

## **AMENDED Regular Meeting**

Wednesday, August 14, 2024 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

### **1. GENERAL FUNCTIONS**

#### 1.A. Call Meeting to Order

Meeting was called to order at 5:30 p.m.

#### 1.B. Roll Call

The following Board of Trustees were present:

Mr. Eduardo Chavez, Board President  
Ms. Myrna Hernandez, Board Vice-President  
Ms. Sandra Licon, Board Secretary  
Mr. Lorenzo Luevano, Board Trustee  
Ms. Guadalupe Caro, Board Trustee  
Ms. Monica Chavez, Board Trustee

The following Board of Trustee was absent:  
Mr. Axel Lopez, Board Trustee

Dr. Jeannie Meza-Chavez, Superintendent,  
was also in attendance.

#### 1.C. The Pledge of Allegiance

#### 1.D. Texas Pledge of Allegiance

#### 1.E. **San Elizario ISD Mission Statement**

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

### **2. OPEN FORUM (five-minute limit)**

Project Vida invited the Board of Trustees to their Press Release on September 11, 2024 at 10:30 a.m.

### **3. DISTRICT RECOGNITIONS**

#### 3.A. SEHS Eagle Ops Back on Track Program Participants, Teachers and Administrators

Mr. Troy Enriquez, San Elizario High School Principal, recognized students, teachers, and staff that completed and supported the

Eagle Ops Back on Track Program.

**4. NEW BUSINESS / BOARD ACTION ITEMS**

4.A. Discussion on The Governance Core Book Study

Dr. Jeannie Meza-Chavez, Superintendent, commended the Board of Trustees for their availability and participation in The Governance Core Book Study.

Each Board Member and Superintendent proceeded to share a quote from the read chapters.

4.A.1. Chapter 1: Moral Imperative and the Governance Core

4.A.2. Chapter 2: Trustee Governance Mindset

4.B. Discussion and possible board action to schedule Moak Casey Strategic Plan Meetings

Motion to schedule the Moak Casey Strategic Plan Meeting on September 17, 2024, at 5:30 followed by Special Board Meeting at 7:00 p.m. This motion, made by Myrna Hernandez and seconded by Monica Chavez, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

4.B.1. Select a Meeting Date:  
September 10, 2024  
September 17, 2024

4.B.2. Discussion on meeting order:  
5:30 p.m. - Setting the Belief(s)  
Statement with the Board & Community  
7:00 p.m. - Special Board Meeting -  
TEAM Trust & Good Governance Inventory

4.C. Discussion and possible board action to approve TASB Director Endorsement

Motion to approve endorsement of Ms.

Marlene Bullard for TASB Director.  
This motion, made by Sandra Licon and  
seconded by Myrna Hernandez, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

4.D. Board of Trustees to name a delegate and  
an alternate to attend TASB Delegate  
Assembly during the TASA | TASB Convention  
in San Antonio, TX on September 28, 2024

Motion to select Mr. Lorenzo Luevano as the  
TASB Delegate and Ms. Monica Chavez as the  
TASB alternate during the TASA|TASB  
Convention in San Antonio, TX. This motion,  
made by Myrna Hernandez and seconded by  
Guadalupe Caro, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

4.E. Enrollment Update

Mr. Norberto Rivas, Chief Financial  
Officer, presented the enrollment update  
presentation.

4.F. Discussion regarding class size and TEA  
Waiver | Staffing | Enrollment Strategic  
Alignment

Ms. Blanca Cruz, Executive Director - Human  
Resources, presented the class size and TEA  
Waiver | Staffing | Enrollment Alignment  
presentation.

Mr. Eduardo Chavez asked what options the  
district has to gain enrollment.  
Dr. Jeannie Meza-Chavez provided the  
existing options and programs the district  
provides to retain and bring in students

and staff.

Dr. Jeannie Meza-Chavez stated she talked to the San Elizario City Mayor to ask what building developments are planned.

Dr. Jeannie Meza-Chavez asked the Board of Trustees for guidance.

Mr. Eduardo Chavez presented the option to stop offering certain education programs and revisit TRS for health insurance to save funds.

Ms. Sandra Licon asked what the recommendation is from the Administration for the district to be proactive and start saving funds.

Dr. Jeannie Meza-Chavez asked the board what are the options the Administration can and can't do.

Mr. Norberto Rivas provided his opinion on how the district can save funds.

Ms. Blanca Cruz provided her opinion on how the district can save funds.

Mr. Eduardo Chavez stated he agrees for administration to explore all options, but would like school consolidation to be the last option.

Ms. Myrna Hernandez asked what else, besides student allotment, brings funds to the district.

Mr. Norberto Rivas presented the different funds the district receives.

No more discussion.

4.G. Consider Appointment / Reappointment of EPCAD Board of Directors

No Action

4.H. Discussion and possible Board action to deliberate and select legal counsel of record

Motion to select Blanco, Ordonez, Mata & Wechsler, P.C., current legal counsel of record, as legal counsel of record. This motion, made by Sandra Licon and seconded by Lorenzo Luevano, Failed.

Guadalupe Caro: Nay

Eduardo Chavez: Nay  
Monica Chavez: Nay  
Myrna Hernandez: Nay  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 2, Nay: 4, Absent: 1

Motion to select JCA Law, PLLC as legal counsel of record. This motion, made by Myrna Hernandez and seconded by Guadalupe Caro, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Nay  
Axel Lopez: Absent  
Lorenzo Luevano: Nay  
Yea: 4, Nay: 2, Absent: 1

5. **CONSENT AGENDA** - Consider and possible Board action on

Ms. Myrna Hernandez requested to pull out item 5.I.

Motion to approve the Consent Agenda as presented with the exception of item 5.I. This motion, made by Sandra Licon and seconded by Lorenzo Luevano, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

5.A. Financial Reports

5.A.1. Tax Report

5.A.2. Financial Statements

5.A.3. Investment Report

5.A.4. Purchase Orders exceeding  
\$25,000.00

5.A.4.a. PO# 51676 - Dell Marketing  
L.P. - \$151,905.00  
PO# 51677 - Cadwell Country  
Chevrolet - \$45,760.00  
PO# 51678 - Dell Marketing L.P. -  
\$201,307.95  
PO# 51679 - NWEA - \$36,450.00  
PO# 51548 - Barnes & Noble  
Education, Inc - increasing amount  
from \$20,000.00 to \$50,945.91

5.A.5. Purchase Order # 48435 to Labatt -  
expenditures paid exceeded the amount  
approved

5.B. Resolution stating review of investment  
policy, investment strategies and  
designation of investment officer

5.C. Resolution for selection and approval of  
authorized investments and financial  
institutions

5.D. Resolution approving independent sources  
for investment training

5.E. Resolution authorizing the purchase of  
certificates of deposit

5.F. Consider and possible Board action to  
amend the general fund budget and approval  
of PO# 51680 in the amount of \$141,564.68  
to Calian Corp for the purchase of wireless  
controllers.

5.G. Consider and possible board action to  
approve the Board Operating Procedures

5.H. Consider and possible Board action to  
approve the second one-year extension with  
Superior Vision for Voluntary Vision  
Insurance (RFP# 20-1076)

5.I. Consider and possible Board action to  
approve the revision to hourly pay rates  
for contracted Physical Therapists and  
Occupational Therapists as well as the  
addition of contracted pay rates for  
Diagnosticians.

Ms. Myrna Hernandez asked why the  
contracted pay rates include diagnosticians  
if the district is not in need for  
diagnosticians.

Ms. Blanca Cruz stated the option was just  
presented for future needs in the event  
that it's needed.

Motion to, retroactively to July 1<sup>st</sup>, 2024,  
approve the revision to hourly pay rates  
for contracted Physical Therapists and  
Occupational Therapists as well as the  
addition of contracted pay rates for  
Diagnosticians. This motion, made by Myrna  
Hernandez and seconded by Monica Chavez,

Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

5.J. Consider and possible Board action to approve the contract renewal with Metropolitan Life Insurance Company (MetLife) effective September 1, 2024

5.K. Consider and possible Board action to approve the West Coast University, Inc. Clinical Affiliation Agreement

5.L. Consider and possible Board action to approve pay rates for the Registered Teacher Apprenticeship Program (RTAP) for the 2024-2025 School Year

5.M. Consider and possible board action to approve the Project Vida Health Center Memorandum of Understanding

5.N. Consider and possible Board action to approve the UTEP Education Program Agreement & Affiliation Agreement

5.O. Consider and possible Board action on Interlocal Agreement for the Establishment & Operation of El Paso County JJAEP - Chapter 37 of the Texas Education Code

5.P. Consider and possible Board action to approve the Western New Mexico University Memorandum of Understanding

5.Q. Consider and possible board action to approve the Reading Academies Memorandum of Understanding

5.R. Consider and possible Board action to approve the Roster of T-TESS Second Appraisers for 2024 - 2025 School Year

5.S. Consider and possible Board action to approve the TNTP Service Agreement

5.T. Consider and possible Board action to approve El Paso Child Guidance Center Memorandum of Understanding

5.U. Consider and possible Board action to approve the Effective Advising Framework (EAF) Stipends

5.V. Consider and possible Board action regarding the approval of the Workforce Solutions Borderplex Work Experience Agreement

5.W. Consider approval of minutes for the following:

5.W.1. June 12, 2024 Regular Board Meeting

5.W.2. June 25, 2024 Special Board Meeting  
(Budget Adoption)

5.X. Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken furniture and technology equipment according to Administrative discretion and by any reasonable means.

5.X.1. Support Services Department

5.X.2. Technology Department

## 6. **PRESENTATION / REPORTS / INFORMATION**

6.A. Reports

6.B. Information

6.B.1. Board Training

6.B.1.a. McKinney-Vento Homeless Assistance Act Training Video QR Code

6.B.1.b. Mexican American School Board Association 2024 Annual Conference - September 12 - 13, 2024 in San Antonio, TX

6.B.1.c. TASA | TASB Convention txEDCON24 - September 27 - September 29, 2024 in San Antonio, TX

6.B.2. Planning & Instruction Ticket System

6.B.3. Intramural Program for Lorenzo G. Alarcon and Alfonso Borrego, Sr. Elementary

6.B.4. AETNA Explanation of Benefits Flyer

6.B.5. Summary of 2023 TELPAS Scores

6.B.6. The Texas Tribune Article by Jaden Edison - August 7, 2024

6.B.7. Mission: Progressing Together Parent Meetings

6.B.8. Meal Service Update

6.C. Presentations

6.C.1. Analysis of STAAR and EOC Scores for Spring 2024

Ms. Lisa Renegar, Research and Evaluation Administrator, presented the Analysis of STAAR and EOC Scores for Spring 2024.



7. **EXECUTIVE SESSION**

The Board entered into a closed meeting at 7:37 p.m. to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

7.A. Discussion on Employee / Board / Superintendent Communication

7.B. Discussion regarding the reassignment of personnel

7.C. Discussion regarding the Administration's recommendation for the Human Resources Coordinator position

8. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**

The Board returned to open session at 8:52 p.m. to take possible action on the matters discussed in Executive Session.

8.A. Discussion and possible action to approve the Administration's recommendation for the Human Resources Coordinator position.

Motion to approve the Administration's recommendation of Ms. Stephanie Ruiz for the Human Resources Coordinator position. This motion, made by Sandra Licon and seconded by Lorenzo Luevano, Passed.

Guadalupe Caro:	Yea
Eduardo Chavez:	Yea
Monica Chavez:	Yea
Myrna Hernandez:	Yea
Sandra Licon:	Yea
Axel Lopez:	Absent
Lorenzo Luevano:	Yea
Yea: 6, Nay: 0, Absent: 1	

8.B. Discussion and possible action to approve the administrative recommendation on the reassignment of personnel for the position of Administrator - Instructional Programs

Motion to approve the Administration's recommendation of Ms. Leticia De Santos for the position of Administrator - Instructional Programs. This motion, made by Myrna Hernandez and seconded by Monica Chavez, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

8.C. Discussion and possible action to approve the administrative recommendation on the reassignment of personnel for the position of Associate Superintendent

Motion to approve the Administration's recommendation of Ms. Blanca Cruz for the position of Associate Superintendent. This motion, made by Guadalupe Caro and seconded by Myrna Hernandez, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

9. **NEXT MEETING DATE:**

Tuesday, September 10, 2024 - Regular Board Meeting

Board Meeting was moved to Tuesday, September 17, 2024, at 7:00 p.m.

10. **ADJOURNMENT**

Motion to adjourn the meeting at 8:55 p.m. This motion, made by Sandra Licon and seconded by Myrna Hernandez, Passed.

Guadalupe Caro: Yea  
Eduardo Chavez: Yea  
Monica Chavez: Yea  
Myrna Hernandez: Yea  
Sandra Licon: Yea  
Axel Lopez: Absent  
Lorenzo Luevano: Yea  
Yea: 6, Nay: 0, Absent: 1

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Board President

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Board Secretary