

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
May 15, 2017**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a special called Board of Trustees meeting on Monday, May 15, 2017, in the Board Room, Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Mr. Andy Hardin, Ms. Jenny McCall, Dr. Raj Menon, Mr. Jim Orr, Mr. Adrian Rodriguez, Mr. Larry Wainwright and Ms. Nancy Wurzman. Trustee Mac Hendricks was absent. Other attendees included District President Neil Matkin, Collin College administrators, faculty, staff, and community members.

**CALL TO ORDER**

Chairman Collins called the May 15, 2017, meeting of the Board of Trustees of Collin County Community College District to order at 5:05 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Collins recessed the meeting to closed session at 5:05 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

**OPEN SESSION**

Chairman Collins reconvened the meeting at 5:48 p.m. in Boardroom 139 and welcomed those in attendance. He called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE MAY 15, 2017, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Harmon certified the notice of the May 15, 2017, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

**PLEDGES OF ALLEGIANCE**

Chairman Collins led the pledge of allegiance to the American flag and the Texas flag.

**PUBLIC COMMENT**

No public comment was presented.

**2017-5-1-1 Personnel Report for May 15, 2017**

The Personnel Report for May 15, 2017, included one administrative appointment.

On motion of Dr. Menon, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved item 1a. Administrative Appointment as presented in the Personnel Report for May 15, 2017.

| <b><u>NAME</u></b> | <b><u>TITLE</u></b>                | <b><u>DATE</u></b> | <b><u>DEPARTMENT</u></b> | <b><u>REASON</u></b>       |
|--------------------|------------------------------------|--------------------|--------------------------|----------------------------|
| Floyd Nickerson    | Vice President,<br>Human Resources | 05/16/2017         | Human Resources          | Replacement<br>Norma Allen |

Trustee Wurzman commented about the great title “People Officer” that Mr. Nickerson held at a previous job. President Matkin said that Mr. Nickerson would be invited to make comment at the regular board meeting.

**2017-5-1-2 Approval for the District President to Execute a Contract with AECOM Technical Services, Inc. for Phase 1 of the 2017 Bond Program Management Services**

Discussion: On April 25, 2017, the Board of Trustees authorized the District President to negotiate a contract with AECOM Technical Services, Inc. to be considered for approval by the Board of Trustees if the May 6, 2017 bond election was approved by the voters. The bond election was approved by the voters on May 6<sup>th</sup> with a 56.43% YES vote.

The contract negotiated by the President has been reviewed by Counsel and was furnished to the Board of Trustees on or about May 3, 2017, for their review. The contract segments the program management services to be performed by AECOM into 4 phases with phases 2, 3 and 4 available to the College by exercising written extension notifications.

- Phase 1 – Wylie Campus and Technical Training Center
- Phase 2 – Celina and Farmersville Service Centers and the Preston Ridge IT Center of Excellence
- Phase 3 – Student Unions and Welcome Centers at Preston Ridge and Central Park
- Phase 4 – Repurposing of Facilities, Traffic Infrastructure and Wayfinding

The program management fee for the services provided for phases 2, 3 and 4, including fixed costs and labor costs combined, if those options are exercised by the College, will be determined according to the phases of work as defined and authorized by the contract.

President Matkin said the Board of Trustees would have the opportunity to make decisions along the way, and keep promises to the voters that sticks to the master plan. Trustee Orr thanked President Matkin for taking feedback into account. In answer to Mr. Orr’s question, President Matkin said any additions to Phase 1 would come back to the board for approval. Mr. Orr asked what would happen if the board decided to not go forward at any point and Dr. Matkin said the contract gives the college a 30-day out.

In response to Mr. Orr's question to Chief Financial Officer Ken Lynn, Mr. Lynn said he was comfortable with the terms of the contract and the 30-day option to cancel with written notice. Mr. Lynn referred the board to the information on page 38 of their packets. Dr. Menon said it was favorable to the college that the contract sticks to costs unless there is material deviation.

On motion of Mr. Rodriguez, second of Ms. Wuzman, the Board of Trustees of Collin County Community College District unanimously authorized the District President to execute a contract with AECOM Technical Services, Inc. for Bond Program Management Services for Phase 1 of the 2017 Bond Program for a fixed fee of \$9,600,000.

## **DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS**

### **The Board announced the following:**

Trustee Hardin told Trustee Wainwright that it was a pleasure to serve with him and that he hoped he would come up and eat with the board.

Trustee Menon thanked Trustee Wainwright for his service.

Trustee Rodriguez told Mr. Wainwright that he would miss his insight and the great questions he asked. He said Trustee Wainwright would be missed.

Trustee McCall joked that she missed Trustee Wainwright's comments about what a pleasure it had been to work with her at the last meeting.

Trustee Wainwright said that for board members past and present, it was great getting to know them. He said he learned more than he contributed and he had fun learning. Mr. Wainwright said he looked forward to seeing what the other campuses will look like when built. He said it has been fun and he has been a part of the school for a long time, and this was a good way to go out. He thanked everyone for their support during his time on the board.

District President Matkin joked about Trustee Wainwright not voting for him as President. He said he really appreciated Mr. Wainwright's tough questions and that he enjoyed working with him and getting to know him. He said the friendship that developed would last past this time. Trustee Wainwright complimented Dr. Matkin on being an "excellent president" and said he enjoyed getting to know him.

Chairman Collins joked about running into Trustee Wainwright's wife overseas while on vacation.

## **ADJOURNMENT**

There being no further business, Chairman Collins adjourned the May 15, 2017, meeting of the Board of Trustees of Collin County Community College District at 6:05 p.m.