

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: September 28, 2017



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   September 19, 2017

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Emorie Davis Bird  
**Title:**   Director of Human Resources

**Subject: Hiring: High School Custodian**

**Description:** Glenn Hall, Director of Maintenance/Facilities/Security, recommends the following individual for hire for the 2017-2018 School Year:

✚ Anson Cummins, Custodian, High School, L2/SP \$14.19/hr.

**Financial Impact:** Per Classified Labor Agreement

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Custodian</b>		Applicant Recommended <b>Anson Cummins</b>	
Department/Location <b>Facilities/High School</b>		Supervisor <b>Glenn Hall/John Salois</b>	
Type of Position <b>Classified</b>	Starting Date <b>10/2/2017</b>	Term <b>2017-2018 School Year</b>	

<b>Recruiting</b>	Date Posted: <b>08/24/2017</b>	Closing Date: <b>9/7/2017</b>
Comments:		

No.	Applicants (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Begay Jr. Edison		Yes	N/A
	Butterfly, Byron		Yes	9/15/17
	Cummins, Anson		Yes	9/15/17
	Fish, Raylonda		Yes	9/15/17
	McClellan, Aaron		Yes	9/15/17
	Pree, Charles		Yes	Declined
	Still Smoking, Leroy		Yes	9/15/17
	Yellow Kidney, Terrance		Yes	N/A

Interview Committee		Title	Name	Title
Matthew Johnson	Director of Alternative Education			
John Salois	BHS Principal			
Dixie Guardipee	Facilities Secretary			

**Recommendation:** Mr. Anson Cummins has been a capable sub custodian with the district and has completed the required safety trainings. Mr. Cummins also has custodial experience with Heart Butte School district.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$14.19/Hr.	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 09/19/2017 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_