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Memo for Personnel Committee Meeting

October 12, 2022

STEP INCREASE: CRIME VICTIMS' RIGHTS COORDINATOR

This memo is to request the following:

- a. That the Committee recommend approval of the step increase for the current Crime Victims' Rights Coordinator, Julie Jackson, as she has met all of her expectations for employment for the County.
- b. That the Committee recommend approval of said increase effective November 1, 2022.
- c. She is a salaried employee so this would take her from Step 2 at \$38,399.41 per year to Step 3 at \$39,167.40 per year.

Sincerely,

Cynthia M. Muszynski