

Release from School Students shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school or as detailed in a student's class schedule. Parent(s) or legal guardian(s) may come to the school and pick up their child, but such requests to excuse the child shall be made through the principal's office.

Private Lessons Students shall not be excused during school hours for private lessons of any nature without prior approval of the Superintendent or designee.

Special Education Release times and regular dismissal hours shall not apply to students with disabilities leaving campus to receive off-campus accommodations required by an individualized education program (IEP) or Section 504 plan.

Employment Students who enroll in an internship through a career preparation course have the opportunity to be employed off campus and earn course credits through a work-based learning opportunity. A junior or senior student who is at least 18 years old may request release time for an employment or internship opportunity that is outside of the career preparation course. Principal approval shall be required.

Released Time Course

For purposes of this policy, a "released time course" shall have the same definition as provided in law.

A student shall be permitted to attend a released time course in accordance with the following requirements:

1. The parent or guardian has provided written consent for the student to attend the released time course;
2. The private entity offering the released time course maintains attendance records and will make those records available to the District;
3. The private entity, parent or guardian, or student assumes responsibility for transportation, including transportation for a student with a disability, to and from the location at which the released course is offered;
4. The private entity assumes liability for the student enrolled in the released time course while the student is under the private entity's care; and
5. The student is responsible for any school work and assignments issued during the student's absence from the District.

The District shall be prohibited from using District funds, excluding de minimis costs, to facilitate the student attending a released time course.

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Spring Branch ISD
101920

ATTENDANCE
RELEASED TIME

FEF
(LOCAL)

[A private entity shall be prohibited from offering the released time course on District property unless the use is in accordance with policy GKD.](#)

[The District shall not interfere with a parent's or guardian's ability to request or access a released time course for the student.](#)

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