

April 10, 2024

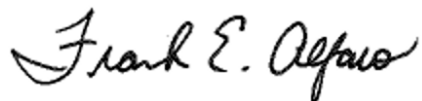
Dr. Bashara,

Alamo Heights ISD board policy [GKD\(LOCAL\)](#) states that, "Board approval shall be required for nonschool use of District facilities extending beyond six months."

Northrock Church has requested to use Alamo Heights Junior School for Sunday services on an at-will basis, starting in August 2024 and continuing for an indeterminate time period which will exceed 6 months. This rental would bring \$2,232.5 for each Sunday of use, which is \$8,930 for a typical month with four Sundays.

We request that the Board of Trustees consider approval of this rental of more than six months by Northrock Church. We have not yet signed the agreement so that Trustees can consider this request. If we secure your approval, we will proceed with the other arrangements.

Sincerely,

A handwritten signature in black ink that reads "Frank E. Alfaro". The signature is written in a cursive, flowing style.

Dr. Frank E. Alfaro  
Assistant Superintendent for Administrative Services  
Alamo Heights ISD

Attachments:

1. GKD(LOCAL)
2. Price quote
3. Draft agreement
4. Exhibit A of the draft agreement (fee schedule)
5. Exhibit B of the draft agreement (AHISD regulation with rules about rentals)