



INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049
August 16, 2021

The regular meeting of the Medford Board of Education was called to order by Ms. Berg, Chair, at 7:00 p.m. in the conference room. Members present were Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Janke, Ms. Jones, Mr. Sutherland Ms. Winkels and Superintendent Ristau.

Motion by Ms. Berg, second by Ms. Janke, to approve the agenda as presented with two additional items. Motion Carried.

There was no public input or recognition.

Motion by Ms. Jones, second by Ms. Chambers, to approve the consent agenda as presented. Motion Carried 6-0-1.

- 5) Consent Agenda
 - a) Correction and approval of minutes
 - b) Claims and Treasurer's Reports
 - c) Expense Reports
 - d) Personnel
 - i) Resignations/Retirements/Terminations
 - a. Verna Christofferson – School Nurse
 - b. Rochelle Voegele - Paraprofessional
 - ii) Employment
 - a. Tess VanZuilen – Elementary Teacher – BA6
 - b. Holly Dodds – Paraprofessional
 - c. Melissa Rappe – Paraprofessional
 - iii) Leave of Absence
 - e) Gifts and Donations
 - f) Written Reports

- i) Secondary Principal – Mr. Babcock reported on several items. Notable changes to the student handbook included changes to attendance and Final Fridays. Notable changes to the staff handbook included adding detention lists and changes to the dress code. Kim Goblirsch was a finalist for teacher of the year. Stacy Wells will present Equity and Access to Equal Learning during staff development week. Staff development week will be busy.
- ii) Elementary Principal – Mr. Carlson reported on several items. Summer school averaged about 35 students. Mr. Carlson thanked Ms. Werk, Ms. Drake, and Ms. Schmidt. There will be a back to school picnic. Site team met August 11, 2021 to update vision card. The new science curriculum has been the focus of staff development.
- iii) Dashir Management

Mr. Ristau reported on the following:

- I. Enrollment – 927
- II. Covid 19 Update – The back to school plan from June was reviewed and approved again. Students in quarantine won't have attendance counted against them. It will be an excused absence. MSHSL is leaving guidelines up to school districts as of now. The covid committee met last week and was comfortable with the plan. The plan will require the district to be flexible and react. There were several discussions about the plan. What to do if elementary numbers rise? Will what a normal day looks like be communicated to parents? What will testing look like? If testing were to be onsite, then require a consent form before any student is allowed to be tested.
- III. SRO Update – The district ended up getting a school resource officer. He will meet with the social workers, guidance counselor and principals.
- IV. Nurse Positions Update – RN & LPN both resigned. A LPN has been hired. RN position is still open. Steele County Health may cover the RN position and charge an hourly rate.

Motion by Ms. Berg, second by Ms. Chambers, to approve Policy 211-Criminal or Civil Action Against School Districts. Motion Carried.

Motion by Ms. Jones, second by Ms. Winkels, to approve Policy 417-Chemical Use and Abuse. Motion Carried.

Motion by Mr. Anhorn, second by Ms. Janke, to approve Policy 418-Drug Free Workplace. Motion Carried.

Motion by Ms. Chambers, second by Ms. Winkels, to approve Policy 419-Tobacco Free Environment. Motion carried.

Motion by Ms. Winkels, second by Ms. Jones, to approve Policy 533-Wellness Policy. Motion carried.

Motion by Ms. Berg, second by Mr. Sutherland, to approve 21-22 MOU High School Tech Support. Motion carried.

Motion by Mr. Anhorn, second by Ms. Chambers, to approve First State Bank ACH Agreement. Motion carried.

Motion by Ms. Berg, second by Ms. Winkels, to approve Request to Transfer Funds – ECFE to School Readiness \$62,000 Resolution. Motion carried.

Motion by Ms. Janke, second by Ms. Chambers, to approve 21-22 Elementary Faculty Handbook. Motion carried.

Motion by Ms. Berg, second by Ms. Jones, to approve 21-22 Elementary Student Handbook. Motion carried.

Motion by Ms. Chambers, second by Mr. Anhorn, to approve 21-22 High School Faculty Handbook. Motion carried.

Motion by Ms. Winkels, second by Ms. Berg, to approve 21-22 High School Student Handbook. Motion carried.

Motion by Ms. Jones, second by Ms. Janke, to approve 21-22 3rd Party Billing – Tracy Helms. Motion carried.

Motion by Ms. Berg, second by Ms. Chambers, to approve 21-22 Steele County Mental Health Agreement. Motion carried.

Board or Superintendent announcements.

I. September 20, 2021-7:00 p.m. – Regular Meeting

II. September 27, 2021 – 5:30 p.m. – Work Session

Motion by Ms. Janke, second by Mr. Anhorn, to adjourn the regular meeting at 8:16 p.m. Motion Carried.

Jackie Berg, Chair

Jennifer Jones, Clerk