

Belmond-Klemme Community School District
Minutes of the Organizational Meeting of the Board of Directors

Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Thursday December 21, 2023

The Board of Directors for the Belmond-Klemme Community School District met for a organizational board meeting at the above date in the Belmond-Klemme High School Library at 8:15 P.M. The meeting was called to order by Board Secretary McKenna Pentico.

Board Secretary McKenna Pentico called the roll. Present for the meeting were Gary Berkland, Joel Buseman, Rick McDaniel, Ryan Meyer, Michelle Murphy, Kevin Ring, and Jim Swenson. Also, present Interim Superintendent Chris Bergman (via zoom), and Board Secretary McKenna Pentico.

Board Secretary Determined a quorum present.

Setting of New School Board

Board Secretary McKenna Pentico asked for a nomination for President. There was a nomination for Gary Berkland by Swenson and Michelle Murphy by Rick McDaniel. The Board voted as follows: Gary Berkland, Joel Buseman, Ryan Meyer, Kevin Ring, and Jim Swenson voted for Gary Berkland. Rick McDaniel and Michelle Murphy voted for Michelle Murphy. Board Secretary McKenna Pentico administered the Oath of Office to newly elected Board President Gary Berkland.

President Berkland proceeded with the meeting.

President Berkland asked for a nomination for Vice-President. There was a nomination for Ryan Meyer by Swenson. Director Swenson moved to cease nominations, seconded by McDaniel. Board Secretary administered the Oath of Office to newly elected Board Vice-President Ryan Meyer.

Determination of Time and Place of Regular School Board Meetings

Regular board meetings for the 2023-2024 school year will be the third Thursday of each month at 7:00 P.M. in the Belmond-Klemme High School Library. With the exception of the November meeting being moved to Tuesday the 19th. Moved by Swenson. Seconded by Murphy. Motion carried 7/0.

Resolution to Adopt Rules and Procedures that will be followed in Conducting Meetings

WHEREAS, for the orderly conduct of business, a public body should adopt some basic rules for conduction its meeting; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is the guide preferred by most professional parliamentarians for being fair and complete; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is familiar to many people, having already been used by many other societies.

NOW, THEREFORE, be it resolved by the Board:

That the rules contained in the current edition of *Robert's Rules of Order, Newly Revised* and the rules the Board of Directors has identified in Board Policy Number 210.7R1 shall govern the Belmond-Klemme Board of directors in all cases to which they are applicable and in which they are not inconsistent with school board policy of the Code of Iowa.

Director Meyer moved to approve the Resolution to Adopt Rules and Procedures that will be Followed in Conducting Meetings; seconded by McDaniel.

The following voted in favor thereof: Berkland, Buseman, McDaniel, Meyer, Murphy, Ring, Swenson.

And the following voted against the same: None.

PASSED AND APPROVED, this 21st day of December, 2023.

Gary Berkland, President of the Belmond-Klemme Board of Directors

Attest: McKenna Pentico, Board Secretary.

Appoint Board Secretary and Board Treasurer

Director Meyer moved to appoint McKenna Pentico as Board Secretary, seconded by Murphy. Motion carried 7/0.

Swenson Theresa Greenfield as Board Treasurer, seconded by McDaniel. Motion carried 7/0.

Board President Berkland administered the Oath of Office to newly elected Board Secretary McKenna Pentico. President Berkland administered the Oath of Office to newly elected Board Treasurer Theresa Greenfield.

Resolution to Authorize the Activities Director to Sign Game Officials' Contracts

WHEREAS, Iowa Code 291.1 assigns the duty of signing all contracts to the school board president, and

WHEREAS, Iowa Code allows the board of directors to designate an individual to sign documents as determined by the school board, and

WHEREAS, game officials can change very rapidly with games rescheduled with short notice with new officials, and

WHEREAS, the contracts of game officials are now transmitted electronically,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby authorizes the district's activities director to sign the contracts of game officials.

Director Swenson introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Director Meyer. The following voted in favor thereof: Berkland, Buseman, McDaniel, Meyer, Murphy, Ring, Swenson.

And the following voted against the same: None.

PASSED AND APPROVED, this 21st day of December 2023.

Gary Berkland, President of the Belmond-Klemme Board of Directors.

Attest: McKenna Pentico, Board Secretary.

Resolution to Designating Official Newspaper

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School district, as follows:

That the board of Directors hereby designates the Belmond Independent as the official news publication for notices for the school district.

Director McDaniel introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Director Buseman. The following voted in favor thereof: Berkland, Buseman, McDaniel, Meyer, Murphy, Ring, Swenson.

And the following voted against the same: None.

PASSED AND APPROVED, this 21st day of December 2023.

Gary Berkland, President of the Belmond-Klemme Board of Directors.

Attest: McKenna Pentico, Board Secretary.

Committee Assignments

Wright County Conference Board- Jim Swenson

Hancock County Conference Board- Ryan Meyer

School Improvement Advisory Council- Gary Berkland

Wellness Committee- Ryan Meyer

Compensation (Contract Bargaining) with Education (Teacher) Association- Rick McDaniel and Gary Berkland

Compensation (Contract Bargaining) with Service (Support Staff) Association- Gary Berkland and Jim Swenson

Policy Committee- Michelle Murphy

Finance Committee- Rick McDaniel and Jim Swenson

School Board Action Calendar

Board members offered feedback on what they would like to hear about more frequently or less during meetings.

Board Members Discuss Vision for the District

Board members discussed their vision for the district and what they would like to focus on in the upcoming months.

Iowa Association of School Boards Conference

Directors Berkland, Buseman, Murphy, and Ring attended the IA-SB conference in November. The directors presented to other board members about information that they learned.

Board Retreat

Board members discussed the upcoming retreat.

Adjourn

President Berkland asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn by Swenson; seconded by McDaniel. Meeting adjourned at 9:06 P.M.

Gary Berkland, Board President

Date

McKenna Pentico, Board President

Date