

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: September 27, 2023



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   September 20, 2023

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Beverly Sinclair  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Alaina SpoonHunter, Student worker, Effective 9/15/2023

**Financial Impact:** N/A

**Attachment(s):** None

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

# Official Letter of Resignation

From: Alaina Spoonhunter  
Address: PO Box 1025 Browning, MT 59417  
Phone: 406-407-3103  
E-Mail: 23alainas@bps.k12.mt.us

Date: September 15, 2023

To: Browning Public Schools  
Address: PO Box 610 Browning, MT 59417  
Phone: 406-338-2715

To Whom it May Concern,

This letter represents my official resignation from my title of Elementary TA with Browning Public Schools. This resignation is effective immediately. I did not officially start the position because I have been and still currently work for Serrano's Restaurant in East Glacier and have decided to continue working there.

I appreciate the opportunity that was given to me by hiring me as a potential Elementary TA for BPS.

Thank you for your understanding.

Sincerely,



Alaina Spoonhunter