

AGREEMENT

National Math and Science Initiative Lone Star Computer Science Program and Ector County Independent School District

This Agreement is between National Math Science Initiative (“NMSI”) and Ector County Independent School District (“the District”) for the purpose of implementing the National Math and Science Initiative’s Lone Star Computer Science Program (“the Program”) in the following Schools (“The School/s”):

- Odessa High School
- Permian High School

SECTION 1. TERM:

The term of this Agreement shall commence on May 25, 2023, for the School Year 2023-2024, and end on June 30, 2024 (the “Term”), subject to the terms of this Agreement.

SECTION 2. NMSI’S CORE BELIEFS

1. We believe **STEM education** is the greatest lever to **accessing opportunity** and is unmatched in unlocking **student potential**.
2. NMSI’s mission is to advance STEM education to ensure **all students**, especially those **furthest from opportunity**, thrive and **reach their highest potential** as problem solvers and lifelong learners who pursue their passions and tackle the world’s toughest challenges.

SECTION 3 COMMITMENTS BY THE DISTRICT

The District agrees to implement the NMSI Lone Star Computer Science Program in accordance with this Agreement, to increase Advanced Placement® (“AP”) computer science enrollment and qualifying scores on AP® Computer Science Principals exams. To ensure Program success, the District agrees to take actions necessary to implement, achieve and maintain the strategies and goals set forth in this Agreement and [Attachments A, B, C, D, and E](#).

SECTION 3.1. OBLIGATIONS OF THE DISTRICT

1. The District agrees to directly pay NMSI \$3,500 per participating campus in the program each school year in the program.
2. The District shall maintain the quality of AP CSP courses by implementing the following Program components:
 - a. Recruit, prepare, and support students in AP CSP courses through open access and the elimination of barriers to student enrollment;
 - b. Recruit and support highly qualified teachers. NMSI follows the US Department of Education’s definition of “highly qualified teachers,” which requires districts to provide evidence that their teaching positions are filled by subject-matter experts who hold degrees and certifications in their subject areas;

- c. Recruit and appoint three to five team members, depending on Program student enrollment, to lead the initiative on behalf of the school. These team members will form the AP Leadership Team. Duties of the AP Leadership Team:
 - Responsibilities include participating in regular touchpoints with the NMSI appointed Program Manager and supporting school-based staff to ensure successful program implementation.
 - Responsibilities include communicating with NMSI Program Implementation Managers, distributing event registration links to teachers and students.
 - Responsibilities include providing estimated teacher and student enrollment by April 1st of each year or during onboarding (whichever comes later) and again provide finalized teacher and student rosters to NMSI by September 15th of each school year in the Program.
 - d. Encourage all AP CSP teachers to participate in up to 56 hours of professional learning and supports, delivered in-person and online trainings as determined by NMSI;
 - e. Inform students, parents, and participating teachers that all students enrolled in AP CSP courses will be expected to take the AP Exam;
 - f. Encourage all students enrolled in AP CSP courses take the AP exam;
 - g. Ensure the designated AP Leadership Team will collaborate with the NMSI Program Manager to develop and lead overall strategy and programmatic implementation;
 - h. Align the Master Schedule to allow for maximum student access to AP CSP courses;
 - i. Complete College Board course audits for all AP CSP courses during the fall semester of the current school year (NMSI preferred date - no later than October 31);
 - j. Report data to NMSI as requested and listed in [Attachment A](#), this is a requirement to receiving annual honorariums;
 - k. Report course enrollment data to NMSI no later than September 15th each year in the program, this is a requirement to receiving annual honorariums, if eligible; and
 - l. Complete and submit NMSI School Success Plan to NMSI appointed Program Manager by required date.
3. The School and District shall use reasonable efforts to do to the following:
- a. Promote and encourage participation for the AP Leadership Team to attend NMSI Leadership Training; and
 - b. Promote and publicize NMSI's College Readiness Program to encourage demand, support and participation in the following ways:
 - i. Make the School community aware of the Program by way of PTA meetings, and inclusion in School publications, social media, news media outreach, and other communications in coordination with NMSI as required by this Agreement;

- ii. Notify its Program Manager and NMSI's Communications Team of upcoming community outreach in which the Program will be a topic;
 - iii. Use all appropriate logos, marks, and other identifying materials on all NMSI Program-related materials and communications;
 - iv. Refrain from altering or modifying any logos, marks, copyright notices, trademark notices, or other intellectual property of NMSI; and
 - v. All communication from the school system to program funder(s) flows through NMSI unless the school system had a working relationship with the funder(s) before joining NMSI's program.
- c. The School shall encourage the following teacher and counselor participation:
 - i. Teacher participation in monthly or bi-monthly virtual Professional Learning Communities with other Computer Science Principles participating in the Lone Star Computer Science Program;
 - ii. Teacher and counselor participation in surveys at the beginning and end of each year regarding Lone Star Computer Science programming;
 - iii. Counselor participating in professional development, implementation of online supports; and
 - iv. Counselor and teacher participation in semi-annual planning and study meetings with the teams from NMSI and AIR. Whenever possible, these will be scheduled to coincide with other regularly scheduled professional development and program support meetings.
- 4. The District shall pay for AP exam fees, pending reimbursement pursuant to this Agreement if eligible.
- 5. The District shall strive to increase the number of AP CSP student enrollments and courses offered.
- 6. The District shall:
 - a. Provide reasonable internet access opportunities for students to access online study session resources at the school;
 - b. Provide to NMSI a roster of all students by September 15th, upon NMSI's request for reporting purposes, this is a requirement to receiving annual honorariums;
 - c. Provide adequate consumables if necessary.
- 7. The District shall comply with NMSI Brand Standards as provided in [Attachment E](#). Public announcements regarding NMSI's College Readiness Program, including references in social media and school or district newsletters, should not be distributed without prior approval per NMSI. The NMSI social media kit may serve as prior approval as applicable. All media requests outside of the scope of the social media kit should be sent to marketing@nms.org to gain approval.
- 8. The District acknowledges that NMSI is the sole and exclusive owner of any instructional materials, training materials, and auxiliary media content distributed to the School either directly or by way of NMSI's online distribution channels and of all associated intellectual property registrations and copyright protections. The School and the District agree that their engagement with NMSI under this Agreement shall not create any ownership or licensing rights in the School or the District to any NMSI materials, except as specifically provided in this Agreement. The School and District agree not to claim any intellectual property rights in NMSI materials beyond the scope of the written Agreements between NMSI and the School or District. The School and the District agree that teachers, principals, administrative staff, counselors, or volunteers will not reproduce any NMSI copyrighted materials in any form or by any electronic or mechanical means, or create any derivative works therefrom, without explicit written

permission from NMSI, except as specifically provided in this Agreement. All input, corrections, improvements and ideas received by NMSI from the School or District and its personnel with respect to NMSI programs and materials are assigned to NMSI and will be the sole property of NMSI to be utilized by NMSI in its sole discretion without any compensation to the School, District, or its personnel.

9. The District will endeavor to utilize professional development funds to expand Program access and participation beyond the funding committed elsewhere in this Agreement. The District makes no commitments about the level, if any, of additional funding that may be available for this use.

SECTION 3.2. NONCOMPLIANCE

If, at any time, the District is not in compliance with the terms of this Agreement in the judgment of NMSI, NMSI will work directly with administrators and district-level leaders to determine appropriate interventions and implement plans for correction with ongoing monitoring and assistance. If such interventions do not effectively bring the District into compliance in NMSI's sole discretion, NMSI reserves the right to place the District on probation, to discontinue programming, or to terminate this Agreement. If NMSI determines that a probationary period is appropriate, the District will receive a letter detailing terms and requirements of the probationary period. The District may then commit to the requirements of the probationary period or terminate the Agreement.

SECTION 3.3. TERMINATION OF AGREEMENT BY SCHOOL

The District may terminate this Agreement for the next and subsequent school year(s) during the Term with written notice delivered to NMSI on or before **March 31st of each program year**. Upon delivery of termination notice, the obligations of the parties will be released. Termination of this Agreement under this paragraph will not alter NMSI's right to payment for services rendered pursuant to this Agreement through the end of the school year in which notice was given for which the District would otherwise have been obligated to pay.

SECTION 4. COMMITMENTS BY NMSI

During the Term, NMSI agrees that it will:

1. Apply available NMSI granted funding to assist the District in implementing and operating the Program. NMSI reserves the right to modify, limit, or terminate services and Program elements under this Agreement if funding is not available to fund actions under this Agreement.
2. Collaborate with the District to implement, manage, and report the results of the Program as outlined below:
 - a. Appoint a NMSI Program Manager to serve as NMSI's liaison to work with the District to set goals, monitor, and prepare for sustainment strategy;
 - b. Provide forms, data, and reports needed for the Program;
 - c. Advise Program schools in recruiting AP CSP student and teachers;
 - d. Advise schools and districts on MSE course offerings and scheduling;
 - e. Assist the AP Leadership Team in providing the best testing environment for AP students;
 - f. Provide subject matter experts to support teachers and students;

- g. Work directly with administrators to proactively address concerns;
 - h. Develop Program probation growth plans for struggling Program schools as appropriate in NMSI's sole discretion; and
 - i. Train Teachers, Leaders, and Counselors by:
 - i. Funding support for Program AP CSP teachers to attend teacher training. Standard NMSI trainings include up to 56 hours of professional learning and support, delivered in-person and/or online. Depending on the District's needs, additional trainings might be included as a supplement to standard NMSI trainings;
 - ii. Funding support for District leaders to attend NMSI Leadership Training;
 - iii. Funding support for Counselors to attend Counselor Training throughout the year; and
3. Support students by providing access to online student support resources for AP CSP over the course of the school year.
 4. If applicable, NMSI will provide funding for honorariums and recognition based on Program participation requirements throughout the terms of this Agreement. Data requests are required for honorariums and recognition.
 5. Provide reusable course supplies for AP NMSI-supported courses as approved by NMSI. AP computer science teachers who participate in NMSI training are eligible for one class set of laptops.
 6. Reimburse the District for AP CSP exam fees. NMSI will reimburse up to 50% of the student portion of the exam fee for a non-free and reduced lunch student and up to 100% for a free and reduced lunch student. Invoices must be submitted to accountspayable@nms.org by June 30 each year in the Program.
 7. Support District efforts to promote and publicize the Program by:
 - a. Providing the School Principal, Partner School Director and any System-level media/public relations office with material that can be used to promote and publicize the Program, the participating School, Teachers, Students and their achievements.
 - b. Suggesting, supporting and/or participating in events such as PTA meetings, club and course-selection events and academic pep-rallies.
 8. Consider modifying, additional, or alternate services based upon the District's performance of its commitments and undertaking pursuant to this Agreement in an effort to promote continuous improvement by the District. If NMSI determines, in its sole discretion, it is appropriate to materially modify or change the services contemplated by this Agreement, the District will receive a letter detailing the terms and requirements of the modified program. The District may then commit to the new requirements or terminate the Agreement.

SECTION 5. PROGRAM SCHEDULE OF SERVICES

Schedule of Services. [Attachment C](#) identifies the services set aside for implementation of the Program at the District. The services listed in [Attachment C](#) are subject to change according to actual services rendered under this Agreement.

SECTION 6. ACCESS TO INFORMATION

1. Parents, legal guardians, or eligible students may review personally identifiable information in the student's records and correct erroneous information by contacting the school or educational agency. School or District personnel shall have direct access to student data via the NMSI account login. NMSI will provide school or District with a copy of student data and shall modify and/or delete such data upon written request by the School. NMSI shall provide such student records and/or correct such errors within five (5) days of receipt of written notice. NMSI shall reasonably cooperate with the school or District in complying with this mandate. NMSI will allow inspection, review and amendment or changes to student data via an authorized request from a school, along with information on how a school may make such a request.
2. Email notifications will be sent to contracted entities if there are material changes to NMSI's Privacy Policy.
3. NMSI will retain student records in accordance with FERPA guidelines to effectively deliver and assess the Program and Laying the Foundation. NMSI will request student PIII, in accordance with FERPA, to effectively carry out NMSI's CRP and LTF elements during the term of the agreement. See [Attachment B](#) for NMSI's PII Data Policies.
4. A school has the right to review, have deleted, and/or refuse to permit further collection or use of the student's information. The School or District's limitation of student data provided to NMSI shall be deemed a material breach of the School or District's obligations under this Agreement. In such event, NMSI may terminate this Agreement in its sole discretion. Schools may contact their NMSI appointed Program Manager for data requests and more information regarding the consequences or implications for limitation of data use by NMSI.

SECTION 7. GENERAL PROVISIONS

1. Relationship of the Parties; No Third-Party Beneficiaries. NMSI is an independent non-profit corporation and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services to be provided by NMSI as an independent contractor pursuant to this Agreement. The personnel and staff of NMSI are employees of NMSI and shall not, for any purpose, be considered employees or agents of the School or the District. The personnel and staff of the School and the District shall not, for any purpose, be considered employees or agents of NMSI. Nothing in this Agreement shall be deemed or construed to establish a joint venture, employer-employee, agent, agency or legal partnership relationship. NMSI shall not incur any liability for or assume responsibility for any debts or obligations of the School and shall not sign as a guarantor or co-signer on any instrument for the School. The agreement by and between the parties to this Agreement does not create a warranty or guarantee of any results or funding and is not intended to and does not create any right of any sort in any third party with respect to the representations, commitments, and obligations set forth herein. The only intended benefits of this Agreement are to the named Parties to the Agreement. The District, each School, and their respective personnel may not bind NMSI to any contract, agreement or obligation, and NMSI may not bind the District or the School to any contract, agreement or obligation.
2. Limitation of Liability and Indemnification. To the extent permitted by Texas law and Constitution, and without waiving any defenses, including governmental immunity, the District agrees to indemnify NMSI against, and to hold NMSI harmless from, any and all liabilities or obligations arising from or under this Agreement that result from the District's or the Schools' intentional or negligent acts. NMSI agrees to indemnify the District against, and to hold the District harmless from, any and all liabilities or obligations arising from or under this Agreement that result from NMSI's intentional or negligent acts. The provisions in this paragraph are solely for the benefit of the parties to this Agreement and are not intended to create or grant any rights, contractually or otherwise, to any third party.

3. In the event of a dispute regarding the meaning or effect of this Agreement, the parties agree to negotiate in good faith toward a resolution of their dispute while continuing to perform all undisputed provisions of this Agreement. Should they not be able to reach a negotiated resolution to their dispute, they agree that as a condition precedent to any court action seeking to construe or enforce this agreement that they will submit to mediation. Prior to such mediation, the parties agree to provide to the mediator and each other party any information designated by the mediator as necessary or appropriate to conduct of the mediation. The cost of any such mediation, including mediator's fees, shall be paid one-half by the School and one-half by NMSI. Certification by the mediator that the parties were not able to reach agreement shall constitute conclusive evidence of satisfaction of the condition precedent imposed by this paragraph.
4. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall be Dallas County.
5. Although drafted by NMSI, the Parties agree this Agreement shall not be strictly construed against NMSI. This Agreement shall be liberally interpreted to achieve its described purposes.
6. Incorporation of Attachments. The following Attachments are incorporated into and made part of this Agreement completely, as if they were copied verbatim at the point of reference to said Attachment:

Attachment A: Authorization to Release District Performance Data

Attachment B: PII Data Policies

Attachment C: Schedule of Services

Attachment D: Invoicing Schedule

Attachment E: NMSI Brand Standards

IN WITNESS, WHEREOF, the parties have caused this Agreement to be executed on the dates set forth below.

Ector County ISD	NATIONAL MATH AND SCIENCE INITIATIVE
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: Tammy Knapp
Title: _____	Title: Chief Financial Officer
Date: _____	Date: _____

ATTACHMENT A

Authorization to Release District Performance Data

Upon request, the District shall provide to NMSI data necessary to measure Program results. The District agrees to release school and student data, as requested by NMSI, for all students who participated in, or were exposed to NMSI programming (e.g., CRP, LTF). The District can designate who will be sharing the data with NMSI.

Class enrollment data and AP data to be released include:

- Course Name
 - Class Period
 - Course Duration
- Teacher
 - Name
 - Email
- Student Demographic Data
 - Name
 - Email
 - District Identification number
 - School Identification number
 - Date of Birth
 - Gender
 - Ethnicity
 - Socio-Economic Status
 - Grade Level
 - Military Status
- Student Exam Data
 - AP Exam Results (if applicable)
Upon request, the District shall report to NMSI their AP outcome data from College Board annually. The District agrees to download their College Board student data file from the College Board portal and upload the College Board student data file to NMSI. The District will receive additional details on the process in writing from NMSI.
 - State standardized test results for all applicable grades

NMSI will comply with all state and federal privacy laws with respect to the collection and sharing of data described herein. Information will be released consistent with the Family Educational Rights and Privacy Act, Texas law and Ector County ISD policy regarding the confidentiality of data.

The District agrees to comply with all state and federal privacy laws with respect to the collection and sharing of data described herein. Information will be released consistent with the Family Educational Rights and Privacy Act, Texas law and Ector County ISD policy regarding the confidentiality of data. This authorization will include data for students graduating in 2023-2024.

Signature: _____

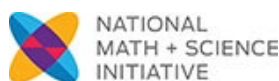
Name: _____

Title: _____

Date: _____

ATTACHMENT B

PII Data Policies



Summary

The federal Family Educational Rights and Privacy Act protects the privacy of student education records. NMSI is formally certified as meeting the mandates of FERPA via certification through iKeepSafe. In cooperation with participating schools, NMSI collects information about students, including Personally Identifiable Information. NMSI uses the information to evaluate the efficacy of our programs, meet grantor reporting requirements and fulfill elements of the program related to awards for teachers, students and school program directors.

This document summarizes NMSI's policies and procedures in relation to protecting students' PII.

Policies

NMSI maintains clearly written policies explaining the data it collects, stores and transfers. Those policies include.

- [Privacy](#)
- Acceptable Use Policy
- BYOD policy
- IT Data Management Procedure
- Privacy and Confidentiality
- Security
- NMSI Student Data Flow
- Permission Release Letter – College Board to NMSI

Control of Data

- For the purpose of data security and adherence to FERPA, NMSI agrees that it is under the direct control of partner schools with regard to students' personally identifiable information
- NMSI maintains clear terms directing how students' personally identifiable information is treated at the end of its formal relationship with each school
- NMSI has a process to help schools respond to requests from parents or eligible students to inspect and review personally identifiable information
- NMSI claims no rights or licenses to use personally identifiable information for any purpose other than the delivery and functioning of its services in the manner for which it is intended for use by the school

Reporting

- NMSI will not make public any reports or publications that could potentially reveal PII, including not sharing disaggregated outcomes for subgroups of less than 10 students.

Choice and Disclosure

- NMSI services are designed to operate with minimal collection of student data to provide the intended service to the school

- NMSI does not share or otherwise transfer students' personally identifiable information or directory information to third parties for advertising or marketing purposes
- Where valid, NMSI uses aggregated anonymized data and de-identified metadata for such things as improving its services and conducting research to validate the efficacy of programs
- Third parties engaged to perform these functions are required to agree to adhere to NMSI's privacy policies and practices and are prohibited from using the data for any other purpose

Security

- Secure protocols are in place for delivery of student data from schools to NMSI
- Student data is stored securely
- Student data is maintained in a manner that allows a school access to the data for which it is authorized
- Internal access to students' sensitive data, including personally identifiable information, is allowed only for the operation of services and educational purposes. Such access is limited to authorized employees, and is revoked when the need no longer exists or an authorized employee leaves the organization
- NMSI conducts background checks on all employees who have access to student data
- NMSI conducts regular security audits
- NMSI has practices for securely deleting personally identifiable information within a reasonable time after it is no longer needed by a school, when requested by a school or as otherwise noted per the stated terms of use or contractual agreement with a school
- Material changes to data security processes or protocols previously noted in the privacy policy are submitted to schools in advance of such changes

Third Party Service Providers

- NMSI discloses the presence of third-party service providers, such as analytics companies to school
- NMSI's agreements with third parties' detail NMSI's data privacy and security policies and expectations, and third parties are required to assure their ability to comply
- NMSI assesses the privacy and security policies and practices of third party service providers to ensure that they are capable of complying with NMSI guidelines and practices, including those related to ensuring the confidentiality, security and integrity of student data, as well as transfer of students' personally identifiable information to a school upon request or termination of an agreement and deletion of such data

ATTACHMENT C

Schedule of Services

The Program anticipated services to be provided to the School.

Trainings/Professional Development		
NMSI Service	Courses	Description of Services
<p>College Readiness Program (CRP) Teacher Training:</p> <ul style="list-style-type: none"> Up to 56 hours of professional learning and supports, delivered in-person and/or online 	AP Computer Science P	<p>Content specific AP teacher training, differentiated by subject, specifically for AP teachers which includes:</p> <ul style="list-style-type: none"> Access to educative curricula Heavily focused on subject content and AP success strategies All materials provided by NMSI NMSI appointed Program Manager
Leadership Development: Up to 18 hours of professional development for administrators, delivered online and/or in person	AP Computer Science P	<p>Workshop for principals, administrators, and counselors to:</p> <ul style="list-style-type: none"> Discuss the role of dialogical coaching throughout CRP implementation Reflect on current access to AP within the leaders' districts and schools Explore ways that access might be expanded Create understanding around what an ideal NMSI/district partnership looks like <p>Begin development of NMSI Strategic Action Plan</p>
Counselor Training	AP Computer Science P	<p>Coaching calls and training throughout the year for counselors:</p> <ul style="list-style-type: none"> Counselors will develop a strategy for information sharing, recruitment, school-wide learning, and student engagement as it relates to AP CSP coursework Counselors will engage in a professional learning community through peer collaboration Counselors will develop usable artifacts to help support CS recruitment, retention, and school culture Counselors will craft a strategy for forming schoolwide support teams invested in expanding equity across Computer Science coursework

Student Supports

NMSI Service	Description of Services
Student Supports resources	Access to AP CSP course-specific sessions and materials, including but not limited to: <ul style="list-style-type: none"> • On-demand modules, video tutorials, and online quizzes • Live-online study sessions
STEM Star Awards	Based upon the number of students enrolled in the AP Program, the District will select the students who will be receiving a STEM Star Award. NMSI will distribute the award to the student directly.

Other Supports

NMSI Service	Description of Services
AP Exam Fees	NMSI to reimburse District for AP CSP Exam fees. NMSI will reimburse up to 50% of the student portion of the exam fee for a non-free and reduced lunch student and up to 100% for a free and reduced lunch student. Invoices must be submitted to accountspayable@nms.org by June 30 each year in the Program.
AP Course Supplies	Reusable course supplies sent to the District for each NMSI supported course during the first year in the Program. This includes one class set of laptops per AP CSP teacher trained.
Leadership & Counselor Honorariums	Leaders and Counselors are eligible for honorariums based on participation in training as well as other Program activities
AP Teacher Honorariums	AP Teachers are eligible for honorariums based on participation in training as well as other Program activities

ATTACHMENT E

Invoicing Schedule and Contact Information

The District accepts financial responsibility for the School Program costs of \$3,500 per participating campus per year each of the term of this Agreement.

The District will be invoiced annually in September of each school year for the District Contribution listed below:

- 2023-2024: \$3,500 per campus in the program for the year (to be invoiced September 2023)

Please provide the school/district contact information for the invoice processing:

- Name: _____
- Title: _____
- Email: _____
- Phone: _____
- Mailing Address: _____

Attachment E

NMSI Brand Standards

The District must seek prior approval from NMSI of all media releases and adhere to the NMSI Brand Standards as outlined in this Attachment. For social media releases, please utilize the social media kit NMSI will provide as part of prior approval. If a media release is outside of the scope of the kit, the District must email marketing@nms.org to gain approval.

BOILERPLATE LANGUAGE

About NMSI: The National Math and Science Initiative is a nonprofit organization dedicated to transforming math and science education in today's classrooms with proven, effective programs that can be replicated nationwide.

About the College Readiness Program (CRP): A comprehensive program that is dramatically increasing the number of students succeeding in rigorous coursework in math, science and English, while expanding access to traditionally underrepresented students.

About the Laying the Foundation Program (LTF): Hands-on professional development that is empowering educators of grades 3-12 with the strategies and resources they need to raise academic rigor in any curriculum and prepare students to think critically and creatively at advanced levels.

NAME AND LOGO USAGE GUIDELINES

National Math and Science Initiative

After introducing National Math and Science in body text, further references can then be shortened to NMSI.

NMSI can be referred to as a non-profit organization, not-for-profit organization, non-profit, or simply organization. Do not refer to NMSI as a company or business.

NMSI's College Readiness Program

The name for our comprehensive three-year program.

After introducing NMSI's College Readiness Program in body text, further references can then be shortened to NMSI's program, the College Readiness Program, or CRP.

NMSI's Laying the Foundation Program

The name of our teacher training program for grades 3-12 is NMSI's Laying the Foundation teacher training program is also acceptable.

After introducing NMSI's Laying the Foundation Program in body text, further references can then be shortened to NMSI's LTF program, the LTF program, or LTF.

LOGO

Use the NMSI logo only in the exact form provided by NMSI, without alteration or modification. Do not incorporate the NMSI logo into any other logo or add any images or text to the logo.

Maintain clear space around the NMSI logo. The minimum clear space for the NMSI logo should be the height of the letter “N”. If placing another logo next to the NMSI logo, the minimum clearance should be the width of the word “MATH” in the NMSI logo.

