

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 13, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: February 6, 2018

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Track Coach BMS 2017-2018

Description: Daniel Belcourt, BMS Athletic Coordinator, would like to recommend the following individual for hire for the 2017-2018 sports season:

✚ Megan Adams, Track Coach, Middle School, (Exp: 0), \$860.00

Financial Impact: Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Track Coach		Applicant Recommended Megan Adams	
Department/Location Middle School		Supervisor Daniel Belcourt	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 Sports Season	

Recruiting	Date Posted: 10/5/2017	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Adams, Megan		Yes	1/31/2018
	Morgan, Steven		Yes	Did not confirm
	Old Chief, David		Yes	Did not confirm
	Reesis, Narsis		Yes	Declined
	Rutherford, Dakota		yes	Invalid phone#

Interview Committee			
Name	Title	Name	Title
Daniel Belcourt	BMS Athletic Coordinator		
Arlan Sharp	BMS Student Support Coordinator		
Christopher Crosby	BMS Security/Custodian		

Recommendation: Megan Adam's experience and knowledge of the sport was evident. Her desire and passion of the sport was clearly stated as well.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$860.00	Placement: <u>Exp: 0</u>	Contract Days: 2017-2018 Sports Season
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Prepared by: Sherie Blue Date 2/6/18 Approved by: _____ Date: _____