

Board Information Item

Information
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Board Agenda
Information

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Board Agenda
Action

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Board Agenda
Consent

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04/28/2025

Subject: Act on Donation of Funds to Replace LED Portion of Marquee at Heritage Elementary School

Contact Person: David Johnson, Chief Financial Officer

Policy/Code:

Priority and Performance Objective: Priority 3: Parents, Families and Community Satisfaction and Engagement
Objective 3.2: Community Engagement and Partnerships

Summary: Board Policy CDC(LOCAL) states “The Board of Trustees will receive bequests and donations or other monies or funds coming legally into its hands in the name of the District.”

The Heritage Middle School PTA would like to donate funds to replace the LED portion of the marquee at Heritage Elementary School. The estimated cost is \$18,400.75.

Attachments: Donation Form

Recommendation: The recommendation is for the Board of Trustees to accept the donation of \$18,400.75 from the Heritage Elementary School PTA.

APPLICATION FOR BUILDING OR SITE MODIFICATIONS/IMPROVEMENT

Campus: HES

1. Description of what is to be done.

Our PTA raised enough funds for a marquee refresh. The company will replace the panel with a new LED sign and refresh the artworks and logo. . The artwork panel is a polycarbonate removable panel that will have the new school logo and name. The current sponsor name is stickers will remain.

2. Provide justification for the desired modification (building or grounds). Use additional sheet if needed.

We use our marquee to celebrate all the wonderful things happening at HES! It has not been updated in ten years. We need a color marquee and we need the logo to match our new HES logo.

3. When is completion needed? ASAP When may work begin? Once it's approved in March

4. What is the estimated cost of construction? 18,400

5. Who is responsible for long term upkeep, repair or replacement? HES

6. Is this a one time or continuing cost? One time

7. How is modification funded? PTA

BUDGET CODE REQUIRED

(FORM WILL BE RETURNED IF BUDGET CODE NOT INCLUDED)

8. Does the modification involve lighting, electrical outlets, HVAC, light switches, carpet, water needs, irrigation, cabinets, shelves, chalk boards, bulletin boards, etc. NO

9. Who is the designated contact person? Jill Hemme Phone# 214-288-0021

Principal Requesting: Jill Hemme Date: 2/24/25

Director of Facility Services: [Signature] Date: 2/25/25

Chief Operations Officer: _____ Date: _____

Board Approval if Required: _____ Date: _____

NOTE: All donations in in the amount of \$5,000 and over require Board approval. A donation request form can be found on Eduphoria.



Booster Club/PTA Donation Form

GCISD Policy

District Policy CDC gives the Superintendent or designee the authority to accept gifts valued at less than \$5,000 and that meet the acceptance criteria. Only the Board may accept gifts valued at \$5,000 or greater.

Booster Club/PTA Information

Booster Club/PTA Name	Heritage Elem PTA
Contact Person	Lindsay Korom
Contact Phone Number	717-945-3291
E-Mail Address	President@heseagles.org
District Contact	Ramon Castanuela
Date Submitted	02/25/25

Donation/Purchase Information

Description of Items Purchased/Donated	Replacing LED Portion of Marquee
Date Purchased	ASAP
Purchase Price	\$18,400.75
Does donation require removal or addition of permanent fixture to buildings or grounds?	<p style="text-align: center;">Y (N)</p> Just replacing the digital portion of structure. If yes, a Building & Site Improvement Form must be completed. This form is located on the District website under Facility Services.

Please submit donation form to:

Financial Services
Grapevine-Colleyville ISD
derick.sibley@gcisd.net