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MEMORANDUM

Date: December 4, 2023

To: Finance Committee

From: Scott Gerdes, Director of Finance & Operations

RE: January 2024 Business Meeting

In order to facilitate the sale of the Health & Safety deferred maintenance bonds, I would request that the board approve the date of the January 2024 business meeting. In the past it has been January 22, 2024, but the date does not matter for this process.