

**MINUTES OF THE BOARD OF TRUSTEES
EAGLE PASS INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on December 10, 2013, at 6:00 P.M. at the District Service Center Board Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President
Ms. Glenna Purcell, Vice-President
Ms. Lupita Fuentes, Secretary
Mr. Ramon Ramirez, Trustee
Dr. Hector Alvarez, Trustee
Mr. Benjamin Rodriguez III, Trustee
Mrs. Hilda Martinez, Trustee

Superintendent of Schools: Mr. Gilberto Gonzalez

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

I. MEETING CALLED TO ORDER: Board President, Ignacio J. Saucedo called the meeting to order at 6:02 P.M.

II. PLEDGE OF ALLEGIANCE: Superintendent Gonzalez led the pledge of allegiance.

III. CITIZEN'S COMMUNICATION/ RECOGNITIONS: No one signed up for Citizen's Communication.

(*An additional recognition was presented at said meeting)

* Mr. Rodolfo Musquiz, Migrant Services Coordinator addressed the Board of Trustees and Superintendent and thanked them for the opportunity to recognize one of the district's Migrant Recruiters, Mr. Leo Rodriguez. Mr. Rodriguez recently on November 21, 2013, received a Service Award at the Migrant Conference, he has been with the Migrant Program for thirty-four years as a Migrant Recruiter and works with migrant parents and students throughout the district. He is currently housed at CC Winn High School, and works diligently trying to align credits for the students. It is recruiters like Mr. Rodriguez that we are able to recruit and keep our numbers as far as identification so the work he does directly impacts our funding, and services in different programs. Mr. Rodriguez was presented with a plaque for his years of service as a Migrant Recruiter and a group picture was taken with the Board of Trustees and Superintendent.

1. **Recognition of Eagle Pass High School Football Team for advancing to Bi-District Playoffs.** Superintendent Gonzalez recognized the Eagle Pass High School Football Team, Coach Tom Gonzalez, and Assistant Coaches for their advancing to the Bi-District Playoffs. A group picture was taken with the Board of Trustees and Superintendent.
2. **Recognition of Eagle Pass High School Cross-Country Team for qualifying to State for the Fourth Consecutive Year.** Melissa Gratkowski, Public Information Officer introduced the Eagle Pass High School Cross-Country Team and presented them with a plaque for their recognition in qualifying to State for the fourth consecutive year. A group picture was taken with the Board of Trustees and the Superintendent.

IV. DISTRICT REPORTS/PRESENTATIONS:

1. **Financial Report.** No questions from the Board
2. **Utility Report.** No questions from the Board.
3. **Tax Collection Report.** No questions from the Board.
4. **Presentation of the 2013-2014 No Child Left Behind-Highly Qualified Teacher Report.** Jesus A. Costilla, Executive Director for H.R. addressed the Board of Trustees and the Superintendent and briefly

reviewed the report. Mr. Costilla stated that in the elementary level the district is at 100% in all subjects, and in the secondary level 7th-12th the district is at 98.87%. This is due not meeting 100% in English and in Science. Averaging the elementary level and the secondary level the district is at a 99.08%. No one is on a permit, and the secondary school classes taught by teachers who are not fully certified are not approved. Mr. Costilla stated that an action plan was made due to not meeting the 100% Highly Qualified, the plan consist of activities and strategies that will help meet the 100% by the end of the year. (Action Plan- will work with the college to get more candidates in the areas of need, an aggressive Job Fair in the spring, and work with the Alternative Certification.) There is a shortage of teachers throughout Texas and other districts have also prepared an action plan to help meet the 100%. **Board President requested same reports from the previous two years.**

5. **Report on Management Fees for State Purchase Contracts, Interlocal Agreements, and Purchasing Cooperatives.** Ismael Mijares, Assistant Superintendent for Business and Finance addressed the Board of Trustees and stated that the district is required to present an annual report to the Board regarding the management fees for state purchased contracts, interlocal agreements and purchasing cooperatives that are offered to all Texas school districts. The district participates with Region 20 and with TASB for a minimal fee, some of the agreements, which include TASB Energy Cooperative, Buy Board Cooperative Purchasing, and Region 20 Purchasing Cooperative, are part of the program. By participating in these agreements, a list of available resources from which to procure from is not only expanded, but also ensures compliance with cooperative bidding requires at reduced costs. Board questions and concerns were addressed.

V. ACTION ITEM:

1. **Consider and take appropriate action on the request to approve the Annual Financial Audit Report for the year ended August 31, 2013. Motion by Trustee Purcell second by Trustee Martinez. Granted 7/0.** Leal & Carter, P.C. presented the findings to the Board of Trustees, in the report Mr. Carter Sr., Auditor stated that they have audited the primary financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Eagle Pass ISD for the year ended August 31, 2013. Mr. Carter Jr., Auditor also briefly reviewed the report and stated that they encountered no significant difficulties in dealing with District Administration and personnel, and no significant finds were encountered that are considered material to these financial statements.
2. Consider and take appropriate action on the request to approve the Resolution 2013-2014-08 for the Middle Rio Grande Development Council Regional Solid Waste Grant Program. **Motion by Trustee Ramirez second by Trustee Alvarez. Granted 7/0.**
3. Consider and take appropriate action on the request to approve the Eagle Pass Independent School District Continuous Improvement Plan. **Motion by Trustee Purcell second by Trustee Ramirez. Granted 7/0.**

VI. CONSENT:

It was the Consensus of the Board to consider items 1 & 2 in One Motion. **Motion by Trustee Martinez second by Trustee Fuentes. Granted 7/0.**

1. Consider and take appropriate action on the request to approve the minutes from the November 12, 2013, (Regular) board meeting. **Item previously considered.**
2. Consider and take appropriate action on the request to approve Policy Update 98 as received from the Texas Association of School Boards (TASB). **Item previously considered.**

VII. CLOSED SESSION: Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at 6:43 P.M. Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083, and §551.084 of the Texas Government Code. **Motion by Trustee Ramirez second by Trustee Alvarez to convene into Closed Session. Granted 7/0.**

PERSONNEL MATTERS:

1. The Board will follow-up and discuss the Evaluation and Duties of the Superintendent. (TGC 551.074)
2. The Board will hear the Level III Grievance of Elsa Esquivel.

VIII. OPEN SESSION:

The Meeting Reconvened at 8:13 P.M.

Consider and take appropriate action on item (s) discussed in Closed Session.

1. Consider and take action on the Superintendent's Evaluation and Duties. TGC 551.074. **Item has been pulled.**
2. The Board will take action on the Level III Grievance of Elsa Esquivel. **No motion taken, Level II is upheld.**

IX. CORRESPONDENCE AND INFORMATION:

Board President Ignacio J. Saucedo addressed the Board of Trustees and stated that annually at the last Regular Board Meeting of Trustees held during a calendar year, the Board President shall announce the name of each board member who has completed, who has exceed and who is deficient in the required continuing educations hours as of the date of the meeting. The president shall cause the minutes of the local board to reflect the information and shall make this information available to the local media. The last update on the CEC hours is December 10, 2013. Board President recommends that those who are deficient do attend some of the seminars because there is a wealth of information out there and you will see a lot of innovated things that are being done by other districts.

- ✓ Ignacio J. Saucedo - 9.00 hours- Exceeded
- ✓ Glenna Purcell – 8.00 hours- Completed (1.50 hrs. are pending to be posted by TASB)
- ✓ Lupita Fuentes – 4.00 hours- Deficient
- ✓ Ramon Ramirez – 14.75 hours- Exceeded
- ✓ Hector Alvarez – 10.00 hours- Exceeded (2.00 hrs. are pending to be posted by TASB)
- ✓ Benjamin Rodriguez III – 5.00 hours - Deficient
- ✓ Hilda Martinez – 21.75 hours- Exceeded
- ✓ Superintendent = 16.50 hours

X. ADJOURNMENT:

There being no further business, the meeting adjourned at 8:16 P.M. **Motion by Trustee Fuentes second by Trustee Purcell. Granted 7/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT _____ **SECRETARY** _____

DATE MINUTES APPROVED: _____

DATE MINUTES SIGNED: _____