

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE LICENSED STAFF ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 241, as follows:

That it is proposed that Nicole Edwin Severtson, a licensed staff member of said school district, be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2023-2024 school year on June 30, 2024, pursuant to Minn. Stat. § 122A.40, subd. 10, and the Albert Lea Administrative Association Master Agreement as follows:

1.0 FTE Administrator from the Administrative Association

That written notice be sent to said licensed staff member regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE AND NOTICE OF HEARING
DATE, IF REQUESTED

Dear Ms. Nicole Edwin Severtson:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 241 held on May 6, 2024 consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a licensed staff member of Independent School District No. 241, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2023-2024 school year on June 30, 2024, pursuant to Minn. Stat. § 122A.40, subd. 10, the Albert Lea Administrative Association Master Agreement between the District and the Albert Lea Administrative Association upon the grounds described in said statute and which are specifically as follows (include appropriate grounds): financial limitations. Under the provisions of the law, you are entitled to a hearing before the school board provided that you make a request in writing within

fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board's proposed action.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO.

Dave Klatt

Clerk of the School Board

That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in Minn. Stat. § 122A.40, subdivision 10 and the Albert Lea Administrative Association Master Agreement between the District and the Albert Lea Administrative Association and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.