

Minutes of Budget Committee

The Board of Education Waunakee Community School District

A Budget Committee of the Board of Education of Waunakee Community School District was held Monday, January 5, 2026, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Hetzel called the meeting to order at 7:30am

II. ROLL CALL

Present: Hetzel, Sonne, Murray (subbing for Heinrichs)

Also Present: Brown (virtually), Newton, Moe, Summers

III. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Sonne, second by Murray to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS – There were no public comments for this meeting.

V. 2025-2026 BUDGET

A. End of the Year Projections

Summers presented and answered questions regarding the projected end of the year balance for fund 10 and the special ed categorical aid reimbursement rate.

B. Update on Financial Plan / Property Tax Levy

Summers presented and answered questions regarding the financial plan related to the November 2022 referendum. Administration intends to present financial plans to the committee in February.

C. 2024-25 Final Audit Report

Summers presented and answered questions regarding the 24-25 audit report. Administration is requesting approval of the 24-25 audit at the January regular board meeting.

VI. 2026-2027 PLANNING

Items VI A, B, and C. were presented and discussed as a whole item. After the discussion a motion was made by Sonne, second by Hetzel to recommend that the full board approve the administration's plan to reallocate 3 FTE positions to facilitate 4K in each of the elementary schools. Motion carried 3-0.

A. High-Level Budget Planning

Summers presented and answered questions regarding a high-level overview of 26-27 budget planning, a review of the enrollment projections, staffing projections, class size, and a high-level budget projection. Administration will be seeking feedback on the topic of staffing levels and open enrollment options that will need to be approved in January 2026.

The K-4 sections have been updated, as well as the high-level budget table on the last page of the document. The budget table was updated to reflect the 4K contract offer selected by the board of education in December 2025.

B. Enrollment Planning

Summers presented and answered questions regarding future enrollment planning. Enrollment projections were used to calculate class size information for open enrollment for the January 2026 school board meeting. Enrollment projections are also used for staffing projections which are shared at the January budget committee meeting.

The open enrollment options for the January board meeting were reviewed.

C. 4K Planning

Summers presented and answered questions regarding the 4K planning process. Moe answered questions regarding the placement process for 4K students.

The 4K contracts were emailed on December 9th, 2025 to our 4K Partners.

The responses that were due by the end of the day on Friday, December 19th were reviewed. Inspire and St. John's will be continuing as district partners.

VII. DISCUSSION/ACTION ON PROPOSALS - NA

VIII. OTHER ITEMS FOR DISCUSSION - NA

IX. FUTURE AGENDA ITEMS – Items for the February meeting were discussed

X. ADJOURN

A motion was made by Sonne, second by Murray, to adjourn the meeting at 8:37am. Motion carried 3-0.