



# NORTH SLOPE BOROUGH SCHOOL DISTRICT

## MEMORANDUM

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator DsV  
DsV

**FROM:** Greg Culbert, Human Resources Director GC  
GC

**DATE:** September 6, 2023

**SUBJECT:** SY 2023-2024 New Hire Issuance Report

**Memo No: SB24-027**  
**(Action Item)**

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### NSBSD Strategic Plan:

3.1 Hiring & Recruiting: Improve the hiring and on-boarding process for all employees.

### Issue Summary:

According to Board Policy, contract issuance for certified staff is accepted by the Superintendent and brought to the School Board for approval.

### SY 2023-2024 New Hire Teachers:

NAME	POSITION	DEPARTMENT
Wood, Jannine	3 <sup>rd</sup> /4 <sup>th</sup> Grade Teacher	Meade River School, Atqasuk
Witten, Kelly	Interventionist	Nuiqsut Trapper School, Nuiqsut
Burton, Kayd	9 <sup>th</sup> -12 Science	Alak School, Wainwright

### Electronic Signature Approval on page 2.

### Proposed Motion:

“I move that the NSBSD Board of Education approve the recommendation for new hire contracts as presented in memo no. SB24-027.”

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Advisory Vote: \_\_\_\_\_ Vote: \_\_\_\_\_

## Electronic Signature Approval:

I approve all recommended contracts, listed in memo no. **SB24-027**, to be electronically stamped and dated with approval from the following Board Members.

Electronic Signature and Date:  
*Please sign in the middle*

Date:

Board President

Electronic Signature and Date:  
*Please sign in the middle*

Date:

Board Member

Signature: *Ds Vadiveloo*  
Ds Vadiveloo (Sep 8, 2023 11:10 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: *Greg Culbert*  
Greg Culbert (Sep 8, 2023 12:16 AKDT)

Email: greg.culbert@nsbsd.org