

RECEIVED
Kath

HARVEY PUBLIC SCHOOLS DISTRICT 152

CONFERENCE / CONVENTION / WORKSHOP ATTENDANCE REQUEST

Please submit one copy of any information you may have concerning this request at least TWO WEEKS BEFORE requested c / c / w date(s).
(PLEASE PRINT)

Name of Person:

Oscar A. Herrerera Hernandez

Grade / Subject / School:

Central Office

Name / Date of C / C / W:

Dude University / March 18-21, 2018

Location of C / C / W:

Sheraton San Diego Hotel & Marina

Give a tentative summary of expected expenses:

Registration: \$ 795.00
Travel: \$ 312.96 Southwest
Food: \$
Lodging: \$ 551.69 Holiday Inn San Diego - Bayside
Other: \$ ~~199.60~~ Car Rental
Estimated Total: \$

Will a substitute be required? Yes: _____ No: ☒ All Day? Yes: ☒ No: _____ AM / PM

Long Range Plan: _____

Goal: ☒

Explain what you desire to gain by attendance:

To become an expert with School Dude and INSIGHT since it's a critical part for the District's inventory & helpdesk.

Applicant's Signature & Date
1-24-18

Principal's Signature & Date

Administrator's Signature & Date
1-24-18

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO SUPERINTENDENT OR ADMINISTRATOR WITHIN ONE WEEK AFTER THE CONFERENCE / CONVENTION / WORKSHOP.

OFFICE USE ONLY

APPROVED _____

DATE _____

DISAPPROVED _____

DATE _____

Account Name & Number:

10-52210.390.4300
CHECK REQUEST: Accounts Payable

Payroll

Imprest

Substitute Account Name & Number:

Name of Substitute Called:

Business Manager Signature / Date

Lela G. Bridges
Superintendent's Signature / Date

Agenda

We have designed a schedule that is flexible, yet ensures a valuable learning experience.

Activities and times subject to change.

SUNDAY, MARCH 18

7:00a - 8:00a	Breakfast
8:00a - 1:00p	Registration Open
8:00a - 1:00p	Certification Exams
1:00p - 3:00p	Conference Kickoff & Industry Sessions
3:30p - 5:00p	Opening Session & Keynote Speaker
5:15p - 7:15p	Welcome Reception

MONDAY, MARCH 19

7:00a - 8:00a	Breakfast
8:00a - 12:00p	Professional Development, Leadership & Industry Specific Workshops
9:00a - 6:00p	Learning Lab Open
4:00p - 6:00p	Exhibits Open & Reception

TUESDAY, MARCH 20

7:00a - 8:00a	Breakfast Served
8:00a - 6:00p	Learning Lab Open
8:00a - 12:00p	Sessions
12:00p - 1:00p	Networking Lunch
1:00p - 5:00p	Sessions
7:00p - 10:00p	Dinner & Client Appreciation Party

WEDNESDAY, MARCH 21

7:00a - 8:00a	Breakfast
7:30a - 11:00a	Learning Lab Open
8:00a - 11:00a	Sessions
11:00a	Conference Concludes

Chicago (Midway), IL to San Diego, CA



Total Price: **\$312.96**

ITINERARY

Travel Date	Flight Segments		Flight Summary
DEPART MAR 17 SAT	08:50 AM	Depart Chicago (Midway), IL (MDW) on Southwest Airlines	Saturday, March 17, 2018 Travel Time 4 h 25 m (Nonstop) Wanna Get Away
	11:15 AM	Arrive in San Diego, CA (SAN)	
RETURN MAR 21 WED	03:10 PM	Depart San Diego, CA (SAN) on Southwest Airlines	Wednesday, March 21, 2018 Travel Time 3 h 50 m (Nonstop) Wanna Get Away
	09:00 PM	Arrive in Chicago (Midway), IL (MDW)	

Flight #4537 Southwest



Flight #884 Southwest





Holiday Inn

San Diego - Bayside

4875 North Harbor Drive,
San Diego CA 92106
United States

Check in: 04:00 PM | Check out: 12:00 PM

3/17/2018 - 3/21/2018 | 4 Nights | 1  | 1 

1 KING BED ECONOMY NONSMOKING

YOUR RATE by IHG® Rewards Club Advance Purchase

Only 5 Rooms left!

Average Est Room Total Per Night:

120.05 USD

Estimated Total :

540.65 USD