539 for vehicles, and the GPS tracker subscriptions from Covert and Brickhouse Security. The estimated expenditure for this quarter is \$17,228 as follows:

Contractual - \$7,800
Supplies - \$1,750
Cell Phones - \$775
Office Phones - \$1,265
Vehicles - \$3,539
GPS Trackers - \$2,099

The expenditures will be reported at the conclusion of each month in the Financial Status Report (FSR) submitted by the administrative assistant. The project director will be responsible for quarterly reporting and adherence to the timeline.

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

**Anticipated Outcomes and Performance Measures: DISRUPT AVAILABILITY OF THE ILLEGAL
DRUGS HEROIN, FENTANYL, PRESCRIPTION OPIATES, METH, AND COCAINE**

*Goal (100 character max):

DISRUPT AVAILABILITY OF THE ILLEGAL DRUGS HEROIN, FENTANYL, PRESCRIPTION OPIATES, METH,
AND COCAINE

*Performance Measures:

- Number of cases initiated
- Number of trafficking organizations and/or persons identified and arrested
- Number of clandestine labs dismantled
- Amount of drugs seized from targeted organizations
- Number of informants developed
- Number of asset forfeiture cases initiated

The listed performance measures will be calculated by the team's D/Sgt. and/or Administrative Assistant. Those measures will be monitored by the team commander to ensure performance and will be utilized for quarterly reporting purposes. Team Detectives will also be tasked with polling sources of information and informant about the availability of drugs in the HUNT area of operation and track this data .

*Objective 1:

- Reduce deaths and serious injury from drug overdoses.
- Reduce toll on community caused by drug trafficking.
- Remove drug offenders from regional area.
- Reduce and solve drug related criminal activity.
- Reduce community harm.

*Activity(ies):

GATHER INTELLIGENCE

Utilize intelligence resources such as confidential informants, other agency officers, anonymous tips, and local arrestees to identify suspected street level traffickers.

CONDUCT INVESTIGATIONS

Run MAPS reports on individuals suspected of diverting prescription medications, monitor sales of ephedrine-based products to identify clandestine labs, utilize social media to identify known associates of targeted individuals, conduct controlled purchases, arrest/charge accordingly.

PURSUE UPPER-LEVEL TRAFFICKERS

Utilize intelligence gleaned from local street level trafficking to identify and target those upper -level persons and/or organizations involved in the distribution of said narcotics into the team's service area . Collaborate with law enforcement/MJTFs in the service area of those origins to further the investigations and disrupt/dismantle the mid to upper-level trafficking organizations.

Objective 2:

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

**Anticipated Outcomes and Performance Measures: DISRUPT AVAILABILITY OF THE ILLEGAL
DRUGS HEROIN, FENTANYL, PRESCRIPTION OPIATES, METH, AND COCAINE**

Activity(ies):

Objective 3:

Activity(ies):

Objective 4:

Activity(ies):

Objective 5:

Activity(ies):

Budget Narrative

The Budget Narrative must thoroughly and clearly describe every category of expense listed in the budget. Proposed budgets must be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities). This narrative should include a full breakdown of costs, as well as an overview of how funds will be allocated across approved budget categories.

Applicants should demonstrate in their budget narratives how they will maximize cost effectiveness of grant expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality. The narrative should be mathematically sound and correspond with the information and figures provided in each budget category. The narrative should explain how the applicant estimated and calculated all costs, and how they are relevant to the completion of the proposed project. The narrative may include tables for clarification purposes but need not be in a spreadsheet format. As with the timeline, the Budget Narrative should be broken down by quarter.

Contractual: The requested contractual expense (\$31,200) covers one administrative assistant provided by Nisveta Titch, with the contract being attached. The contract calls for 1040 hours annually. This is the only civilian position on the team, providing clerical and administrative assistance to the team commander and board of directors. Specific duties include the typing of reports transcribed by team detectives, data entry for all team activity, financial and statistical reporting for grant requirements, analytical assistance for investigators, and any and all clerical/secretarial duties for the team and the board of directors. This expense is an annual figure, invoiced monthly by Nisveta Titch, and does not constitute employment or have any provision or additions for benefits and/or overtime. The contractual funds will be spent consistently throughout the four quarters.

Supplies: The supplies expense (\$7,000) covers the team's annual budgeted expense for office and operating supplies. These supplies include printer cartridges, paper, envelopes, and other miscellaneous office supplies, as well as postage, batteries, and the replacement and/or maintenance of small office equipment such as cameras, binoculars, recording devices, ballistic helmets, vests, raid gear, etc. as needed. The \$7,000 figure is estimated based on previous years' supply expenditures. The supplies funds will be expended as needed, throughout all four quarters.

Other: The other expense (\$26,114) consists of the team's annual budgeted expense for vehicles, cellular telephones, office telephone service, and GPS tracking device subscriptions. These expenses are outlined as follows:

\$15,356 - Vehicles:

The team's fleet includes four (4) vehicles utilized by undercover officers. These vehicles are owned by the fiduciary for the sole purpose of HUNT use, with all expenses being HUNT's responsibility. These vehicles consist of two undercover vehicles assigned to detectives from the participating entities (non-MSP), one full-sized van utilized for raid/search warrant purposes, and one sedan that is utilized for undercover operations and/or as a spare when any other fleet vehicle is under repair. There will be one vehicle that will be replaced during FY25. The budgeted expense for these vehicles includes \$9,156 for fuel. This estimate is based on previous fuel usage at approximately \$763 per month for these vehicles. Insurance for these five (5) vehicles is

Budget Narrative

estimated by the fiduciary at \$1,200 annually and billed to the team during May. In addition, an estimate to include oil changes, tires, and repairs for these four (4) vehicles, totaling \$5,000 for the year. The fuel, maintenance and repairs on the HUNT vehicles are estimated to be expended consistently throughout the four quarters.

\$3,100 – Cell Phones:

Cellular telephone service for four (4) phones at the current rate of \$248 per month from Verizon Wireless, which is a reduction of approximately \$100 per month for previous years due to a renegotiation of the service rate. These devices are utilized by three (3) non-MSP members of the team and one for dedicated use of the transmitter/recording system. These funds will be expended consistently throughout the four quarters.

\$5,060 Office Phones:

Office telephone service from Frontier Communications including two incoming lines, one toll-free incoming number, one dedicated fax line, and a high-speed wireless internet service. These funds will be expended consistently throughout the four quarters.

\$2,598 – GPS Trackers:

Annual subscriptions for one GPS vehicle tracking device from Pro-Tech at the rate of \$499, 3 GPS vehicle tracking devices from Covert-Trac at the rate of \$600 each, and one personal miniature GPS tracking device from Brickhouse Security at the rate of \$299. These annual subscriptions from Covert Trac and Pro-Tech come due in June, and the one from Brickhouse Security in September.

Byrne Justice Assistance Grant Application - 26

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Supplies and Materials

*Provide a specific description of this budget item:

*Grant Funds

Office / Operating Supplies

\$7,000

Total

\$7,000

Byrne Justice Assistance Grant Application - 26

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Contractual (Subcontracts): Nisveta Titch

*Agency Type:

Private

*Name of Contractor:

Nisveta Titch

*Services:

Administrative services.

*Does this include personnel?

Yes



No

If yes, enter FTE:

If yes, enter number of
positions:

*Address:

6041 N US Hwy 23

*City:

Spruce

*State:

Michigan

*Zip code:

48762

*Enter the dollar amount associated with the budget item.

Grant Funds

\$31,200

Byrne Justice Assistance Grant Application - 26

Organization: H.U.N.T. - County of Alpena

00000015-H.U.N.T.-26

Other Expenses

*Provide a specific description of this budget item:	*Grant Funds
Fleet/Vehicle Expense	\$15,356
Cellular Phone	\$3,100
Office Telephone	\$5,060
Tracker Subscriptions	\$2,598
Total	\$26,114

00000015-H.U.N.T.-26

Line Item Titles	Grant Funds
SALARIES & WAGES	\$0
Total FTE/Hours 0 / 0	
FRINGE BENEFITS	\$0
PERSONNEL TOTAL	\$0
TRAVEL	\$0
SUPPLIES & MATERIALS	\$7,000
CONTRACTUAL (Subcontracts/Subrecipients)	\$31,200
EQUIPMENT	\$0
OTHER EXPENSES	\$26,114
TOTAL	\$64,314