



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: January 22, 2026

Agenda Item: Review DEC Local and Consider Incentive for Early Notification

Background Information:

Review the DEC Local Policy to determine if DISD Board of Trustees would like to continue to provide an incentive award for early notification of resignation/retirement prior to the March regular Board meeting. In 2025, four employees received the early notice incentive award.

Administrative Consideration:

The DEC policy states that:

A contract employee who submits his or her early notice of resignation or retirement on the date established by the Superintendent and prior to the regular March Board meeting shall be eligible to receive an early notice incentive award.

The rate of this early notice incentive award shall be established annually by the Board.

Budgetary Consideration:

This will affect the budget and the amount of the incentive is set by DISD Board annually.

Supporting Documents:

Board Policy DEC (Local)

Recommendation:

Approve the incentive award as detailed in DEC Local Policy for \$500.00 for each employee not to exceed a total of \$5,000 as recommended by the superintendent.

Respectfully Submitted by:

Dr. Todd Grandjean
Superintendent of Schools