

**SODA SPRINGS JT. SCHOOL DISTRICT #150  
BOARD OF TRUSTEES MEETING**

**September 25, 2019  
District Offices  
7:00 P.M.**

**BOARD MEMBERS PRESENT**

<b>DAN LAU</b>	<b>CHAIR</b>
<b>IRENE TORGESEN</b>	<b>VICE-CHAIR</b>
<b>ALAN ERICKSON</b>	<b>TRUSTEE</b>
<b>JIM STOOR</b>	<b>TRUSTEE</b>
<b>STEVEN BARKER</b>	<b>TRUSTEE</b>

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:07 pm with Vice-Chair Torgesen, Trustee Erickson, Trustee Stoor, and Trustee appointee Barker in attendance. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, District Secretary Dawn Beeton, Principal Jess McMurray, Principal Debra Daniels, High School Counselor Chris Ledbetter, Food Service Director Valee Wells, two educators, and one student.
  - 1.1. Trustee’s Oath of Office:** Trustee appointee Steven Barker repeated his Trustee Oath of Office with Clerk Balls certifying. Chairman Lau welcomed Trustee Barker to the Board of Trustees.
  - 1.2. Approval of Agenda:** Chairman Lau asked if there were any additional agenda items to be added to the posted agenda. Clerk Balls mentioned that since a student was attending the meeting for agenda item 8.8 “2019-2020 SSHS Overnight Trips”, would it be possible to move that agenda item closer to the beginning of the meeting. Chairman Lau moved the agenda item up in to the meeting to item 1.3. With no further changes brought forth to the posted agenda, Trustee Erickson made a motion to approve the agenda as amended. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.
  - 1.3. Pledge of Allegiance:** Chairman Lau invited the trustees, administration, patrons, staff, and student to join Clerk Balls in saying the Pledge of Allegiance.
  - 1.4. SSHS Overnight Trips:** The board reviewed the submitted list of non-state sanctioned overnight stays for SSHS athletic teams and clubs during the 2019-2020 school year. Soda Springs High School FFA Chapter President Laramie Smith and FFA Educator and Advisor Whitney Tuckett explained to the board their National FFA Leadership Conference. After the presentation and subsequent discussion, Trustee Stoor made a motion to approve the 2019-2020 SSHS Overnight Trips as listed. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

## **2. Continuous Improvement Plan / Administrative Reports:**

**2.1. Chairman:** Chairman Lau mentioned his involvement in reviewing over 1300 ISAT questions as part of the Bias and Sensitivity Review Committee. In addition, he commented that the district wide in-service held September 20<sup>th</sup> was very good.

### **2.2. Superintendent:**

**2.2.1. Final Draft Continuous Improvement Plan:** Superintendent Dr. Molly Stein reviewed the final details of this year's Continuous Improvement Plan, the Literacy Plan, Accountability, upcoming professional development, and student safety among other items. She mentioned that the approved plan will be posted on the district's website [sodaschools.org](http://sodaschools.org). After the discussion, Trustee Stoor made a motion to approve the 2019-2020 Continuous Improvement Plan. Trustee Erickson seconded the motion. Using a voice vote, the motion passed unanimously.

### **2.3. Principals:**

**2.3.1. 2018-2019 Testing Data:** High School Counselor Chris Ledbetter reviewed with the board our test results at all grade levels and compared them to the state averages.

**2.3.2. Soda Springs High School:** Jess McMurray showed the board the High School's Relational Discipline Form, explained H.U.G. (Hello, Understand, Goodbye), and the 4-Rs of learning (Reading / Writing, Re-thinking, Rigorous Thinking, Relationships).

**2.3.3. Tigert Middle School:** Debra Daniels reported that they are starting a new Parent Advisory Group.

**2.3.4. Thirkill Elementary:** Superintendent Stein reminded the board about the 'Leader In Me Parent Night' will be held September 30<sup>th</sup> from 5:30pm to 6:30pm

## **3. Public / Faculty / Staff Input**

- Principal Debra Daniels thanked those board members for coming to the district wide in-service held on September 20<sup>th</sup>
- Educator Jennifer Collins thanked Chairman Lau for his feed back on her clarity presentation at the district wide in-service held on September 20<sup>th</sup>.

## **4. Policy Review:**

**4.1. 1<sup>st</sup> Reading Policy 270 "Executive Sessions"**

**4.2. 1<sup>st</sup> Reading Policy 553 "Restraint & Seclusion"**

**4.3. 1<sup>st</sup> Reading Policy 565 "Immunization Requirements"**

**4.4. 1<sup>st</sup> Reading Policy 608 "Middle School Required Instructions"**

**4.5. 1<sup>st</sup> Reading Policy 609 "Middle School Credit"**

**4.6. 1<sup>st</sup> Reading Policy 609.5 "High School Credit for Courses before 9<sup>th</sup> Grade"**

**4.7. 1<sup>st</sup> Reading Policy 610 "High School Graduation Requirements"**

**4.8. 1<sup>st</sup> Reading Policy 612 "Idaho Opportunity Scholarship Program"**

**4.9. 1<sup>st</sup> Reading Policy 664 "Workforce Skills"**

**4.10. 1<sup>st</sup> Reading Policy 674 "English Learner Programs"**

**4.11. 1<sup>st</sup> Reading Policy 675 "Career Technical Schools"**

**4.12. 1<sup>st</sup> Reading Policy 677.50 "Federal Impact Aid"**

**4.13. 1<sup>st</sup> Reading Policy 680.50 "Student Surveys and Medical Exams"**

The board discussed the above policies with Superintendent Stein highlighting the changes and differences. After the discussion, Trustee Erickson made a motion approve the above policies as 1st

reading. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

## **5. Tigert Middle School Construction**

**5.1. Approve July and August Construction Bills:** The board reviewed the bills paid in September 2019 for the Tigert Middle School construction totaling \$439,805.42. After a few questions and subsequent discussion, Trustee Erickson made a motion to approve the Tigert Middle School construction bills paid in September 2019. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion passed unanimously.

## **6. Old Business**

**6.1. Food Service Overview:** Food Service Director Valee Wells gave an overview of the requirements to serve food at the different schools, the cost of the food, the reimbursement model used by the FDA, meal planning, among other topics. She answered questions of the board.

## **7. New Business:**

**7.1. 2018-2019 Financial Audit – Preliminary Review – Auditor Conference Call:** Clerk Balls telephoned auditor Kurt Folke with Quest CPAs. Kurt said that it was a successful audit and found internal controls in place and the final numbers could be trusted for accuracy. He then reviewed the various reports in the financial statements. The board will continue to review the audit report and discuss at the next board meeting.

**7.2. Leadership Premium Position & Names:** Superintendent Stein presented the leadership positions at each school that were identified by the building Principals. After a brief discussion, Trustee Stoor made a motion to approve the leadership positions presented. Trustee Barker seconded the motion. Using a voice vote, the motion passed unanimously.

Superintendent Stein then presented the certified teacher names to fill the approved leadership positions. She explained that these positions were applied for or rotated each year where possible. After the discussion, Trustee Stoor made a motion to approve the leader names as presented. Trustee Barker seconded the motion. Using a voice vote, the motion passed unanimously.

**7.3. Pre-School Open Enrollment Hardship:** With the large enrollment for the pre-school exceptional student class, the district is concerned about class size. The district admin team has determined that admission of students outside the school district would cause a hardship. Superintendent Stein asked the board to declare the hardship and close the enrollment to outside the school district students. Trustee Stoor made a motion to declare a pre-school open enrollment hardship. Trustee Erickson seconded the motion. Using a voice vote, the motion passed unanimously.

**7.4. Declaration of Need in Certificated Positions:** Superintendent Stein presented a list of educators and the need for certified positions that these educators have plans to fill. Trustee Erickson made a motion to declare the need in certificated positions for: Cody Smith – Natural Science, Bryan Jensen - Math, Tricia Brown – English, Rebecca Fryar – English, Christine Hauger – Weights & Yearbook, Katie Hatch – History & Science, Jennifer Seamons – Music, Summer Fullmer – 3<sup>rd</sup> Grade, Shantel Allen – Pre-School. The motion was seconded by Trustee Barker. Using a voice vote, the motion passed unanimously.

**8. Consent Agenda:** Chairman Lau read through the consent agenda detailing each item and asking if any discussion was needed.

**8.1. New Hires:** Jeremy Smith as a SSHS Secondary Teacher

- 8.2. Minutes from 08-28-2019 Board Meeting**
- 8.3. Minutes from 09-03-2019 Board Meeting**
- 8.4. Bills paid August 2019 totaling \$902,024.15**
- 8.5. Budget ending August 31, 2019**
- 8.6. 2018-2019 Hooper Complex Financials** showing a gain of \$10,716.07 for the year
- 8.7. Surplus Equipment Declaration** with the auction being held Friday October 11, 2019
- 8.8. 2019-2020 Border Student Contract w/ Lincoln County WY School District** totaling \$523,275.09

Trustee Stoor made a motion to approve the items on the consent agenda. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

- 9. Announcements / Schedule / Correspondence:** The board discussed travel to the ISBA annual conference in Couer d'Alene on November 6<sup>th</sup> – November 8<sup>th</sup>.

The board also discussed the possibility of some training on October 16<sup>th</sup> in the afternoon.

- 10. Adjournment.** With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 10:49pm.