

The regular meeting of the Board of Education, School District #363 was held in the ITV Studio at the Northome and Indus School on Wednesday July 8, 2020.

The meeting was called to order by Chairperson Brian Dreher at 7:00 pm.

Roll call by Teresa Rud

Brian Dreher, Chairperson

Teresa Rud, Secretary

Bob Stueven, Treasurer

Jeremy Tammi, Superintendent

Scott Mai, Director - Absent

Shelly Patten, Director

Ralph Lewis, Vice Chairperson

Pledge of Allegiance

Moved by Ralph Lewis, seconded by Shelly Patten, to approve the Agenda as presented. Motion carried unanimously.

Moved by Ralph Lewis, seconded by Bob Stueven, to approve the minutes, as presented, of the regular meeting of June 10, 2020 and Special Meeting of June 17, 2020. Motion carried unanimously.

Recognition of Visitors: Public Comment: Katrina Bender, Wendy Mayer, Shaun Robar, Miranda Olson and Tammi Cain.

Moved by Ralph Lewis, seconded by Bob Stueven, to approve the Financial Reports as presented. Motion carried unanimously.

Moved by Ralph Lewis, seconded by Shelly Patten, to approve the District payment of: \$184,017.74 for Accounts Payable invoices, and \$1,551.00 for Extra Payroll on 6/30/2020, and \$1,269.14 for Extra Payroll on July 15, 2020, as presented, for the month. Motion carried unanimously.

Check	Vendor	Amount
	Bank of Montreal	\$17,299.73
89269	APPLE COMPUTER INC.	\$3,597.00
89270	BEAR COUNTRY CHRONICLES	\$130.00
89271	BEMIDJI REG. INTERDIST. COUNC.	\$5,478.07
89272	BEMIDJI WELDERS SUPPLY INC	\$35.00
89273	BOND TRUST SERVICES CORP	\$7,000.00
89274	CAIRNS, STEVE	\$12.25
89275	CENTURY LINK	\$283.16
89276	CRANDALL, KEITH	\$700.00
89277	DHE Computer Systems, LLC	\$11,469.63
89278	FISHER PETROLEUM	\$6,250.73
89279	FRIEND, WADE	\$234.00
89280	FURTHER	\$31.35
89281	INFINITY ONLINE	\$1,500.00
89282	JOSTEN'S, INC.	\$22.42
89283	JOURNAL, THE	\$308.62
89284	KELLIHER SCHOOL	\$92,862.06
89285	KNUTSON, FLYNN & DEANS, INC	\$762.50
89286	KOOCHICHING COUNTY	\$2,190.00
89287	LVC COMPANIES, INC	\$573.22
89288	MARCO, INC	\$1,257.54
89289	MASA/MASE	\$1,330.00
89290	MASSP	\$870.00
89291	MENARDS-INTERNATIONAL FALLS	\$150.58
89292	MINNESOTA RURAL EDUCATION ASSN	\$1,289.00
89293	MINNESOTA STATE HIGH SCH LEAGUE	\$110.00
89294	MSBA	\$5,276.00
89295	NAPA FALLS SUPPLY	\$221.26
89296	NELSON, RON	\$468.50
89297	NORTH ITASCA ELECTRIC COOP.	\$2,970.69
89298	NORTH STAR ELECTRIC COOP	\$1,701.77

Official Minutes of July 8, 2020, Regular Meeting

89299	NORTHERN LIGHT REGION	\$78.01
89300	NORTHERN LUMBER YARD, INC	\$479.26
89301	NORTHOME LUMBER	\$44.60
89302	NORTHOME RENTAL & HDWR, INC	\$208.63
89303	NORTHOME, CITY OF	\$121.20
89304	PAUL BUNYAN COMMUNICATIONS	\$299.25
89305	QUILL CORPORATION	\$702.66
89306	REGION 1	\$5,367.50
89307	ROCHESTER TELECOM SYSTEMS INC	\$70.78
89308	RUD, RODNEY	\$1,000.00
89309	SCAN AIR FILTER, INC.	\$985.53
89310	SUPER ONE	\$83.59
89311	UNION SUPPLY AND SOLUTIONS, Inc	\$7,948.90
89312	VERIZON WIRELESS	\$142.75
89313	WHITE, JOSEPH	\$100.00

Total		<u><u>\$184,017.74</u></u>
-------	--	----------------------------

Extra Payroll: Paid: June 30, 2020

Alto, Dan	Baseball Coach	\$260.00
Dreher, Brian	Board Meeting	\$170.00
Lewis, Ralph	Board Meeting	\$100.00
Lundin, Justin	Golf Coach	\$250.00
Mai, Scott	Board Meeting	\$100.00
Patten, Shelly	Board Meeting	\$50.00
Rud, Teresa	Board meeting	\$245.00
Schneider, James	Track Coach	\$110.00
Stueven, Bob	Board meeting	\$170.00
White Corey	Activity Driver - March	\$96.00

Total Extra Payroll	<u><u>\$1,551.00</u></u>
---------------------	--------------------------

Extra Payroll: Paid: July 15, 2020

Cairns, Steve	Unused Vacation Days	\$1,269.14
Total Extra Payroll		<u><u>\$1,269.14</u></u>

Moved by Ralph Lewis, seconded by Bob Stueven, to approve the MSBA dues, subscription to Board Book and Policy Service renewal for 2020-21. Motion carried unanimously.

Moved by Bob Stueven, seconded by Ralph Lewis, to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy. Motion carried unanimously.

Moved by Bob Stueven, seconded by Ralph Lewis, to approve the LTFM Plan as presented by Superintendent Jeremy Tammi. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve the hiring of Elizabeth Skoe as PARA at the Northome School. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve the hiring of Anastasia Molnar as Social Study's / Health / PHY Education teacher at the Northome School, at a BA/0. Motion carried unanimously.

Official Minutes of July 8, 2020, Regular Meeting

Moved by Ralph Lewis, seconded by Shelly Patten, to approve the hiring of Shawn Bowles as English Teacher at the Indus School, at BA/0.. Motion carried unanimously.

Moved by Ralph Lewis, seconded by Shelly Patten, to approve the hiring of Sondra Monson as ADIS Intervention at the Indus School. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve Nurse Bonnie Affield contract for 2020-21 and 2021-22, school year, as presented. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve Northome Community Ed Director's, Elizabeth Wickum contract for 2020-2021. Motion carried unanimously.

Moved by Bob Stueven, seconded by Ralph Lewis, to approve the School Perspectives, information timeline as presented. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve the quote from Levi Poxleitner, for the Northome School retaining wall. Motion carried unanimously.

Moved by Bob Stueven, seconded by Ralph Lewis, to approve the first reading of Policy number 537, Wellness Policy, as presented. Motion carried unanimously.

Moved by Bob Stueven, seconded by Shelly Patten, to approve the Northome and Indus Student Handbook updates as presented, for the 2020-2021 school year. Motion carried unanimously.

Financial Reports: where presented by Superintendent Jeremy Tammi.

Indus Principal Report: Meetings with MSHL Lead meeting weekly with surveys, protocol, games, travel, locker room, weight room, and distancing. MASSP and MREA updates are weekly as well. Starting practices in August, we are looking at starting at 2:00 going until 5:00 in the afternoon. Varsity Coach will be needed for Volleyball, Mr. Tom VanDamme will be the Cross Country coach. In August I will be having the teachers come in for a half day for upcoming planning for the year. Go over the process and expectations of our District.

Northome Principal Report: COVID-19 Planning: Three scenarios- until we have further guidance from the governor and MDE, we must plan for three different scenarios including: in school learning, hybrid approach, and distance learning. There are many different ways that school might look in the Fall and it is likely that it could continue to change. We have to be prepared to move from one type of learning to another while continuing to provide an equitable education for all of our students. Our hope and goal is to have our students back in the building. This will take a lot of planning and creativity but we are dedicated to making this happen. The health and safety of students and staff is our highest priority and we will continue to follow the guidelines to do so accordingly. If we resume school in-person, families will have the option to keep their children at home and continue with Distance Learning. Leadership Team: We have developed a COVID-19 Leadership Team to begin planning for the Fall. Eleven of us met yesterday, July 7th. Areas of discussion were: Health and safety, Classroom set up/ layout, Transportation, Meal services/ Nutrition, Sanitation, Pre screening, Scheduling, and Technology needs. Based on questions that we created as a group (through the lens of a teacher, parent and community member), we researched to find the answers. We referred to the Minnesota Department of Health, Minnesota Department of Education, Center of Disease Control and the American Association for Pediatrics for answers to our questions. Each of these resources provided a lot of useful information. All of our decisions will be based on their requirements and recommendations with the health and safety for our students, staff and families being a priority. We will be meeting again next Thursday to develop some written plans and procedures. I am grateful for the individuals that have agreed to be on this team and their hard work and dedication. This is new to all of us and their willingness to step up to the plate to help is greatly appreciated. Family input to MDE. Parents were encouraged to complete a survey and share their experience with distance learning. The survey was open until July 6th. MDE will be using the information collected to help with future planning. We will be asking for feedback from parents about transportation for the Fall as well as those who plan to keep their children at home and participate in Distance Learning. A Honeywell Instant Alert will be going out as well as a Facebook message within the next week. We are planning to have a staff training day in August so that all staff know the procedures and expectations. The hope is to have it in early August so teachers can begin to plan. Attendance: In the past few years there has been an increasing trend of habitual truancy. I am working on developing an incentive program to encourage and motivate students to come to school EVERY day. I hope to connect with some local businesses for donations to be used as prizes. Our leadership team

will work together on the implementation of this. More information will be coming soon. Be HERE! EVERY day! ALL day! ALL the WAY! Our American Indian Parent Advisory Committee will be meeting on July 29th at 6pm at Northome School to review the Indian Policies and Procedures. This is open to the public. Community Education-Libby Wickum has Community Ed up and running again. Open weight room and gym (supervised). Monday, Wednesdays and Fridays from 8:30am-10:00am. The cost is \$1 per session or a punch card can be purchased for \$10. This is open to the community-not just students. So far there has been student participation each day. More classes and events will be coming this Fall. We are excited to offer more opportunities for students and families. Our Buildings and Grounds staff have been extremely busy stripping and waxing floors. The Commons had not been stripped for many years. It was a big job and it looks great! Our school is looking clean, fresh and bright for our students and families to return to. We appreciate all of the hard work Steve, Wade and Jack have been doing.

Superintendent's Report: MSDLAF CD's & Carl Lungren Scholarship. Received an email from Brenda Story that the Minnesota Department of Education—Division of Compliance and Assistance, has received all required documentation necessary to address correction of noncompliance in individual student SPED records. ISD 363 Is released from the associated noncompliance in individual student records correction process. We have our annual district fiscal audit scheduled for August 3<sup>rd</sup> through August 5<sup>th</sup>. Brady Martz out of Thief River Falls will be conducting the audit. I will be attending a Finance Training with Bruce Jensen through the Northwest Service Coop the next three Tuesdays. Due to Covid-19 the training will be through Zoom. We met on Tuesday, July 7<sup>th</sup> as a leadership team to discuss planning for this fall. Many questions still need to be answered and we may need to hire additional staff to meet the requirements that could possibly be required. Sanitation, food service, transportation, food delivery, subs for staff that are sick and upgrading/adding technology to ensure our students and staff have the proper equipment to support distance learning. 35 Chromebooks/ipads for each school—70 devices total. I am anticipating unexpected expenditures and want to be proactive by informing our members there are a lot of unknowns and there could very well be possible unexpected expenditures that we have not budgeted for. MPCA inspector was out and we have some citations that we need to correct. Signage on tanks, monthly tank inspections, monthly reports, electrical wiring, rusted conduit oil leakage on the ground. Mark Millsop Soil Boring and Earl Feldt will be the contacts on the project. CARES Revenue---\$80,000-\$85,000 still up in the air with the Federal Government. FY A21 Projected Budget balance is \$190,011.00, which with current projections and COVID-19 will most likely not exist. Shared information about CON CON and Timber Sale Money. \$680,000 currently budgeted for this fiscal year of 21—Nathan Heibel forecasts if we receive between 50% and 75% of this projection to consider ourselves fortunate. **PowerLine Money is not Additional Revenue**--We also have our \$160,000 interest money from the two-year CD investment included in this number as well. This is one-time money.

Moved by Ralph Lewis, seconded by Shelly Patten, to move the investments from MSDLAF to the Deerwood Bank, as stated in letter from Deerwood Bank. \$1,000,000 to a 1 year CD, .6% interest rate, \$1,000,000 to 2 year CD, 1.0% interest rate, \$2,000,000 to savings, .35% interest rate and the \$100,000 Carl Lundren Scholarship to a 2 year CD, 1.0% interest rate. Motion carried.

The next regular monthly board meeting will be held August 12, 2020 at Northome and by ITV.

Moved by Shelly Patten, seconded by Bob Stueven, to adjourn at 8:57 pm. Motion carried unanimously.

---

Brian Dreher, Chairperson

---

Teresa Rud, Clerk

---

Bob Stueven, Treasurer