

## Child Nutrition Program

### Number of Employees

3 Administrative  
1 Equipment Maint.  
14 Managers  
60 Helpers (21 open jobs currently)  
11 Dishwashers  
5 Subs

### Programs Serviced

Breakfast  
Lunch  
Afterschool Snack  
Headstart Breakfast  
Headstart Lunch  
Harbor City International School Lunch  
Average daily meals/snacks—6668 Plus Ala Carte sales  
Summer Breakfast  
Summer Lunch  
Fresh Fruit and Vegetable Grant—Myers Wilkins

### Bids within Program

Food  
Milk  
Bread  
Supplies/paper

### Audits

Administrative Audits--3 years  
Summer Meals--Yearly  
New programs-- Yearly  
Health Department --2 times a year

### Free and Reduced Lunch applications

1200 per year (computer and hand calculated)  
Verification Process --3% random pull once yearly

### Menus

Meet USDA guidelines  
Managed by Software and Proteam consultants  
4 week cycle  
Constant changes with subs, outages etc.

### Site Visits

Mandatory Forms/review --1 visit per year-Breakfast/Lunch  
Weekly or as needed

### Educational Requirments

Managers are Serv Safe Certified Need 4 hours refresher every 3 years  
USDA requires  
Managers 10 hours  
20+ hour employees 6 hours  
20 or less hours 4 hours