



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: July 22, 2020

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Purpose: ☐ Presentation/Report ☐ Recognition ☒ Discussion/ Possible Action  
☐ Closed/Executive Session ☐ Work Session ☐ Discussion Only ☐ Consent

From: Scott Laleman, Director of Technology

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Item Title: Approve the E-Rate Consultant Contract

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Description: Approve renewal of contract with Kellogg and Sovereign, LLC to be the district's E-Rate consultant for 2021-2022.

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Historical Data: Kellogg and Sovereign have been the district's E-Rate consultants for nearly a decade.

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Recommendation: Approve renewal of contract with Kellogg and Sovereign, LLC to be the district's erate consultant for 2021-2022.

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District Goal/Strategy:

Strategy 3 We will develop a strong support system which will provide meaningful and innovative instruction that promotes critical thinking and problem solving.

Funding Budget Code and Amount: 199 53 6299 - \$5500 + 3% of total funded in category 2

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APPROVED BY:

SIGNATURE

DATE

Chief Officer:

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CFO Funding Approval:

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Superintendent:

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**South San Antonio Independent School District (141548)**

5622 Ray Ellison Blvd  
San Antonio, TX 78242

RE: E-Rate Consulting Services – Multi Year Renewal Option  
E-Rate FY2021-22

This letter is to confirm that South San Antonio Independent School District will exercise the renewal option as stated on the May 2019 Master Services Agreement, “Term of this agreement shall be effective from date of execution of this agreement through June 30, 2020 with up to two(2) subsequent twelve-month renewals subject to mutual ratification in writing by both parties. Execution of the annual fee schedule shall be considered mutual ratification.”

☒ **1<sup>st</sup> Auto renewal, FUNDING YEAR: 2021-2022**

Fees for requests for funding in the Category Two (“C2”) categories of service shall be the **greater of** the Base Filing Fee **OR** Three Percent (3%) of the total funding commitment amount issued by the Universal Service Administrative Company (“USAC”) on each of the applicant’s FY2021 Funding Commitment Decision Letter(s). The Base Filing Fee for C2 services is due in full at the time the application is filed. The amount due in excess of the Base Filing Fee is contingent upon funding and shall be due and payable upon issuance by USAC of the Funding Commitment Decision Letter related to FY2021 C2 Services.

**FEES FOR E-RATE FUNDING YEAR 2021 (7/1/2021-6/30/2022)**

Category of Service	Description	Amount	Billing Date
<u>Category 1</u> Telecommunications & Broadband Services	Pre and Post Funding for C1 Services	\$5,500.00	January 2021
<u>Category 2</u> Internal Broadband Connections, MIBS, & Maintenance	Base Filing Fee for C2 services	\$2,000.00	January 2021
	Pre and Post Funding for C2 services	3% of funding commitment amount less base filing fee	Due Upon Funding

*Payment terms are net 45 days, unless otherwise noted.*

**Fees for additional Form 470 filings.** After KSLLC has filed the Form 470 and RFP for the Applicant for 2021-22, the applicant may choose to request additional services or make cardinal changes to the services requested. KSLLC fees are as follows:

- (a) Additional Form 470 requested more than 45 days prior to close of the filing window: \$750
- (b) Additional Form 470 requested less than 45 days prior to close of the filing window: \$1,500

**Documentation.** KSLLC will provide E-Rate Documentation on the applicant's Kellogg & Sovereign E-Rate Sharepoint folder for online access. E-Rate applicants also have access to their E-Rate documentation on the USAC E-Rate Productivity Center (EPC).

**Payment.** Payments should be remitted to Kellogg & Sovereign Consulting, 18235 Bulverde Road, Ste 105-323, San Antonio, TX 78259.

If fees or expenses are not paid within 90 days, KSLLC may elect to terminate the contractual agreement as detailed in the MSA in whole or in part.

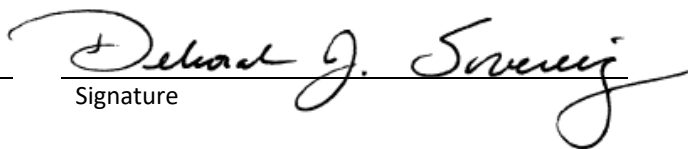
Should we encounter any unforeseen problems which will warrant additional time or expense, you will be notified of the situation including any added cost. You will have the opportunity to agree to any additional expenses prior to additional expenses being incurred. Any and all additional charges other than the standard fees outlined above, detailed in the MSA, or listed in the Scope of Services shall be agreed to in writing by both parties.

FOR:  
**South San Antonio Independent School  
District**  
5622 Ray Ellison Blvd  
San Antonio, TX 78242

FOR:  
**Kellogg & Sovereign® Consulting, LLC**  
1101 Stadium Drive  
Ada, OK 74820

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Signature

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Signature



\_\_\_\_\_  
Printed Name

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Deborah J. Sovereign  
Printed Name

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Title

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Owner, CFO  
Title

\_\_\_\_\_  
Date

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May 18, 2020  
Date