

AT A BOARD PROCEDURES SUB-COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION CONFERENCE ROOM D, 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, at 4:00 p.m., July 30, 2009, with the following members:

Sub-Committee Members Present:

Fay Batch
Dr. Donnie Norwood
Yollie Wilkins

Non- Sub-Committee Members Present:

Carol Gregg
Dr. Donna C. Smith

School Officials: Hector Mendez, Brian Moersch

Others: Mike Atkins, Roy Waggoner, Nelda Loya

20602 **Sub-Committee Meeting Called to Order:** Dr. Donna Smith, Board President, called the Board of Trustees Sub-Committee Meeting to order.

20603 **Verification of Compliance with Open Meeting Law:** Dr. Donna Smith, Board President, verified that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.

20604 **Board Procedures Sub-Committee Meeting:** The Board of Trustees Board Procedures Sub-Committee met to discuss the preliminary process in the development of a District Board of Trustees Procedures Handbook.

Sub-Committee members will use current ECISD booklet and compare with Spring Branch ISD. Staff was asked to develop a Board agenda items calendar for the year, to be added to the handbook.

Administrative personnel will look at all local Board policies related to Board of Trustees and make sure policy notations are in compliance. It was suggested the policies be desegregated according to which are required by law.

The Sub-Committee will meet on August 26 at 4:15 p.m., at which time they will set a schedule for future meetings.

20605 **Adjournment:** Dr. Donna Smith, Board President, adjourned the Board of Trustees Sub-Committee Meeting at 4:34p.m.

Board President
Dr. Donna Smith

Board Secretary
Yollie Wilkins