

**Board of Education Meeting – Immediately following Public Meeting  
Administration Building, Farmington, UT  
Tuesday, April 15, 2025**

**Live-streamed via YouTube**

<https://youtube.com/live/cXsFxm8sWg?feature=share>

**Board Members Present:**

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens.

**Administration Present:**

Superintendent Dan Linford, Business Administrator Mr. Tim Leffel, Asst. Superintendent John Zurbuchen, and Asst. Superintendent Logan Toone.

**Administration Excused:**

Asst. Superintendent Fidel Montero

**Introductory Items**

**Welcome**

Ms. Brigit Gerrard, Board President

**Introduction of Layton Student Body Officers**

Ms. Brigit Gerrard, Board President

**Mr. Kino Young & Miss Ava Kindred**

**Pledge of Allegiance**

Mr. Kino Young, Student Body Officer, Layton High School

**Student Performance**

**Northridge High School Band – “Take 5” Director: Mr. Jared Harding**

Ms. Shanda Stenger, Teaching & Learning Fine Arts Supervisor

**Public Comment Period**

**Ms. Cynthia Minson** – teacher of Spanish Immersion at Lincoln Elementary. She provided a glimpse into the work that is done in her classroom and how it builds confidence in each child.

**Ms. Barbara Packer** – encouragement for Davis School District to keep building a positive, and inclusive culture for all students.

**Mr. Karece Thompson** – Outreach Specialist from the Office of the Utah State Treasurer Marlo Oaks. Provided information regarding the Financial Education Hall of Fame. Asking for teacher nominations and outlined the due dates.

**Board Recognition**

**Davis High School VEX Robotics State Champions**

Ms. Chadli Bodily, Secondary Director and Principal Lori Hawthorne

Principal Hawthorne recognized the work, commitment and accomplishments of the Davis High School VEX Robotics Team. They have won the State Championships for the third year in a row and will be competing in the World Competition in Dallas, Texas in May.

### **Information Items**

#### **Committee Reports:**

##### **Audit Committee**

Ms. Julie Powell, Board Member

Pursuant to Law, the Audit Committee needs to present a yearly plan of Audit topics. The first one will be addressed today, with others following later. Encouraged Board members to provide suggestions.

#### **Board Reports:**

##### **Michelle Barber:**

Enjoyed Refugee night at Viewmont High School, Community Council meetings, and productions at Northridge and Davis High School. Recognized those who participated in the Bountiful TedEX evening, explained the Owl Reading Program at Mountain High School, visited Canyon Creek Elementary, the ELA Virtual Open House, and attended the Audit and Finance Committee meetings.

##### **Alisa Mercer:**

Attended the Latinos in Action at Clearfield High School and observed great student leadership. Toured the new Bountiful Elementary building. The Open House will be on May 16<sup>th</sup> from 4:00pm – 7:00pm. School visits to Orchard and Muir Elementary, Mueller Park Junior High, and Woods Cross High School. Enjoyed the Woods Cross Elementary Stem Night, and the Unified Basketball at the Delta Center. The tour of Davis Technical College with President Brush was very impressive.

##### **Kristen Hogan:**

Enjoyed the Amazing Shake at Sand Springs Elementary. To honor the Military Child Month, Principal Chapple from Syracuse Junior High, organized a Veterans Parade. The groundbreaking for the Adaptive Playground at South Clearfield Elementary was amazing and we are grateful to Clearfield High School students for their fundraiser that helped make this possible. The Transportation Department is in the process of upgrading systems on our buses.

##### **Emily Price:**

Attended her Committee meetings, High School Track meets, Curriculum Review Open House, High School Priority Schools Training, and visited Lakeside Elementary School.

##### **Brigit Gerrard:**

Enjoyed the Ribbon cutting for the Adaptive Playground at South Clearfield Elementary School. Grateful to the students at Clearfield High School for their fundraiser. Attended the Kindness Summit at the University of Utah, many Lacrosse games, Fairfield Junior High track meet, Community Councils at Layton and Davis High School, Soup with the Supt, Finance committee meeting, Bountiful Elementary tour of their new building, and met with President Brush at Davis Technical College. The Catalyst Bill was signed into law by Governor Cox at Davis Technical College. The Bountiful TedEX evening was excellent.

##### **Julie Powell:**

Attended Soup with the Supt, Policy and Audit Committee meetings, listened to USBA webinars, and went on a school visit to Canyon Creek Elementary.

##### **Joani Stevens:**

Attended Committee meetings, listened to constituents' and their thoughts on budget priorities, enjoyed the tour of the new Bountiful Elementary building, the Seussical Production at Stewart Elementary, and

the State Unified Basketball Competition at the Delta Center. Other events where our students are making a difference in their community were the Refugee night at Viewmont High, and the Moonlight Serenade Fundraiser at Davis High School.

### **Student Body Officer Reports**

Dr. Dan Linford, Superintendent

Dr. Linford introduced Miss. Kindred and Mr. Young from Layton High School, and the impact that their positive influence has on all those they meet.

**Miss. Ava Kindred, Student Body President** – Layton High School

**Mr. Kino Young, Student Body Officer** – Layton High School

Layton High School has created a fundraiser called 'Davis Dreams'. This fundraiser is aimed at giving Grants to those students in the District who are facing extreme hardships, such as medical bills, deaths in the family, and house fires, to name a few.

This year, the Student Body Officers have re-imagined how Prom Royalty is chosen, that helps to build the school's pride and unity. April is Military Child month and to show their support, they have celebrated, honored and recognized students who are from military families. With the upcoming elections, the student body officers are working on ways to have more diversity. The Multi-cultural Advisory Council is looking forward to what the future will hold. Ms. Kindred and Mr. Young expressed appreciation to the Layton High School Administration for their support.

### **Superintendent Report**

Dr. Dan Linford, Superintendent

### **2025-2026 Administrative Appointments** (see attached)

### **Consent Items**

1. Board Minutes  
Mr. Tim Leffel, Business Administrator
2. Financial Report  
Mr. Tim Leffel, Business Administrator
3. Personnel Report  
Asst. Superintendent John Zurbuchen
4. Head Start/ Early Head Start Reports  
Mr. John Zurbuchen, Asst. Superintendent
5. 2HR-112 Administration Contract Provisions  
Mr. Ben Onofrio, General Counsel
6. 5S-001 Enrollment Options for Students  
Mr. Ben Onofrio, General Counsel
7. Instructional Materials Approval – **moved to Business Item by Kristen Hogan**  
Mr. TJ Strain, Teaching & Learning Dept. Director
8. School Improvement Plan/LAND Trust Amendments  
Dr. Greg Wilkey, Assessment Director

Emily Price made a motion to approve Consent Items 1 – 6 and 8. Julie Powell seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens

### **Business Items**

#### **Boundary Realignment for Sand Springs and Sunburst Elementary Schools effective 2025/26 School Year, on a First and FINAL.**

Ms. Traci Robbins, Elementary Director

Kristen Hogan made a motion to approve the Boundary Realignment for Sand Springs and Sunburst Elementary Schools effective 2025/26 School Year, on a **First and FINAL**. Alisa Mercer seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **Audit Committee Recommendation to Review the Davis Connect Program**

Ms. Julie Powell, Board Member

Emily Price made a motion to approve the Audit Committee Recommendation to Review the Davis Connect Program. Michelle Barber seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **Woods Cross High School Waterline Replacement to Briskey Plumbing Specialists for \$816,686,000**

Mr. Tim Leffel, Business Administrator

Alisa Mercer made a motion to approve the Woods Cross High School Waterline Replacement to Briskey Plumbing Specialist for \$816,686,00. Joani Stevens seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **South Davis Junior High Boiler Replacement to Salmon Mechanical for \$639,210,26**

Mr. Tim Leffel, Business Administrator

Julie Powell made a motion to approve the South Davis Junior High Boiler Replacement to Salmon Mechanical for \$639,210,26. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **Tolman Elementary Boiler Replacement to Salmon Mechanical for \$396,618,64**

Mr. Tim Leffel, Business Administrator

Michelle Barber made a motion to approve Tolman Elementary Boiler Replacement to Salmon Mechanical for \$396,618,64. Kristen Hogan seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

7. Instructional Materials Approval – **moved from Consent to Business by Kristen Hogan**  
Mr. TJ Strain, Teaching & Learning Dept. Director

Kristen Hogan made a motion to approve the Adoption of My Perspectives ELA Instructional Materials for Grades 7-12. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

**Closed Meeting** - Administration Building

The Board will go into closed session immediately following the Board meeting for the purpose of Personnel and Negotiations.

Julie Powell made a motion to move into Closed Session for the purpose of Personnel and Negotiations. Alisa Mercer seconded the motion. Roll call was unanimously approved.

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

Meeting adjourned at 8:05 pm.

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President  
Board of Education  
Davis School District

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Business Administrator  
Board of Education  
Davis School District

A Closed Meeting May Be Held to Discuss Property, Negotiations, Personnel Issues, Pending Litigation or Development of Security. In compliance with the Americans with Disabilities Act, persons needing special accommodations for this meeting should call Steve Baker at 801-402-5315 to make appropriate arrangements. Advance notice is appreciated.