

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 3/10/2026



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**Recognition:**     Students                       Staff                       Parents

**Information:**     Building Report               Old Business               Superintendent's Report

**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:

                    This action request pertains to  Elementary (only)               High School/District Wide

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**Date:**        2/24/2026

**To:**            Rebecca Rappold  
                    Superintendent

**From:** Francis Wayne Bull Calf  
                    Title: Transportation Supervisor

**Subject:** **CSA: First Aid/CPR 2025-2026**

**Description:** Request for Brenda Guardipee to put on a First Aid/CPR class for Transportation on 03-11-2026 for bus driver's that are required to have this class.

**Financial Impact:** \$700.00

**Funding Source (Budget/grant, etc.):**110/210-96-167-2700-330

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** 2-24-2026

**Board Approval:** \_\_\_\_\_

**Contractor:** Brenda Guardipee

P.O. Box 1342                      Browning MT                      59417

P.O. Box or Street Address                      City    State.                      Zip

**Type of Project/Service** (be specific): Contractor will provide First Aid/CPR training to bus Drivers required to drive school bus.

**Contracted Dates:** 03/11/2026 to 03/11/2026

Rate per hour/per day: \$50.00 x 10 people + \$20 per card # of Days = \$700.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost** = \$ \_\_\_\_\_

**Contract to be paid from:**

110-96-167-2700-0330 -0000

210-96-167-2700- 0330 -0000

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Brenda Guardipee

**Contractor's Signature**

517-74-9408

**SSN/Federal ID Number/EIN**

Francis Wayne Bull Calf

**Principal/Supervisor**

**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

2-24-2026

Mr. Wayne Bull Calf  
Browning Public Schools  
Transportation Department  
Browning, MT 59417

Dear Mr. Bull Calf

Re: First Aid CPR AED Course 03-11-2026

Thank you for selecting me to put on a First Aid CPR AED course on March 11<sup>th</sup>, 2026 at the Transportation Dept. beginning 08:30. The following is a detail of the invoice for the course:

10 students @ \$50.00 each	\$500.00
10 cards @ \$20.00 each	\$200.00
Total	<hr/> \$700.00

Please let me know if there are any changes. Thank you.

Thank You,

Brenda Guardipee  
Instructor