

Aztec Travel/ Trip Estimate Worksheet

Dates of Travel:	March 21, 2024 through March 23, 2024
Destination:	University of Arizona, Tucson, AZ
Name of Event:	2024 Region 3 Conference
Trip Supervisor, Coach or Traveler:	Kimberly Zah, Brandon John, STEM Teacher

of Buses
BUS Miles (One Way) **Cost** \$ 1,194.38
 \$1.25/mile plus 5% contingency

of SUV's
SUV Miles (One Way) **Cost** \$ -
 \$0.65/mile plus 5% contingency

Bus Miles at Destination **Cost** \$ 62.50

SUV Miles at Destination **Cost** \$ -

of Drivers
Drive Time (One Way) **Wages** \$ 304.00
 \$19.00/hour

Hours at Destination **Wages** \$ 456.00
 Driver receives 8 hours minimum if staying multiple days at destination

Bus Driver Days on Trip **Wages** \$ 57.00

of Students Line # to Charge:

of Teachers/Coaches Line # to Charge:

Hotel Expense Total Trip \$ 2,250.00 Line # to Charge:
 (\$90 per room per day max)

Meal Expense Total Trip \$ 1,500.00 Line # to Charge:
 (\$8.00 per meal maximum)

Registration or Entry Fee \$ - Line # to Charge:

Misc. Expense Estimate Line # to Charge:

Total Trip Expense \$ 5,823.88

Cost Per Student \$ 485.32

Transp Dept Total \$ 2,073.88

All Other Exp Total \$ 3,750.00

