

AT A BOARD WORK STUDY OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BUILDING CONFERENCE ROOM A/B – 3rd FLOOR - 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., June 9, 2015 WITH THE FOLLOWING MEMBERS:

Present:

Ray Beaty, D.C.
Dr. Steve Brown
Teri Ervin
Carol Gregg
Nelson Minyard
Dr. Donna C. Smith
Doyle Woodall

Absent:

School Officials: Mike Adkins, Tom Crowe, David Finley, Roy Garcia, Keith Garinger, Carolyn Gonzalez, David Harwell, Brian Moersch, Todd Vesely, Kellie Wilks

Others: Amber James, Daniel Loudenback, Julia Willett, Scott Houston, Lisa Wills, Kendra Herrera, Cindy Harbour, Tracy Taylor, James Ramage, Becky Phillips, Greg Nelson, David Boutin, Evelyn Garcia, Tammie White, Elaine Smith, Elaine Sparks, Mary Franco

22966 **Meeting Called to Order:** Dr. Steve Brown, Board President, called the Board of Trustees Meeting to order at 6:02 p.m.

22967 **Discussion of Request for Approval of Odessa High School Band, Choir, and Orchestra Overseas Travel to Honolulu, Hawaii:** Assistant Superintendent of Secondary Education Roy Garcia presented this item for discussion. The Odessa High School Band, Choir, and Orchestra is requesting permission for 100 students to travel to Honolulu Hawaii from June 6-12, 2016. The students will tour and perform at the USS Missouri Memorial and the Hale Koa Military Hotel.

No action required.

(This item will be presented with correction of Overseas Travel to Out-of-State Travel for board approval at the June 16, 2015 meeting.)

22968 **Discussion of Request for Approval of 2015-16 District Continuous Improvement Plan:** District Continuous Improvement Plan Team Liaison Julia Willett presented this item. Ms. Willett provided Trustees with a summary of the 2015-2016 District Continuous Improvement Plan, highlighting actions that have been created to support the six District's Strategic plan objectives. State data will be included in the plan when it becomes available in August.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22969 **Presentation: HB-5 Community Survey**: Director of State & Federal Programs and House Bill 5 Chair Julia Willett provided Trustees with House Bill 5 Community Engagement survey results. The District's overall rating is recognized across all nine areas designated by the state. Once approved, this information will be posted on the District's website.

No action required.

22970 **Discussion of Request for Approval of Reconstitution Plans**: Assistant Superintendent of Curriculum and Instruction Carolyn Gonzalez presented Trustees with the mandated reconstitution plans for Burleson, Johnson, Noel, Ross, San Jacinto, Zavala, and Ector. These plans are due to the State by July 10, 2015.

The Texas Education Agency requires each campus in the improvement process to complete a targeted improvement plan that addresses all areas of insufficient performance. The improvement plan should be based on identified causal and contributory factor(s) that have impacted student performance and program effectiveness as determined through the data analysis/needs assessment processes. Second year Improvement Required campuses also must address applicable reconstitution and redesign requirements.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22971 **Discussion of Request for Approval of Board Policy CLC (Local) Buildings, Grounds, and Equipment Management: Traffic and Parking Controls**: High School Principals Gregory Nelson and James Ramage along with District Chief of Police Todd Hiner presented recommended changes to this policy in an effort to improve parking lot safety.

This policy has been updated to reflect changes in vehicle parking lot regulations, violations and parking privileges.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22972 **Discussion of Request for Approval of Resolution Committing Fund Balance in Accordance with GASB 54**: Chief Financial Officer David Harwell presented this item. In accordance with GASB 54, the District's highest level of decision making authority must identify areas for committed fund balance prior to year end, with the ability to determine the exact amounts at a subsequent date. Trustees will be asked to commit portions of its June 30, 2015, General Fund Balance by way of resolution as follows: Capital Projects, Major Maintenance Expenditures, Campus Discretionary Funds, Future Self Insurance Expenditures, Future Facility Expansions, Technology Infrastructure and

Computers, Student Activity Funds, Special Revenue Funds, and Employee Housing.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22973 **Discussion of Request for Approval of Purchases over \$50,000**: Chief Financial Officer David Harwell presented this item as required by Board Policy CH(Local). June purchases over \$50,000 include several Food Service bids.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22974 **Discussion to Consider Adoption of a Resolution Calling a Portion of the District's Outstanding Unlimited Tax School Building Bonds, Series 2013 for Redemption Prior to Maturity; and Enacting Other Provisions Relating to the Subject**: Chief Financial Officer David Harwell presented this item. A resolution calling a portion of the District's Outstanding Unlimited Tax School Building Bonds, Series 2013 for redemption prior to maturity and enacting other provisions relating to the subject was presented to Trustees for consideration. Series 2013 matures in 2038, if approved the approximately \$4 million bond early pay off will save Ector County tax payers \$3.2 million in interest over the life of the bonds.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22975 **Discussion of Request for Approval of Adoption of 2015-2016 Official Budget**: Chief Financial Officer David Harwell presented this item. Major expenditures for 2015-2016 will include raises for all District employees and the opening of three elementary schools and two early college high schools.

No action required.

(This item will be presented for board approval at a Special Board meeting at 6:00 p.m. on June 16, 2015.)

22976 **Discussion of Request for Approval of Optional Homestead Exemption Resolution**: Chief Financial Officer David Harwell presented this item. ECISD is one of very few districts in the state that grants an additional homestead exemption of 20%. Being the State withholds funding from school districts that offer homestead exemptions, Trustees requested more information on possible changes to the law, due to the impact on the District's revenue. In order to continue this exemption for the 2015 tax year, a resolution must be adopted by

Trustees prior to August 1, 2015. If approved the exemption is projected to save tax payers approximately \$7.6 million next year.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22977 **Discussion of Request for Approval of Bank Depository Contract:** Chief Financial Officer David Harwell presented this item. The District sent 51 requests for proposals. Frost Bank is one of two banks that submitted bank depository contract bids. The District recommends that Frost Bank be awarded the contract.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22978 **Discussion of Request for Approval of Budget Amendment #4:** Chief Financial Officer David Harwell presented a balance draft budget that reflects approximately a \$4 million general fund increase from last year. Revenue estimates for the coming fiscal year are more than \$6 million than last year. The budget reflects lower capital expenses after the building of the three new campuses and the expansions of the high schools. The budget also reflects an increase in operating cost due to the opening and staffing of the new campuses.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22979 **Discussion of Request for Approval of 2015-16 PDAS Appraisal Calendar and Timelines:** Chief Human Resources Officer Keith Garinger presented this item for review and discussion. Each year the Board is to review and accept an appraisal calendar for the current year. The Professional Development Appraisal System requires that the appraisal period for each teacher must include all the days of the teacher's contract. (Commissioner's Rule 150.1003)

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22980 **Discussion of Request for Approval of 2015-16 PDAS Appraisers:** Chief Human Resources Officer Keith Garinger presented this item. By state rule, appraisers must be approved by the local Board of Trustees. A list representing individuals who have completed the necessary training and are now certified "Professional Development & Appraisal" appraisers was provided to Trustees.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22981 **Discussion of Request for Approval of Amendment to Interlocal Agreement/TCC Service Agreement for iTCCS to ESC:** Chief Technology Officer Kellie Wilks presented this item. ECISD currently utilizes the iTCCS software system for student applications. This system provides access for central office and campus staff, teachers using the txGradebook and parents accessing txConnect for their students' grades, attendance and discipline. This amendment to the agreement includes inquiry access to historical year's business data.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22982 **Discussion of Request for Approval of Board Policy CAA (Local) Fiscal Management Goals and Objectives: Financial Ethics:** Superintendent Tom Crowe presented this item. This policy has been updated to reflect changes in reporting fraud or financial impropriety in the District. If approved, a fraud hotline will be made available to District employees. The hotline will be overseen by the District's Internal Auditor Uva Valenzuela and would become effective July 1, 2015.

No action required.

(This item will be presented for board approval at the June 16, 2015 meeting.)

22983 **Discussion of Reorganization of Board of Trustees Naming President, Vice-President, and Secretary:** Texas Education Code, Section 11.061(C) requires that each school board "organize at the first meeting after the election and qualification of trustees." Trustees will submit nominations for the official voting ballot.

No action required.

(This item will be presented for reorganization of the Board of Trustees at the June 16, 2015 meeting.)

22984 **Information Items:** Chief Financial Officer David Harwell presented Bid Tabulation for RFP #15-07 Supplemental District Plumbing Services as information only.

No action required.

22985 **Adjournment:** Moved by Woodall, seconded by Ervin to adjourn meeting.

Motion unanimously approved.

Board President Dr. Steve Brown adjourned the Board meeting at 7:34 p.m.

Board President
Dr. Steve Brown

Board Secretary
Teri Wheat Ervin MEd