

# DRAFT

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## School Board Agenda Planning and Governance Ideas

### Possible Enhancements to the Board Agenda

#### 1. Celebrations and Recognitions

Include regular student and staff recognitions, with one school or program highlighted at each board meeting. This helps build a strong culture and connects the Board more closely to the work happening across the district.

*Example: Researching Boulder Valley School District celebrations format*

#### 2. Reorder Board Member Comments

Consider moving individual Board member comments to the beginning of each meeting, following agenda review, consent agenda, and approval of minutes.

This would:

- Allow transparency and connection with the public.
- Provide a clear space for Board reflections and updates.
- Follow policy guidance on appropriate content (no personnel discussions, no surprises for the superintendent, and adherence to Board discussion norms).

#### 3. Board Monitoring Protocol

Include a brief reflection at the end of each meeting:

- Did we advance our Board “ENDS”?
- Did our discussion align with district priorities?
- What follow-up is needed?

#### 4. Agenda Planning Process

Consider including the Board President and one additional rotating Board member in agenda planning meetings with the superintendent.

- This could begin with the President and Vice President and rotate through other Board members throughout the year.
- This would support shared leadership and transparency.

## **5. Earlier Agenda Distribution**

Provide agendas approximately one week in advance to allow Board members adequate time for preparation and thoughtful engagement.

- Consider how this timeline impacts staff workload and planning (this was discussed at the 3/2/26 board meeting and district staff expressed concerns about their ability to do this)

## **6. Semiannual Prioritization Meetings**

Hold structured prioritization discussions twice per year (June and January) to:

- Identify key issues, areas of concern, and emerging opportunities.
- Ensure all Board members have an opportunity to contribute.
- Align our Board work with strategic goals and community needs.

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## **Strengthening Board–Superintendent Communication**

### **1. Monthly Rotating Check-In Meetings**

Establish a regular 30-minute monthly meeting between the superintendent and two rotating Board members.

- Ensures all Board members have regular opportunities for dialogue.
- Limits the superintendent to no more than three additional meetings per month.
- Supports clarity, alignment, and trust.

### **2. Continue Weekly Superintendent Updates**

Maintain regular Friday updates to keep the Board informed of key developments.

### **3. Annual Superintendent Goal Setting**

Explore best practices in goal-setting processes used by other districts, including:

- Alignment with Board priorities and strategic goals.
- Clear, measurable outcomes.
- Regular progress monitoring.

#### **4. Superintendent Evaluation Process**

Clarify how the superintendent is evaluated and consider whether to include:

- A 360-degree feedback approach including Input from staff, families, and community members.
- Establish clear criteria tied to Board and superintendent goals.

*Researching what tools other districts are using, checking with CASB to consider their recommendations*

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### **Increasing Communication and Engagement with the Community**

#### **1. Parent and Community Engagement**

- Expand opportunities for family and community participation on district advisory committees and working groups.
- Identify which committees would benefit most from meaningful parent and community representation (e.g., DAC, curriculum, budget, facilities, safety).
- Explore additional ways to engage families and community members in district priorities and initiatives (listening sessions, surveys, community forums, partnerships).
- Review whether the district website effectively informs and engages families about district priorities, goals, initiatives, and opportunities for involvement.

#### **2. Role of GEAC and SEAC**

Consider whether the Gifted Education Advisory Committee (GEAC) and Special Education Advisory Committee (SEAC) should be formal Board committees.

- Evaluate advantages and potential challenges.

#### **3. Public Comment Follow-Up**

At the conclusion of each meeting, consider whether any topics raised during public comment should be placed on a future agenda.

#### **4. “Coffee with the Board” Expansion**

Hold sessions in different schools throughout the year, offering both daytime and after-school options.

- Explore ways to engage community members who do not currently have children in the district.

## **5. Community and Staff Surveys**

Develop a shared foundational knowledge of existing surveys, including:

- What surveys are currently administered?
  - How often and for what purpose?
  - How are results analyzed and used?
  - Whether additional surveys are needed to gather meaningful input aligned with Board goals and inform Board decisions.
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# **Potential Topics for the July 14, 2026 Board Retreat**

## **1. Review and Refine Board ENDS**

Revisit current Board ENDS to ensure they are:

- Inclusive and equitable.
- Data-informed and research-based.
- Whole-child centered.
- Focused on culture, climate, and student well-being.
- Aligned with accountability and measurable outcomes.

*Consider reviewing examples and reflective questions used by Summit County and other districts.*

## **2. Develop a One to Two-Year Board Calendar**

Create a calendar aligned with Board and superintendent goals for standard activities such as:

- Budget development and approval
- Mill levy certification
- Strategic planning checkpoints
- Policy and monitoring cycles
- Staff contracts

*A draft could be developed by a Board subcommittee.*

### **3. Structure for Prioritization Meetings**

Clarify the process and structure to ensure meaningful participation and clear outcomes.

### **4. Discuss Board Agenda planning for 26-27 (see #2 above for items to include)**

### **5. Student Representation**

Discuss the possibility of a non-voting student representative on the Board.

### **6. Board Handbook Development**

Consider developing a Board handbook that includes:

- Policies.
- Board ENDS and goals.
- Strategic plan.
- Governance expectations.
- Robert's Rules of Order
- Board calendar
- CASB information.

This could be a long-term project with completion prior to the next Board election cycle.