



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting minutes  
Tuesday, October 17, 2023 at **6:00 PM**

**BOARD OF EDUCATION**  
**Kevin Daly, President**  
**Rupal Shah Mandal, Vice President**  
**John P. Vranas, Secretary**  
**Maxie Boynton**  
**Myra A. Foutris**  
**Jay Oleniczak**  
**Peter D. Theodore**

**ADMINISTRATION**  
**Dr. David L. Russo, Superintendent of Schools**  
**Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction**  
**Courtney Whited, Business Manager/CSBO**

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, October 17, 2023.*

**1. CALL TO ORDER/ROLL CALL**

Board member Foutris called the Facilities Committee meeting to order at 6:05 p.m. Roll call was taken and a quorum was not present. No formal recommendations would be taken, but members continued with their discussion.

**FACILITIES COMMITTEE MEMBERS**

Myra A. Foutris (BOE)  
Wendy Grano, Community Member  
Emily McCall, Community Member

**FACILITIES COMMITTEE MEMBERS NOT PRESENT**

John P. Vranas (BOE), Chair  
Rupal Shah Mandal (BOE), Co-Chair  
Zade Tagani, Community Member

**ADMINISTRATORS/STAFF**

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

**OTHERS PRESENT**

Athi Toufexis, StudioGC

**2. AUDIENCE TO VISITORS**

**3. APPROVAL OF MINUTES**

**a. Facilities Committee Meeting Minutes - **SEPTEMBER 19, 2023****

The Facilities Committee did not take any action relative to the September 19, 2023 minutes due to the lack of a quorum.

#### 4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

##### a. StudioGC architecture+interiors Project(s) Update

###### Summer 2024-25 Construction Pre-Bid Meeting

Athi Toufexis, StudioGC discussed that nine companies attended the mandatory pre-bid meeting walk-through for the 2024-2025 Rutledge Hall Renovations and Lincoln Hall Sitework.

##### a) Timeline: Award Project to Bidder at the December Board of Education Meeting

##### b) Alternates

The District is getting an alternate price on the cabinet unit heaters and the replacement of sprinkler heads. Athi discussed that she has been reviewing the need for replacing some older technology infrastructure with the District Technology Team during the Rutledge Hall renovations. Athi would like to include this as a separate bid package. The Committee members in attendance supported exploring this project.

##### c) Rutledge Hall Art Floor Options

The Committee members in attendance recommended the epoxy flake floor to match the Rutledge Hall STEM floor.

##### d) Lactation Room

The Committee members in attendance recommended looking into making the room larger and providing a divider to make it more than single occupancy.

##### e) Carpeted Bulletin Boards Throughout the Rutledge Hall Corridors

The Committee members in attendance recommended exploring material options and bringing it back to the Committee at a later date.

##### f) Shower in the Rutledge Hall Gymnasium Office

The Committee members in attendance recommended having the shower removed and the space repurposed.

#### I. StudioGC continues to seek out pricing for the Playground Sensory Path Projects

#### II. Rutledge Hall Gymnasium - Painted Jaguar Logo Improvements

The Logo has been repainted.

#### III. Tuckpointing Punch List

#### IV. Coatings Applied to Administration, Todd Hall and Rutledge Hall Roofs

#### V. Pantone Standard Red Decision for the District's Vinyl Branding Project

The Committee members in attendance recommended Red PMS 3517C and the Cool Gray background on the Athletic entrance stairs.

#### 5. OLD BUSINESS

None

#### 6. NEW BUSINESS

a. Long-Term Facilities Rental - iProSkills Soccer Academy

Courtney explained that the company intends to use the Todd Hall gym every single day (November 13, 2023 - March 29, 2024) from 6:00 - 9:00 p.m. iProSkills asked to have a promotion table at District events. The Committee members in attendance recommended offering promotion through the Virtual Bulletin Board on the District website.

b. 2024 School Maintenance Project Grant Application

Courtney explained she is applying for a \$50,000 2024 School Maintenance Project Grant to offset the galvanized piping to copper piping project at Rutledge Hall next summer. The Committee members in attendance supported applying for the grant.

7. District Facilities Update

a. Lincolnwood School District 74 will be hosting NTDSE's Extended School Year (ESY) program in Summer 2024 at Todd Hall.

b. Alltown Bus Services Inc. Facilities Rental of Lincoln Hall Cafeteria for Safety Training on November 29, 2023, 5:00 to 9:00 p.m.

Courtney presented the Facilities Rental Request from Alltown Bus Services Inc. Facilities to use the Lincoln Hall Cafeteria for safety training. The Committee members in attendance supported the Alltown Bus Services Inc. facilities rental.

c. Contour Landscaping Company Proposed Enhancements to Lincoln Hall's Courtyard After Meeting with Administration

The landscape plan described will come in under \$10,000 and the Administration is eager to start this project. Courtyard accessibility will need to be considered in the near future. The Committee members in attendance supported the Lincoln Hall Courtyard enhancements.

8. ADJOURNMENT

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:41 p.m.

The next Facilities Committee meeting will be held Tuesday, November 14, 2023 at 6:00 p.m. The public is welcome.

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Myra A. Foutris, (BOE)

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