

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: June 13, 2023



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     June 6, 2021

**To:**        Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**    John E Salois  
**Title:**     Director of Human Resources

**Subject: Contract for Human Resources Administrative Assistant/Confidential Secretary**

**Description:** John E Salois is requesting a contract for Linda Baker for the remainder of the 2022-2023 school year. She is transferring to the Human Resources Administrative Assistant/Confidential Secretary, 260 Day Professional Technical Position effective June 5, 2023 to June 30, 2023.

**Financial Impact: \$3,846.00** (Prorated from \$50,000.00 @ 20 days)

**Attachment(s):** None

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Table: \_\_\_\_\_