



# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Advisory School Counsel Minutes

Date: 05/12/2025

Time: 12:00 (Working Lunch – staff needs to start setting up for graduation) (online access is located at the bottom of this documents)

Principal: Kevin D. Matthews

ASC Members: ☒ Nellie Cleveland  
☒ Clara Cleveland  
☒ Frances Williams  
☐ Mary Douglas - absent  
☒ Mary Ramoth

Quorum Established: ☒ Yes ☐ No. (Clara Cleveland wants to remove this line) (will follow up)-

As noted, I pulled up the original template provided by the district. The information has been emailed to the ASC and will be attached to make sure we are in compliance with transparency rules.

Also, Perrian Windausen has requested the ASC provide details about their vote on the calendar. That email will also be attached along with the responses when they are received.

1. Call to order – 12:02
2. Roll call –
3. Re-Organization of Officers (rescheduled from last meeting) (rescheduled for next fall)
4. Moment of silence
5. Introduction of Staff and Guests – Mr. Matthews, Rochelle and Anaya – Youth Leaders
6. Approval of Agenda – Clara Cleveland moved to approve, with removal of quorum line, Mary Ramoth provided second – approved. (see the note above)
7. Correspondence – none
8. Public Comments – Mary Ramoth speaking for NANA, thank you for allowing Nana Construction to build the Corn Hole boards with our high school students –



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Clara Cleveland, speaking as a parent discussed the surveys that went out recently, stating that she has asked for them in the past. She talked about providing incentives because they help to get good community input. Mary Ramoth commented on allowing the school to use the NANA building.

## 9. Principal Report

### A. Student Activities & Funds Update

1. Activity Fund. – Current - \$57,730.99 Last Month - \$57,520.99 – Clara Cleveland asked about approval of spending. Mary Ramoth asked about swag, noting the Shungnak has sweatshirts and t-shirts. Mr. Matthews noted that he would follow up. – There was discussion about funding the gear. Note: I spoke with Mr. Williams at Shungnak, they did get funding from grants (Empowerment?) to purchase their gear (\$17K). Off Topic comment about stuff in the hallway. Mary Ramoth also asked about community funding, including Maniilaq Health (Verna).
2. Gym Update – the gym is still not in service (will follow up) (Update – Mr. Matthews spoke with the maintenance department. We have been cleared to use the gym, noting that there is no water in the gym.)
3. All State Testing is complete.
4. Science of Reading – Mr. Matthews and two teachers attended.
5. Ambler Water – Thank you to the students and staff for dealing with the recent series of water outages:
  1. Distilled Water – a large quantity of water has been distilled for student and staff use.
  2. Water has been hauled in for flushing toilets (the outages did not impact the entire village). Mary Ramoth suggested that we check on the water bill to make sure we get credit for days out of service.
  3. No school days were missed.



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6. Graduation (May 16<sup>th</sup> 6 PM) - There will be no District Office staff attending graduation. The ASC chairperson, Nellie Cleveland will present the Class of 2025. There was some discussion about the community potluck. Nellie Cleveland asked that we remind the community to bring a dish for the potluck on the VHF.
7. Last Day of School – May 20, 2025. (picnic – and awards)- Note: NMS reminded us that we have to have a normal lunch.

B. Student Attendance & Enrollment. (There was a request to check on suspensions.)

**62 students total** (transferred out 1 – transferred in 1)

Pre-K	7
K-6	33 (+1)
MS	12 (-1)
HS	10

Attendance Report Attached – ADA 81.72% - current/ 81.64%- last month – up 0.08% - (suggestions for improving attendance). Mary Ramoth asked about the incentives. We will look at incentives going into next year. More discussion on parental involvement. Mary Ramoth was wanting to know why parents aren't involved/parental/community engagement.

## **Upcoming Events**

### **Graduation**

**Alaska School Leadership Institute** in late May. (Mr. Matthews will attend)

10. Youth Leader Report – two youth leaders present. – Mr. Marvin showed up after lunch duty. Both students presented the slide show, talked about activities



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during the year- lock ins and other activities – Mary Ramoth again reminded that they can use the NANA building – facilities use agreement. We can do other things that don't involve the gym. She also noted that we are all shareholders. Clara Cleveland suggested we have another staff advisor for Youth Leaders, in addition to Marvin Sheldon. This would be similar to having a Senior Advisor. Youth Leaders can help with graduation.

## 11. Board Policy Review for Public Comment –

2025-2026 Calander – After a brief discussion, Mary Ramoth made motion to approve option 1, Clara Cleveland provided a second – approved. One of the main reasons for supporting the first option was the timing with Culture Camp. (See previous note about the email message)



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## 12. Items for Advisory School Council Consideration

### A. Old Business

- a. ASC Officers (pending full ASC)

### B. New Business

- Ambler Gym – no change/not in service (additional discussion) (see note above) (letter for funding – VEDC/VIF – follow up on funding – send letter for funding)

### Attachments for ASC:

- a. Proposed 2025-2026 Calendars
- b. ASC Minutes – 04/21/2025
- c. Attendance Report from District

## 13. Public Comments – none

14. ASC member comments – Nellie Cleveland, “thank you” for Mary Ramoth being here during her lunch break. Discussed working on planning cultural trip earlier next year. She also asked about using the gym without water. Note: Mr. Matthews spoke with Jeff Alexander, and we are cleared to use the gym, we just need to make sure that everyone knows the status of the water and facilities. She expressed her gratitude for Marvin Sheldon being there and for the Youth Leaders who were there (and already returned to class). Mary Ramoth asked about scheduling for ASC Meetings (see below) Also expressed that we need to push for more Youth Leader engagement. Clara Cleveland expressed her gratitude and continued to discuss more incentives for attendance next year, throughout the year and at the end of the year. She noted, most of what we do focuses on the students who are here. We also need for more community involvement and engagement. We really need the gym. Thank you to Marvin and Youth Leaders. Frances Williams, thank you!

## 15. Time and Place of next meeting

**Monday September 8th at TBA**



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16. Approval of Minutes – Mary Ramoth made a motion to approve, Nellie Cleveland provided a second - approved
17. Adjournment – Mary Ramoth made a motion to adjourn, Clara Cleveland provided a second – approved 1:25



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[Find a local number](#)

Phone conference ID: 701 367 666#





Outlook

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**District Provided ASC Agenda Template**

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**From** Kevin Matthews <kmatthews@nwarctic.org>**Date** Tue 2025-05-13 4:39 AM**To** Nellie Cleveland <ncleveland1@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>; Mary Ramoth <mary.ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>

This is the template approved by the district. We will continue to use it.





## AMBLER SCHOOL

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Date:

Time:

Principal:

ASC Members:

Quorum Established: Yes / No

1. Call to order
2. Roll call
3. Moment of silence
4. Pledge of Allegiance
5. Introduction of Staff and Guests
6. Approval of Agenda
7. Approval of past meeting minutes
8. Public Comments
9. Correspondence
10. Reports from committees
11. Principal reports
  - A. Student Activities & Funds Update
  - B. Student Attendance & Enrollment
  - C. Upcoming Events
12. Board Policy Review for Public Comment
13. Items for Advisory School Council Consideration
  - A. Old Business
  - B. New Business
14. Items for next meeting's agenda
15. Public Comments
16. ASC member comments
17. Time and Place of next meeting
18. Approval of Minutes
19. Adjournment

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel

VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Mr. Matthews - Principal Ambler School  
PO Box 109



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**Calendar**

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**From** Kevin Matthews <kmatthews@nwarctic.org>

**Date** Tue 2025-05-13 4:43 AM

**To** Nellie Cleveland <ncleveland1@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>; Mary Ramoth <mary.ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>

**Cc** Perrian Windhausen <pwindhausen@nwarctic.org>

Ms. Windhausen would like to know why you chase option 1 so she can share your comments with the School Board.

Thank you!



Mr. Matthews - Principal Ambler School  
PO Box 109  
109 Ambler Drive, Ambler, AK 99786  
Phone: 907-445-2154  
Fax: 844-845-0939  
907.445.5046 Cell Phone

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**Re: Calendar**

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**From** Nellie Cleveland <ncleveland1@nwarctic.org>

**Date** Tue 2025-05-13 10:10 AM

**To** Mary Ramoth <Mary.Ramoth@nana.com>; Clara Cleveland <ccleveland@nwarctic.org>; Frances Williams <fwilliams@nwarctic.org>

**Cc** Kevin Matthews <kmatthews@nwarctic.org>; Perrian Windhausen <pwindhausen@nwarctic.org>

Good morning,

I chose Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts.

Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition.

**From:** Mary Ramoth <Mary.Ramoth@nana.com>

**Date:** Tuesday, May 13, 2025 at 9:04 AM

**To:** Nellie Cleveland <ncleveland1@nwarctic.org>, Clara Cleveland <ccleveland@nwarctic.org>, Frances Williams <fwilliams@nwarctic.org>

**Subject:** Fw: Calendar

**[EXTERNAL EMAIL - CAUTION]:** Do not open unexpected attachments or links.

Good morning Ladies,

I am hoping they are getting reasons from all the other school as to why we chose option 1 for the upcoming calendar year.

We did not give our reasons on our last meeting, you 3 ladies who work for school, what is your reason for choosing Option 1?

I had chosen it because I thought to just get over with the In-service dates right away so we don't have to break a month after school start to hold more in-service dates, In September you ladies will be busy working on meat if the tuttu start running that early.

I am fine with whatever you ladies come up with.





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**Re: Calendar**

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**From** Kevin Matthews <kmatthews@nwarctic.org>

**Date** Tue 2025-05-13 10:51 AM

**To** Perrian Windhausen <pwindhausen@nwarctic.org>

I believe the primary reason was because of Culture Camp being in September.

From Ms. Nellie - Good morning,

I chose Option 1 because it gives us time to prepare both our classrooms and our materials before the school year begins. With training scheduled right at the start, we'll be able to hit the ground running. It also allows us to get our students settled and focused on learning without any interruptions after school starts.

Another important reason is that we hold our traditional cultural camping in September. This is a key time when we teach our students about subsistence and survival, and it's important that we maintain that tradition.



Mr. Matthews - Principal Ambler School

PO Box 109

109 Ambler Drive, Ambler, AK 99786

Phone: 907-445-2154

Fax: 844-845-0939

907.445.5046 Cell Phone

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**From:** Perrian Windhausen <pwindhausen@nwarctic.org>

**Sent:** Tuesday, May 13, 2025 8:21 AM

**To:** Kevin Matthews <kmatthews@nwarctic.org>

**Subject:** Re: Calendar

Hi Kevin, Please talk to them and send me their comments.

Perrian B. Windhausen

Director of Student Services

Northwest Arctic Borough School District



# AQQALUK HIGH/NOORVIK ELEMENTARY

PO BOX 165 • Noorvik, Alaska 99763 • (907) 636-2178

May 13, 2025

NOORVIK ADVISORY SCHOOL COUNCIL MEETING May 13 at 12:30

## AGENDA

I. Call to Order  
KT @ 12:54 P.M.

II. Pledge of Allegiance

III. Moment of Silence

### Roll Call

Ila Ballot	Seat A 2027	present
Mike Zibell	Seat B 2027	present
Selma Sampson	Seat C 2027	present
Elsie Sampson	Seat D 2026	present
Jessica Snyder	Seat E 2025	present
Kaden Ticket	Seat F 2026	present
Nellie Ballot	Seat G 2025	present
Jaylon Pungalik	St. Rep 2025	present

IV. Approval of Agenda  
IB makes a motion to approve agenda  
JP Seconded  
Motion Passed

V. Public Comments  
Noorvik Elders – NB – Would like to talk to the student body.  
MZ Wednesday would be good.

VI. Principal Reports:  
A. Copy Machine – Service Rep by Monday  
B. New Slush Puppy Machine – NANA Sponsored  
C. Cold Weather Requirements –  
Suggestions by ASC Members:  
Page 59 in the Student Parent Handbook  
**MZ** Change it to what the airlines say. The original cut off is -35 and is based on piston engines.

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**KT** It should be the airlines call and the chaperone

**MZ** Based on weather

**KT** Yes something understandable

**ES** I agree but we need to be careful. I would be comfortable with Bering air regulations. Maybe the district needs to check in with the villages. We want to air on the safe side and we need to let our community know that it will be changing or has changed. We want to air on the safe side.

**MZ** Inaccurate weather stations in Noorvik.

**ES** This policy has been in place forever and we just need to be careful. The district needs to contact our school for personal reports.

**MZ** This policy only addresses temperature. We are talking only about the temperature.

**ES** Do we agree with changing it to 40 below?

**MZ** I personally would change the -35 to -40 in number 1.

**IB** Money and the expensive of travel

**MZ** Our kids lose weekends because

**Motion:**

**MZ** Mr. Chair, in light of the fact that the airlines carry passengers routinely at -40, I make the motion to change the temperature to -40.

**JS (and JP)** second it

**All in favor say Aye – Everyone says Aye**

**Motion Passes**

**MZ** Do we want to adjust the clothing requirement.

**ES** We could even change it just for our students. We need to make it our policy. We can tell our kids we will decide what is warm. Shoes, gloves, maybe warm needs to be decided in a meeting.

**JS** Rate to 20 below.

**ES** We have classes that make mittens and gear. Why not use those that they made?

**MZ** School can also have hats and gloves that qualify.

**JS** We can add it to the Eligibility Form, can highlight the part for warm gear.

**MZ** There could be a box for approving winter gear.

**Motion:**

**JS** Mr. Chair, I make a motion to include a check-off box with a signature required by the principal that winter gear meets cold weather approval.

Second MZ

Motion made to include the check off to be added to page 66, line item number 7, certifying that winter gear meets requirements.

All in favor say Aye – all Aye

**Motion Passes**

VII. Graduation Participation

VIII. Fall Coaching Positions

Approval for hiring a Cross Country Coach after ten days of advertising.

MZ Any one opposed if we have one applicant that we move forward with hiring him.

All in favor.

IV. ASC Member Comments

**ES** I want to say thank you to all who participated and attended meetings during this school year. I want to encourage you that you made a big difference and taken charge of our activities. I want to give you our heartfelt thanks for the difference you've made in our kids, and they will want to follow your footprints.

Mike and Leslie, thank you, your heart has been there for them.

Thanks to the staff. We will continue to pray for them.

Kaden – thank you, you are going to be a great leader someday.

**NB** Good year, taiku, it was a good year. Taiku everybody.

**MZ** We too want to thank you guys, we did not have one meeting this year where we didn't have a quorum. Despite the fact that everyone has had things happening in their life. We appreciate that. We appreciate Jaylon being willing to serve as our student rep. Thank you for doing this, and it is part of your growing.

**KB**, I would like to bring back the student government.

**JS** I appreciate the year that went by so fast. Thank you all for the support. I appreciated the last meetings. I want to congratulate Leslie. I am thakfuol for you.

V. Next Meeting Time and Place

Date: August 12, 2025

Time: 1:00 p.m.

VI. Approval of Minutes

Signature: Seima Sainson Date: 5-13-2025

VII. Adjournment at 2:03



Sincerely,

Name

Title

Email

Kiana Advisory School Council

Meeting Minutes

5/14/2025

1. Call to Order:

Meeting called to order at 12:07pm by chair Delores Barr.

2. Roll Call:

Present: Delores Barr, Victoria Morris, Eileen Schaeffer, and Teresa Stalker.

Excused: Jeannette Barr.

MOTION: Victoria Morris made a motion to excuse Jeannette Barr from the meeting, seconded by Eileen Schaeffer.

3. Moment of Silence/Pledge of Allegiance:

Moment of silence was observed and Pledge of Allegiance said in English.

4. Introduction of Guests:

Welcome Jeanne Gerhardt-Cyrus and ladies that are here for the blanket exercise Jaclynne Richards, Alice Michaelson and Mallika.

5. Approval of Agenda:

James Stewart would like to add item "g. Principal interviews" under item "10. Principal's Report".

MOTION: Victoria Morris made a motion to approve the agenda as amended, seconded by Teresa Stalker.

6. Approval of 4/04/2025 Minutes:

No changes made.

MOTION: Victoria Morris made a motion to approve minutes from 4/04/2025 meeting as is, seconded by Eileen Schaeffer.

7. Public Comments:

OPT-IN youth conference is happening this week, 5/15<sup>th</sup>-16<sup>th</sup>, members with ANTHC are here to engage in their blanket youth exercise with the kids. The youth Alaska Blanket Exercise is an interactive history lesson for high school students to develop understanding and implement new ways of coping with, as well as learning to break, intergenerational trauma. Maniilaq is also sending instructors to do skin sewing with 2<sup>nd</sup> grade on up classes to make dancing gloves and some members from the Northern Light Dance group are going to work with and dance with the kids.

8. Correspondence:

No correspondence received.

Kiana Advisory School Council  
Meeting Minutes  
5/14/2025

9. Report from Councils:

Jeanne mentions that budgets cuts are the main topics being discussed within the regional board.

10. Principal's Report:

- a. Sports: NYO season is wrapped up; our coach made NYO activities possible for students all year. 2 of our NYO competitors made it to state.
- b. Uniforms: a lot of activity funds are available for all sports and most teams. Plan is to get cross country uniforms now and the other sport uniforms in the Fall.
- c. Attendance: there's a dip every Spring. With our fuel drawing every two weeks we notice our perfect attenders list gets smaller.
- d. Facility use permits: There's 1 new facility use permit and another to ratify. Some of the ASC minutes and poll vote procedures have been brought to our attention and discussed.
- e. OPT-IN Kiana activities: youth Alaska Blanket Exercise, Northern light dancers, and maniilaq skin sewing going on 5/15-16. James Stewart would like to thank OPT-IN for their involvement with the kids making opportunities and hosting activities for the kids after school and year-round.
- f. Calendar:
  - i. Sewing in the sewing room every Thursday night.
  - ii. Inupiaq day every afternoon on Fridays for middle and high school.
  - iii. May 6<sup>th</sup>, senior dinner.
  - iv. May 7<sup>th</sup> ASC meeting- changed to May 14<sup>th</sup>.
  - v. May 7<sup>th</sup> senior baccalaureate 6pm at Friends Church.
  - vi. May 9<sup>th</sup> kindergarten graduation at 10am and senior graduation at 6pm in the gym.
  - vii. May 20<sup>th</sup> last day of school and community Spring hot dog lunch.
  - viii. May 27<sup>th</sup>-30<sup>th</sup> ASLI conference in Anchorage.
- g. Principal Interviews: James Stewart asks the ASC if one of them can join in on the interviews for next school year's principal.

11. Items for Advisory School Council Consideration:

- a. Old business: ratify River of Life church's facility use permit to utilize the gym for their Spring Youth Event 4/11-12 8pm-12am.  
MOTION: Victoria Morris made a motion to ratify River of Life Church's facility use permit, seconded by Eileen Schaeffer.
- b. No new business.

Kiana Advisory School Council  
Meeting Minutes  
5/14/2025

12. Public Comments:

No public comments.

13. ASC members' comments:

No ASC member comments.

14. Schedule next meeting:

Next meeting will be August 13<sup>th</sup>, 2025.

15. Adjournment:

Meeting adjourned at 12:49pm.



## DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

### Advisory School Council

#### Agenda

May 6, 2025, 7pm

- I. Call meeting to order **by Denise at 7:07**
- II. Roll Call

<input type="checkbox"/> _ex_ Delores Iyatunguk	Term: Seat A 2025
<input checked="" type="checkbox"/> _x_ Gloria Carter	Term: Seat B 2026
<input checked="" type="checkbox"/> _x_ Roberta Moto	Term: Seat C 2027
<input checked="" type="checkbox"/> _x_ Denise Iyatunguk	Term: Seat D 2026
<input type="checkbox"/> _ex_ Kevin Moto	Term: Seat E 2025

- III. Moment of Silence:
- IV. Approval of Agenda: **Denise moved, Gloria seconded, agenda approved**
- V. Introduction of Guests/Staff members: **none**
- VI. Restructuring of officers: **tabled**
- VII. Public Comments: **none**
- VIII. Correspondence: **none**
- IX. Reports from Committees:
  - a. Graduation – Scheduled for Monday, May 12 at 6:00 pm.  
Kevin will accept the class in lieu of a district level administrator
- X. Principal's report:
  - a. Student Activities Account: Total Fund Balance \$ 77,000.00  
(Accounting is roughly one month behind in allocating deposits)
  - b. Enrollment: Currently – 53 students enrolled
    - 85% attendance rate (Overall district average – 80%)

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- District Attendance Incentive – winners – Brandon Moto, Aliitchak Barr, Scarlett Thomas, Isaac Barr, Betty Moto

c. Assessment results

- MAP - School Profile – **student progress reviewed**
  1. Red – 1<sup>st</sup> – 20<sup>th</sup> percentile,
  2. Orange – 21<sup>st</sup> – 40<sup>th</sup> percentile
  3. Yellow – 41<sup>st</sup> – 60<sup>th</sup> percentile
  4. Green – 61<sup>st</sup> – 80<sup>th</sup> percentile
  5. Blue – above 81<sup>st</sup> percentile
- 
- Dibles – **student progress reviewed**
- **Do we have a program to encourage students to read at home?**

d. Upcoming Events:

- Senior graduation meeting – to be scheduled this week
- Graduation – May 12:00 6:00 pm
- End of Semester – May 20
- Summer School – May 23 – June 5

XI. Items for Advisory School Council Consideration

a. Old Business:

- Bering certificate – sportsmanship award – student who arrive on time are given a ticket. Friday winners are drawn. Airline ticket will be drawn on last day of school – must be present to win (except graduates)
- Building use requests – Vacation Bible School July 14-20
- RediStar – because our students had the privilege of traveling to Juneau, the second week of RediStar did not happen
- 

b. New Business:

- Wild Confluence Media – June 25 – July 7
- Teck/Red Dog – annual meeting – June 12
- **Summer Gym – will we have it? Will IRA finance?**

XII. Board Policy Review for Public Comments – **view on district webpage**

XIII. ASC Comments –

- **Discussion about next year's teaching staff**

XIV. Items for Next Meeting Agenda – **next meeting – August or September**

XV. Next ASC meeting: August 2025, at 7:00 pm. at Deering School

XVI. Approval of Minutes: Denise moved Gloria seconded, approved

XVII. Adjourn: Denise moved to adjourn Roberta seconded.7:32

BP 8321 The Advisory School Council may not hold executive sessions.

