

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 11/1/18



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 10/24/18

To **Board of Trustees**
 Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: High School Forum

Description: Request approval for Matthew Johnson and Billie Jo Juneau to attend the MBI High School Forum in Great Falls MT November 13-14, 2018.

Financial Impact: \$ 394.22 each (to be reimbursed by OPI)

Funding Source (Budget/grant, etc.): Billie Jo 226.60.150.2213.582; Matthew 226.75.150.1700.582

Attachment(s): Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

**High School Forum
November 13-14, 2018
Holiday Inn ~ Great Falls, MT**

Day 1				
Tuesday, November 13				
Time				
8:30-8:45 AM	Welcome and Schedule Review-Jenifer Cline			
8:45-11:30 AM	Keynote Speaker-Robin Ennis, Ph.D., BCBA-D, University of Alabama at Birmingham -Integrated three-tiered models of prevention (Ci3T)			
11:45-12:00	Housekeeping			
12:00-1:30	Lunch (On Your Own) – Action Planning			
	Strand 1	Strand 2	Strand 3	Strand 4
1:30-2:40 PM	<u>Kayte Howell</u> Striving Readers- GFHS	<u>Matthew Johnson</u> Restorative Justice	<u>Robin Ennis</u> MTSS	<u>Chris Hughes</u> Function of Behavior
2:50-4:00 PM	<u>Kayte Howell</u> Striving Readers- GFHS	<u>Matthew Johnson</u> Restorative Justice	<u>Robin Ennis</u> MTSS	<u>Chris Hughes</u> Function of Behavior
Day 2				
Wednesday, November 14				
Time				
8:30-9:00 AM	Networking			
	Strand 1	Strand 2	Strand 3	Strand 4
9:00 10:10 AM	<u>Erin Butts</u> Trauma informed	<u>MTSS-Capital HS</u> <u>MTSS Panel-</u> Capital HS Fergus HS Bozeman HS	<u>Eric Meredith</u> Early Warning System	<u>Jessica Bryant</u> Teacher Learning Hub
10:20-11:30 AM	<u>Erin Butts</u> Trauma informed	<u>MTSS-Capital HS</u> <u>MTSS Panel-</u> Capital HS Fergus HS Bozeman HS	<u>Eric Meredith</u> Early Warning System	<u>Jessica Bryant</u> Teacher Learning Hub
11:30-1:00	Lunch (On Your Own) – Action Planning			
	Strand 1	Strand 2	Strand 3	Strand 4
1:00-2:10 PM	<u>Heather Denning</u> Homeless Students	<u>Platinum School</u> Reinforcement system for HS students	<u>Keith Hoyer & Joe</u> <u>Moriarty</u> Great 8	<u>Peggy Perry &</u> <u>Marilyn Granell</u> Check & Connect – Student engagement intervention model
2:20-3:30 PM	<u>Heather Denning</u> Homeless Students	<u>Platinum School</u> Reinforcement system for HS students	<u>Keith Hoyer & Joe</u> <u>Moriarty</u> Great 8	<u>Peggy Perry &</u> <u>Marilyn Granell</u> Check & Connect – Student engagement intervention model
3:30-4:00 PM	Wrap-up with Jenifer Cline			

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Sample Request
Building BHS

Employee #11760
Substitute Name NA

LEAVE REPORT

Date of Leave 11/13/2018 - 11/14/2018 Hours 16 Type of Leave SR

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- AN Annual
- SL Sick Leave
- *EX/SR Extra-Curricular/School Related
- PL Personal Leave
- JD Jury Duty (attach verification)
- NG National Guard
- FN Funeral _____
(Master Contract Relationship)
- ALWO Approved Leave W/O Pay
- ULWO Unapproved Leave w/o Pay
- SWP Suspended w/Pay
- SWOP Suspended w/o Pay

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop MBI Youth Days/High School Forum Attach Brochure/Agenda

Location Great Falls, MT

Departure Date 11/12/2018

Return Date 11/14/2017

Departure Time 4:00 pm

Return Time 7:00 pm

Transportation: Personal Vehicle

Mileage 254 @ .535 ÷ 2 = \$ 69.22

District Vehicle

Per Diem 2 @ \$35.00 +D 15.00 = \$ 85.00

Professional Development

Registration PO# = \$ 0.00

Hotel PO# = \$ 240.00

Other PO# = \$ - 0.00

Other PO# = \$ - 0.00

Sub Total \$ 394.22

Budget _____ (_____ %)

Check Total \$154.22

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____