

Finance Committee Meeting: March 11, 2024, 3:30 pm

Called to order:

Adjourned: 4:55 pm

Members: Joe Aliperto, Kelly Bittner, Annette Klang, Holly Amaya, Emily Stull Richardson, Ronda Veit, Abi Swenson, Mara Powers, Chris Rhinehart, Molly Papillon, Gena Jacobson, Paige Jahnke

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Priority Agenda Items

Monthly Financials:

1. ADM Report: (5 minutes)

Total ADM: 463

SB: 149.11

Online: 313.91

Current Enrollment:

2. Recommend monthly financials for Board approval: February (10 minutes)

Recommend for BOE approve after questions are ironed out

3. Check Register: February (5 minutes)

Kelly sent questions to Joe, smoothing out details later this week. Everything else looks fine.

Other Business:

4. Budget Revision Update: (10 minutes)

- Update ADM to 462
- Update staffing
- Hit numbers for F&R lunch
- Curriculum and equipment purchases to align with previous budgets
- One copy includes ESSR and other doesn't
- \$125,000 actual surplus without ESSR going into next year
- ESSR II and III need to be spent by September 2024
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5. Associate Director Position, FY25 Online (5 minutes)

Holly presented a job description and rationale

0.5 FTE position

Responsibilities include leading K-8 program with reporting to Holly, rate \$60-70,000 full time, \$30-35,000 0.5 FTE

- Same calendar as other directors

6. Reading Interventionist, FY25 Online (5 minutes)

- 1.0 FTE from title or out of budget

7. DAC/Curriculum Coordinator, FY25 Seat-Based (5 minutes)

Anticipate another 0.4 FTE to replace Title

8. Telehealth for FY25 (2 minutes) - if continuing, the funds will need to come from regular budget

Additional Agenda Items:

Next meeting: Apr 8, 2024 @ 3:30

Notes: