



**River Forest**  
Public Schools

Administration Building  
7776 Lake Street  
River Forest, IL 60305  
708-771-8282 phone  
708-771-8291 fax

April 10, 2026

Oshea Smith      **Communicated via email to: [records@sunlightaccess.com](mailto:records@sunlightaccess.com) – Ref FR:39160**  
215 N. Payne Street  
Ste. 33025  
Alexandria, VA 22314

To Whom It May Concern:

This letter is in response to your electronic *Freedom of Information Action* (FOIA) request received in my office on April 7, 2026.

**Request:** 1) *“RECORDS REQUESTED: Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by River Forest School District 90 from 1/1/2022 through February, 28 2026.*

*This report may also be referred to as an accounts payable summary, check summary, check register, check warrants, vendor payment summaries, expenditure/disbursement reports or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.*

*If available, please include:*

- Vendor name*
- Description of purchase or payment*
- Total price or amount paid*

**Response:** See responsive documents to this request, attached.

As Superintendent of the District, I am responsible for granting and denying the requests for records under the Freedom of Information Act. Please be aware that this response to your request is pursuant to my understanding of your FOIA request.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "E. J. Condon". The signature is written in a cursive style with a large initial "E" and "C".

Edward J. Condon, PhD  
Superintendent

Apr 7, 2026, 09:04 CDT

Dear Records Officer,

I hope you are doing well. Thank you for your time and for the work you do.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by River Forest School District 90 from 1/1/2022 through February, 28 2026.

This report may also be referred to as an accounts payable summary, check summary, check register, check warrants, vendor payment summaries, expenditure/disbursement reports or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.

If available, please include:

- Vendor name
- Description of purchase or payment
- Total price or amount paid

If vendor names are coded, please include the code key if it's easily available. We're happy to accept whatever form this data is already maintained in — raw exports or standard reports (Excel, CSV, or PDF) are perfectly fine.

If another department is better suited to handle this request, I'd appreciate it if you could forward it to them or share their contact information.

If any part of this request is withheld, please provide the specific statutory exemption and release all non-exempt portions.

To ensure prompt follow-up, please send any correspondence regarding clarifications, extensions, online portal access, and response letters to [records@sunlightaccess.com](mailto:records@sunlightaccess.com) and reference: FR:39160

Oshea Smith  
215 N Payne St STE 33025  
Alexandria, VA 22314  
[www.sunlightaccess.com](http://www.sunlightaccess.com)

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