

Naukati School

PO Box NKI, Ketchikan, AK 99950

907-629-4121

Advisory School Council Meeting Minutes

September 5, 2018 6:00pm

- A. Call to Order- Meeting was called to order by current president Ami Eller at 6:12pm on September 5, 2018. In attendance were Nick, Abby, Shelly, Ami, Laura, Maggie, Dawn, Jen, Venessa, Lisa, Josh & Tara.
- B. Approval of Agenda- Jen motioned to approve agenda, Dawn seconded and all were in favor of approving the agenda. Motion carried.
- C. Approval of Past Minutes- Previous minutes could not be approved and are missing for the April, May and June meetings. July and August there were not meetings held. Nick tasked with finding the previous minutes to approve at the October meeting.
- D. Public Comment- There was no public comment
- E. Student Council Report- The student council president was not present. A new student council representative will be appointed before the next meeting.
- F. Communications- There was a bill for \$126 from Scholastics for a once weekly magazine subscription for the student body. Jen wrote the check and Lisa will mail it. Funds were approved for this in a prior meeting.
- G. Committee Fundraising Report-
 - a. Monthly Breakfast Fundraiser- Will be held the 4th Saturday of each month. Starts October 27th.
 - b. Halloween Carnival- Will now be a Winter Festival tentatively scheduled for November 17th. Dawn made a motion to spend \$500 on festival, Nick seconded and all were in favor. Motion carried. Nick made a motion to spend \$600 on 2 paint guns and supplies, Dawn seconded and all were in favor. Motion carried.
 - c. Craig Halloween Haunted House- This will be held either October 26th or November 3rd. Shantel runs the Craig Haunted House and has allowed us to participate to earn additional fundraising. Tara motioned to spend \$300 on supplies for this event, Dawn seconded and all were in favor. Motion carried. The kids will be expected to volunteer at this event as well as parents. We can have game booths, face painting and food. Shantel expects to set up booths outside with a fire pit to hang out around. If it rains she will rent the city gym instead.

H. Principals Report-

- a. Nick made a motion to have open campus for 9th grade and up, Jen seconded and all were in favor. Motion carried. Parents and/or school can revoke this privilege at any time. Signing in and out is required.
- b. The skiffs out back will stay where they are until after the winter festival. After the winter festival they will be stored at Ami's.
- c. Highschool Volleyball needs to be talked about more with Sara from Whale Pass before it is decided as to whether there will be a team this year. As far as anyone knows the children aren't allowed to play on both the middle school and high school teams. There are plenty of middle schoolers but not enough high schoolers to make a full team.
- d. Emergency phone for Alaska State Troopers needs to be updated in the Crisis Plan to reflect their number as 907-826-2918
- e. There is an ETT qualified SPED teacher in Thorne Bay that is going to hold classes to qualify all school employees to be certified in CPR and First Aid
- f. Children need to practice Earthquake, Fire and Tsunami Drills. The school is the meeting place for the town in the event of a natural disaster. In the event of a fire at the school everyone should meet at the sign and then proceed to the store. Children should also practice a lockdown drill once per year. Lisa will be in charge of scheduling these drills. Adults should avoid panic as that will help children stay calm. Library door work order needs to be placed by Laura to have the handle turned around. Go to Fema.gov to see what needs to be in an emergency pack.

I. Administrative Reports-

- a. Lead Teacher-
 - i. She would like to have at least 2 Friday Activities a month, she ordered calendars for this and they will be in soon. Volunteers are needed. Check in with community members about talents they may have that could be shared such as silk screening, crocheting, etc...
 - ii. Playground awareness is essential. Playground needs to be kept free of debris, garbage and animal waste. The children have been asked to help with this before the start of each day. Please be sure to close gates to keep animals out and children in. A work order will be put in to help the gates self-close.
 - iii. Thank you for letting her come to our school. So far, she is enjoying being here.

- b. Sports-
 - i. Cross Country- Meets are as follows: Klawock 9/8, Thorne Bay 9/15, Craig 9/22 and Hydaburg 9/29. Practices are daily after school from 3:30-4:30pm
- c. Treasurers Report-
 - 1. Based on the last bank statement there is 10543.10 as of the end of April. Laura has the others.
 - 2. Cash missing out of the cash box. Around \$200. The key is limited however Tara made a motion to buy a padlock, Lisa seconded and all were in favor. Motion carried. The padlock will only be accessed by the lead teacher, the treasurer and president.
 - 3. Because of the missing meeting minutes of April, May and June Jen doesn't have accurate line item balances.
- d. Presidents Report-
 - 1. Ami thanked Laura for coming to our school and is very happy with her. Ami also thanked the volunteers; the dinners and other fundraisers have made a huge difference this year.
- J. Items for ASC Consideration-
 - a. Old Business- Games and Sports in the open gym are Monday and Wednesdays 5-6pm unless it conflicts with sports. Weight lifting room is only open to be used by non-students 18 and older.
 - b. New Business-
 - i. School staff talked to Mark (current community president) about signs such as "Caution, Slow, Children at Play" Mark will be installing these soon. School staff will be contacting DOT for free School Zone signs.
 - ii. Venessa made a motion to spend \$800 on 8 kids wrestling gear which includes: shoes and singlets, Dawn seconded and all were in favor. Motion carried.
 - iii. Venessa made a motion to spend \$500 on Volleyball gear including 6 pair of knee pads, 10 shorts and shirts, Lisa seconded and all were in favor. Motion carried.
 - iv. Dancing with the Spirit are scheduled for the whole week of October 7th. Ami made a motion to approve line item fund distribution for this event of \$1500 with the stipulation that anything over the line item amount be fundraised to cover the excess funds if needed, Venessa seconded and all were in favor. Motion carried.

- v. Jen made a motion to spend \$135 which is \$15 a month on a reward for 3 student of the month awards, Dawn seconded and all were in favor. Motion carried.
 - vi. Ami made a motion to approve \$100 a month for snacks and cooking class combined, Venessa seconded and all were in favor. Motion carried.
 - c. New officers were appointed by unanimous vote and are as follows:
 - i. **2018-19 President- Shelley Guerra**
 - ii. **2018-19 Vice President- Venessa Russell**
 - iii. **2018-19 Treasurer- Lisa Howell**
 - iv. **2018-19 Secretary- Dawn Sheets**
 - d. Dawn made a motion to remove Dawn Jones, Jen Nichols, Paul Gore and Ami Eller as signors on the account, Venessa seconded and all were in favor. **Motion carried.**
 - e. Dawn made a motion to retain Lauran Birch as a signor and to add Shelley Guerra, Laura Anaina and Lisa Howell as signors, Venessa seconded and all were in favor. **Motion carried.**
 - f. Dawn made a motion to add Lisa Howell as a card holder for the debit card carried by the Naukati ASC, Venessa seconded and all were in favor. **Motion carried.**
- K. Public Comment-None
- L. Ami made a motion to adjourn the meeting at 7:46pm, Dawn seconded and all were in favor. Motion carried.
- M. Naukati School ASC will hold their next meeting on **October 3, 2018 at 6pm.**