

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 12, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: March 6, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: BHS Assistant Track Coach 2018-2019 Sport Season

Description: Robert Miller is recommending the following hire for the 2018-2019 sport season:

🚩 Megan Adams, Assistant Track Coach, Browning High School Exp. 0

Financial Impact: Per Extra-Curricular Salary Schedule approved 11/6/17: Exp 0 \$2,064.00

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:

Human Resources Department

**Browning Public Schools
Hiring Selection Report**

Position BHS Assistant Track Coach		Applicant Recommended Megan Adams	
Department/Location BHS		Supervisor Robert Miller-Head Track Coach	
Type of Position Classified	Starting Date 3/13/19	Term Season	

Recruiting	Date Posted: 2/13/19	Closing Date: 3/1/19
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Megan Adams	2/13/19	Yes	3/5/19
	Roy McNabb	2/21/19	Yes	No show

Interview Committee	Title	Name	Title
Robert Miller	BHS Head Track Coach		
Bill Huebsch	BHS Asst. Principal		
Ansel Traynor	BMS AD		

Recommendation: Megan has extensive experience in the sport. She has the passion and motivation for long term commitment

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	OK
TB documentation	On file	Yes	Ok

Salary: \$2,064	Placement: <u>Exp: 0</u>	Contract Days: Season 3/13/- 5/25, 2019
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Prepared by: John E. Salois Date 1/17/2019 Approved by: _____ Date: _____