

Board Information Item

	<div>Information Packet <input type="checkbox"/></div> <div>Board Agenda Information <input type="checkbox"/></div> <div>Board Agenda Action <input checked="" type="checkbox"/></div> <div>Board Agenda Consent <input type="checkbox"/></div> <div>04/22/2024</div>
Subject:	Act on Authorization of District Representatives for Construction Projects, Change Orders, Change Directives & Extensions
Contact Person:	Paula Barbaroux, Chief Operations Officer
Policy/Code:	Board Policy CV(LEGAL) and (LOCAL)
Priority and Performance Objective:	Priority 4: Strong Financial Stewardship and Internal System Efficiency Objective 4.1: Transparent Financial Stewardship Objective 4.3: Long Range Facility Management Plan
Summary:	<p>Board Policy CV(LOCAL) states, “All construction projects shall be administered by the superintendent or designee.” Those designees consist of the Chief Operations Officer, the Senior Construction Program Manager, and the Construction Project Manager.</p> <p>The Board of Trustees, by majority vote, is the only representative of the Owner, an independent school district, having the power to enter into a construction contract, to execute a change order requiring an increase in the contract sum, or to agree to an extension to the contractual completion date.</p> <p>Per the contract between the District and general contractors, “the Board will act as soon as reasonably possible to avoid undue delays in the construction completion date.” Therefore, in the event that emergency changes in the scope of work are required before the Board’s next regular meeting and to facilitate and expedite the timely completion of construction work, the Board shall designate authorized representatives to act on behalf of the Owner (District) to manage and oversee the construction process. To that end, the Board’s authorized representatives may also</p>

approve construction changes or change directives requiring an increase in the contract sum of \$15,000 or less, or an extension to the contractual completion date. Any change in the contract sum shall be confirmed in writing between the general contractor and the Board's authorized representatives, and the Board shall be notified of the approved change order or change directive as soon as practicable. The Board shall also be generally notified of delays in the completion of work and the District's acceptance of those delays without additional expense to the District. If the general contractor requests additional compensation for completion extensions, these too must be in writing and may not exceed \$15,000.

Attachments:

Recommendation: The recommendation is for the Board of Trustees to approve Dr. Brad Schnautz, Superintendent, and Paula Barbaroux, Chief Operations Officer, as the Board's representatives able to approve construction changes not exceeding \$15,000, and able to extend the contract completion date not exceeding \$15,000.