

# NORTHLAND FOUNDATION

November 22, 2011

Victoria Sundell  
Help Me Grow School Social Worker  
Duluth Public Schools, ISD 709  
215 N 1st Avenue East  
Duluth, MN 55802

Project #5088

Dear Ms. Sundell:

I am pleased to inform you that the Northland Foundation has reviewed your proposal for the **ECFE Supportive Parenting Group - Early Childhood Special Education project** and has approved a grant of **\$600.00** for the period (12/1/2011 to 4/30/2012) to **Duluth Public Schools, ISD 709**. If the timeline for your project is different than what is identified above, please notify us and your reporting date will be adjusted.

Enclosed are two copies of the Agreement of Grantee for your review. If you agree with the conditions presented, please have one copy signed by the authorized official and return it to our office by **December 1, 2011**.

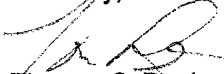
The Northland Foundation will implement a full payment schedule for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$600.00 in December 2011**.

The Northland Foundation will be making public news releases through the regional media regarding all of the grants awarded. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the progress, outcomes, and financial activity of your project. We will expect this report from you by **May 31, 2012**. Please provide us sufficient narrative to describe the progress and impact of your project. For your convenience, the reporting form for grants "\$5,000 and Under" is available on-line at [www.northlandfdn.org/Grants/ReportingForms](http://www.northlandfdn.org/Grants/ReportingForms). The completed report can be submitted electronically to [carole@northlandfdn.org](mailto:carole@northlandfdn.org). If you would like to request a paper copy of the report form, contact Carole Saylor at the Foundation.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Thomas S. Renier  
President

Enclosures

cc: Carole Saylor  
Carol Chipman



*Building a Strong Foundation for the Future of Our Region*

### PROJECT/ORGANIZATION INFORMATION

Project Title: Supportive Parenting Group - for parents with children (birth through age five) in Early Childhood Special Education

Submittal Date: 11/18/11

Geographic Area Served: Duluth

Applicant Organization: Duluth ECFE and ISD 709

Organization Website: www.duluth.k12.mn.us

Address: 2102 North Blackman Avenue

City: Duluth

State: MN Zip: 55811

Contact Person: Victoria Sundell

Title: Help Me Grow School Social Worker

Telephone: 218-336-8700 x2959

County: St. Louis

E-Mail: victoria.sundell@Duluth.k12.mn.us

Is your organization an IRS 501 (c) (3) nonprofit? (yes/no)

If no, complete the following section.

IRS Federal ID Number:

*UNSURE*

### FISCAL AGENT FOR PROPOSED PROJECT (if other than applicant)

Organization: ISD 709

Address: 215 North 2<sup>nd</sup> Street

City: Duluth

State: MN

Zip:

Contact Person:

Title:

Telephone:

### BUDGET INFORMATION

Annual Overall Operating Budget of Applicant Organization: Sunkown  
(If large organization, university or unit of government, use department or divisional budget.)

**TOTAL BUDGET REQUIRED FOR THE PROPOSED PROJECT: \$600.00**

**OTHER SOURCES TO WHICH YOU ARE APPLYING FOR THIS PROJECT**

(Complete the table below.)

Source	Requested Amount	Date Request was Submitted	Amount Committed to Date	Date Committed
none				
<b>Total Revenue</b>				

**AMOUNT REQUESTED FROM NORTHLAND FOUNDATION FOR THIS PROPOSAL: \$600.00** \_\_\_\_\_

## PROJECT INFORMATION

Please confine information to this sheet. Do not submit supporting documentation or additional materials unless otherwise requested.

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### Two-Three Sentence Summary of Your Request:

ECFE and Early Childhood Special Education are wanting to collaborate to provide parents with early childhood students who are receiving Special Education services with a parent support group to address the unique needs and concerns associated with higher need children. Through the collaboration we have space and coordinator time in kind but have been struggling with funding for child and sibling care. We feel that in order to reduce barriers to families coming, we need to offer this service. Additionally, we would like to be able to offer a light snack to the children and parents during the group time which will likely be close to or during lunch or dinner time for many of our families.

Proposed Project Duration: 6 (months) Beginning: January 2012 Ending: June 2012

### 1. Proposal Description: (Please describe the need/problem that your proposal addresses.)

In the Duluth area there is a lack of support groups for parents with special needs children. It has been expressed by parents in the area that such a group is highly impactful because they feel that parents that have similar children can more easily understand and identify with what they are experiencing. Additionally, attending a traditional ECFE group can sometimes not address the same issues that our parents are going through. In order to reduce barriers to parents attending the Supportive Parenting Group, we would like to provide child and sibling care and offer a light snack. This would allow our parents to fully absorb and participate in the group without having to manage their child.

### 2. Describe how your project will address the situation above (who will the program impact?):

We will target parents of children receiving Early Childhood Special Education and Early Intervention services from ISD 709. As parents feel supported in their needs, they are better able to meet the needs of their own children.

For information or further instructions contact:

Northland Foundation  
610 Sellwood Building  
202 West Superior Street  
Duluth, MN 55802  
218-723-4040 or 800-433-4045  
E-Mail: [erik@northlandfdn.org](mailto:erik@northlandfdn.org)  
Web Site: [www.northlandfdn.org](http://www.northlandfdn.org)

**Note: Applicants are strongly encouraged to contact Foundation staff about your proposed project prior to submitting this pre-application form.**