



Livonia Public Schools

District Services

Date: March 8, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: French Associates' Amendment

I would like an opportunity to share with the Board of Education a recommendation of a contract amendment with French Associates to include additional not-to-exceed reimbursable expenses for the 2021 bond program, in the amount of \$75,000.

The request for additional reimbursable expenses will be used to repay French for fees required by the authorities having jurisdiction over the projects (i.e., State of Michigan Bureau of Fire Services, State of Michigan Bureau of Construction Codes, and Wayne County Health Department) during the plan review processes. These are fees the District is required to pay to these entities. Allowing French to pay on behalf of the District streamlines the process. Therefore, the payments to French are not their fees, but rather a reimbursement to French for fees they paid on behalf of the District.

Please place this topic on the agenda of the March 13, 2023, Committee of the Whole meeting.

Thank you.

Attachments

c: Board of Education

PF/ko