



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 10/07/25

Item Title: BISD 220 Fund/TWC 243 Fund -
Integrated English Literacy & Civics Educ.
(2025-2026 Grant Award) Amendment 003

X **Action**
Information
Discussion

BACKGROUND:

BISD Fund 220/TWC Fund 243 - Integrated English Literacy & Civics Education funds have been awarded to the Brownsville Independent School District in the amount of \$319,938.00 to provide ESL (English as a Second Language) classes and certification for in demand occupations throughout the Cameron County area. These programs deliver educational skills to educationally disadvantaged youth and adults throughout Cameron County.

FISCAL IMPLICATIONS:

BISD Fund 220/TWC Fund 243 – IELCE Federal Adult Education \$319,938.00
Function 61- Community Services

RECOMMENDATION:

Recommend approval of the Amendment 003 to the Integrated English Literacy & Civics Education funds in the amount of \$319,938.00 for BISD Fund 220/TWC Fund 243- Integrated English Literacy & Civics Education Fund for the 2025-2026 school year at no cost to the district.

Approved for Submission to Board of Education:

Reyes R. Rivera
Submitted by: Principal/Program Director

Recommended by: Asst. Supt./Exec. Dir.

Miguel Salinas
Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Chief Officer

Jesus H. Chavez
Dr. Jesus H. Chavez, Superintendent

9/30/25

When Necessary, Additional Background May Follow This.

**TEXAS WORKFORCE COMMISSION
GRANT AWARD AGREEMENT
AMENDMENT NUMBER 003**

TWC Award Number	2924ALA038
Grant Program Title	ADULT EDUCATION AND LITERACY SERVICE PROVIDER GRANT
Grantee Name	
Brownsville ISD	
Effective Date	
This Grant Award Amendment shall be effective on October 1, 2025, or on the date the Grant Award Amendment is signed by all Parties, whichever occurs last. All terms and conditions not otherwise amended herein remain in effect.	
Grant Period	
The Grant Period is amended as follows: Current End Date: September 30, 2025 Amended End Date: June 30, 2026 If blank, there are no changes to this section.	
General Terms and Conditions	
The General Terms and Conditions are amended as follows: 1. Revised NonBoard NonGovt General Terms and Conditions (3-17-25). Change made to replace the "Uniform Grant Management Standards" in Section 5 with the "Texas Grant Management Standards" and their abbreviations. Revised TWC contact info in Section 6. Minor changes to format. If blank, there are no changes to this section.	
Work Plan	
The Work Plan is amended as follows: If blank, there are no changes to this section.	

Work Plan - Budget Workbook

The Work Plan-Budget Workbook is amended as follows:

1. Revised Budget Workbook with FY26 Allocations on the Grant Summary Form and CDER System Budget Overview, changes are in bold.

If blank, there are no changes to this section.

Grant Award Amount

Grant award amount amended as follows:

1. **Increase Grant Award Amount by \$319,938.**

If blank, there are no changes to this section.

Total Amended Grant Award Amount: \$1,019,938.00

Changes to Other than the Listed Amendment Details Categories

Other:

1. Revised Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards is attached; changes are in bold.
2. Due to a Department of Education (ED) [Notice of Interpretation](#) (NOI) issued July 11, 2025, clarifying "qualified alien" definitions under the [Personal Responsibility and Work Opportunity Reconciliation Act](#) (PRWORA), grantees must update learner eligibility verification procedures for AEFLA-funded services. Verification is required for all individuals enrolled/benefitting from programs outlined in the NOI on or after August 9, 2025.
3. The Professional Development Plan and Detailed Project Plan deliverables due date is changed from June 30, 2025, to October 31, 2025.
4. Table of Contents is revised to reflect the amendment changes.
5. Revised Competitive RFA Award Certs (Fed) (06-20-25). Changes made: An addition of Executive Order 14157 ("Designating Cartels and Other Organizations as Foreign Terrorist Organizations and Specially Designated Global Terrorists") to Section 23, amending Executive Order 13224 ("Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism"). The addition of Section 29, "Relating to the Hardening of State Government against Foreign Actors". The renumbering of the former Section 29, "Certifications," to Section 30. Revised Competitive RFA Award Certs (Fed) (06-20-25).

If blank, there are no changes to this section.

Signature Authority	
The person signing this Grant Award Amendment on behalf of TWC, the Grantee, and the Grantee's Fiscal Agent (if applicable) hereby warrants that he or she has been fully authorized to: • execute this Grant Award Amendment on behalf of TWC or Grantee’s organization, and • validly and legally bind the organization to all the terms, performances, and provisions of this Grant Award Amendment.	
Amendment Approval	Texas Workforce Commission  Edward Serna Executive Director Date <u>9/16/2025</u>
Award Acceptance	Brownsville ISD _____ Dr. Jesus Chavez Superintendent Date _____

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GENERAL TERMS AND CONDITIONS

SECTION 1 - Legal Authority

The Texas Workforce Commission (hereinafter identified as the Agency) is responsible for administering an integrated workforce development system, including job training, employment, employment-related educational programs, and the unemployment compensation insurance program, under the authority of Texas Labor Code § 302.021. Pursuant to Texas Labor Code § 302.002(b), the Agency shall have the authority to enter into contracts and administer programs.

SECTION 2 - Purpose

This grant award sets forth the responsibilities and obligations of the Agency, the other party(ies) to this grant (hereinafter identified as the Grantee), and its Fiscal Agent (if different from the Grantee), with respect to the implementation and administration of the program defined within the Statements of Work.

SECTION 3 – Order of Precedence

This Grant Award between the Agency and the Grantee consists of the documents listed in the Table of Contents. Document terms on this list include all amendments. In the event of a conflict of terms, precedence shall be given to the federal terms and conditions included in the documents. In the event and to the extent any provisions contained in the multiple documents address the same or substantially the same matter but do not actually conflict, the most recent provisions shall be deemed to have superseded earlier provisions. All Grant provisions, however, are subject to

control by the latest amendment and most specific provision and by the applicable state and federal laws, rules and regulations.

SECTION 4 - Grant Performance

4.1 The Grantee agrees to perform under this grant award in accordance with the commitments established within the Statements of Work.

Services under this award shall be provided in compliance with:

4.1.1 all applicable federal and state laws, regulations, and rules;

4.1.2 all Agency policies and procedures or guidance materials incorporated herein by specific reference; and

4.1.3 all terms and conditions of this grant award.

4.2 The Grantee has, or shall obtain within forty-five (45) days, personnel capabilities necessary to implement project requirements and to ensure compliance with this grant award.

4.3 The Grantee shall notify the Agency in writing, within ten (10) calendar days, of any change in key personnel assigned to the implementation and administration of this grant award.

(Key personnel are defined for the purposes of this grant award, as those personnel whose oversight and guidance is essential to the work being performed hereunder and whose knowledge, qualifications, and experiences are critical to the achievement of the objectives of this grant award.)

4.4 In consideration of the Grantee's full and satisfactory performance of the specified services, the Agency shall be liable to the Grantee in accordance with the terms and limitations established within the attachments to this grant award.

- 4.5 Except with respect to defaults of contractors or subrecipients, no liability or loss of rights hereunder shall result to either party from delay or failure in performance (including any failure by the grantee to progress in the performance of the work) if such failure arises out of causes beyond the reasonable control and without the default or negligence of the party affected. Such causes may include but are not limited to acts of God, acts of a public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, serious labor disputes, shortage of or inability to obtain material or equipment, and unusually severe weather. In every case, however, the failure to perform must be beyond the control and without the fault or negligence of the party affected.

SECTION 5 - Administrative Requirements

- 5.1 This grant award shall be construed, interpreted, and applied in accordance with the laws of Texas, excluding its choice of law rules.
- 5.2 If any of the provisions of this grant award shall contravene or be invalid under the laws of the United States or the State of Texas, such contravention or invalidity shall not invalidate the entire grant award. It shall be construed as if not containing the particular provision or provisions held to be invalid, and the rights and obligations of the parties shall be construed and enforced accordingly. The Grantee and the Agency shall endeavor to agree on a mutually acceptable alternative provision.

In the event of a conflict between such laws and regulations and the terms and conditions of this grant award, precedence shall be given to the laws and regulations.

5.3 This grant award between the Grantee and the Agency shall conform to the administrative requirements found in:

5.3.1 The Office of Management and Budget (OMB) Uniform Guidance (UG), 2 Code of Federal Regulations (C.F.R.) Part 200, as supplemented by the Texas Grant Management Standards (TxGMS);

5.3.2 Commission Rules in 40 Texas Administrative Code (TAC) Part 20;

5.3.3 the Agency's Financial Manual for Grants and Contracts (FMGC); and

5.3.4 any directives specified by Agency issuance except as otherwise specifically authorized by the Agency in writing.

5.4 All costs must conform to cost principles found in:

5.4.1 OMB UG, 2 C.F.R. Part 200, or 48 C.F.R. Part 31 (as applicable), as supplemented by the Rules promulgated by TxGMS;

5.4.2 the Agency's FMGC; and

5.4.3 other Agency directives, as applicable.

5.5 In addition to the other requirements herein, commercial organizations will be subject to the administrative provisions of 48 C.F.R. § 31.103 and the cost principles and procedures in 48 C.F.R. Part 31, Subpart 31.2. The process for determining reimbursable costs in contracts with commercial organizations shall incorporate the cost principles and procedures in 48 C.F.R. Part 31, Subpart 31.2.

SECTION 6 - Bonding Requirements

6.1 The funds provided by this grant award shall be included in coverage

provided by a fidelity bond that indemnifies the Agency against loss arising from a fraudulent or dishonest act of the Grantee's officers and employees holding positions of fiduciary trust.

- 6.2 The Grantee shall obtain a bond sufficient to cover the largest cumulative amount of all cash requests submitted by a grantee on any given day or the cumulative amount of funds on hand at any given point. This determination shall be made by aggregating the cumulative amounts drawn from the Agency by the Grantee during any consecutive three-day period.

Under no circumstances shall the Agency disburse to the Grantee an amount of cash that exceeds the bond amount.

- 6.3 The bond shall be executed by a corporate surety or sureties holding certificates of authority, authorized to do business in the State of Texas, and acceptable to the Agency.

If a surety upon a bond loses its authority to do business in the State of Texas, or the bond is cancelled, reduced, or otherwise amended, the Grantee shall immediately notify the Agency and provide a replacement bond adequate to cover the terms and conditions of this section. Until such time that, an adequate replacement bond is secured by the insurer and provided to the Agency, no further disbursements shall be made to the Grantee.

- 6.4 The Grantee shall be the insured entity and the Agency shall be the assigned certificate holder. A copy of the bond shall be forwarded to the Agency by email or, if necessary, by mail to:

Email:

Payables.cder@twc.texas.gov

Mail:

Texas Workforce Commission

Contracts Payable

101 East 15th Street, Room 476

Austin, Texas 78778 - 0001

- 6.5 The failure of the Grantee to provide evidence of the required bond within fifteen (15) calendar days of the beginning date of this grant award may result in termination of the grant award.
- 6.6 The Grantee will include the substance of the provisions of this section in any subcontracts for goods or services under this grant award.

SECTION 7 - Rights in Data, Products, or Inventions

- 7.1 The Agency may reproduce, prepare derivative works, distribute copies to the public, perform publicly and display publicly, by or on behalf of the Agency any data, product, or invention developed under this grant award or purchased with funds from this grant award.
- 7.2 Excluding copyrighted, licensed, and public domain software, the Grantee grants to the Agency and its designated representatives, unlimited rights to any data, databases, or data processing programs first developed, produced, or delivered under this grant award. Such data includes recorded information regardless of form or media.
- 7.3 Upon termination of this grant award, whether for cause or convenience, all finished or unfinished documents, records, reports, photographs, etc. prepared by the Grantee shall, at the option of the Agency, become the property of the Agency.

In the event of such termination, the Grantee may be requested to transfer title and deliver to the Agency any property or products the Grantee has acquired or produced in performance of the grant award.

- 7.4 All data and rights necessary to fulfill the Grantee's obligations to the Agency under this grant award must be secured and obtained from its contractors or subrecipients.

If a contractor or subrecipient refuses to accept terms affording the Agency such rights, the Grantee shall promptly bring such refusal to the attention of the Agency.

- 7.5 The Agency and its officers, agents and employees are indemnified against liability, including costs, for infringement of any United States patent (except a patent issued upon an application that is now or may hereafter be withheld from issue pursuant to a Secrecy Order under 35 U. S. Code (U.S.C.) § 181) arising out of the manufacture or delivery of supplies, the performance of services, or the construction, alteration, modification, or repair of real property under this grant award, or out of the use or disposal by or for the account of the Agency of such supplies or construction work.

- 7.6 The Agency retains non-exclusive, nontransferable, irrevocable, paid-up license to practice, or have practiced the subject invention throughout the world with respect to any invention resulting from activities funded by this grant award in which the Grantee retains title.

SECTION 8 - Prevention of Fraud

- 8.1 The Grantee shall establish and implement procedures for preventing, reporting, investigating, and taking appropriate legal and/or administrative action concerning any fraud, program abuse, possible

illegal expenditures, unlawful activity, violations of law, or Agency rules, policies, and procedures occurring under this grant award.

- 8.2 Any member of the Grantee's staff or Grantee's contractor or subrecipient's staff having knowledge of suspected fraud, program abuse, possible illegal expenditures, unlawful activity, violations of law or Agency rules, policies and procedures occurring under this grant award, shall report such information to the Agency's Office of Investigations no later than five (5) working days from the date of discovery of such act.
- 8.3 An Incident Report regarding such an act must be submitted to:
- Texas Workforce Commission
Office of Investigations
101 East 15th Street, Room 230
Austin, Texas 78778-0001
- 8.4 The Grantee shall establish and implement reasonable internal program management procedures sufficient to ensure that its employees, participants, contractors, or subrecipients are aware of the Agency's Fraud and Program Abuse Hotline (1-800-252-3642) and that Hotline posters are displayed to ensure maximum exposure to all persons associated with or having an interest in the programs or services provided under this grant award.
- 8.5 Except as provided by law or court order, the parties to this grant award shall ensure the confidentiality of all reports of violations, as listed above. Neither the Grantee nor the Agency shall retaliate against any person filing a report.

- 8.6 Upon review of submitted reports, the Agency's Office of Investigations may elevate the report to the appropriate federal authority, accept the case for investigation and/or action at the state level, or return the case to the Grantee, or Grantee's contractor or subrecipient, for action including, but not limited to, the following:
- 8.6.1 further investigation;
 - 8.6.2 referral for prosecution under the Texas Penal Code, or other state or federal laws; and/or
 - 8.6.3 other corrective action, as may be appropriate.
- 8.7 When referred back to the Grantee, the Grantee shall ensure that a final investigation closing report is submitted to the Agency's Office of Investigations after all feasible avenues of investigation and legal and/or corrective action have been taken.

SECTION 9 - Preventing Conflict of Interest

- 9.1 The Grantee shall take every reasonable course of action to maintain integrity in the expenditure of these public funds and to avoid favoritism and questionable or improper conduct.
- 9.2 The Grantee shall administer this award in an impartial manner, free from efforts to gain personal, financial, or political benefit, tangible or intangible. The Grantee and its executive staff and employees, while administering this grant award shall avoid situations, which could give the appearance that any decision was influenced by prejudice, bias, special interest or desire for personal gain.
- 9.3 The Grantee assures that no person shall participate in any decision relating to any subcontract which affects his/her personal pecuniary interest including, but not limited to:

- 9.3.1 Employees, contractor, or subrecipients of the Grantee; or
- 9.3.2 persons who exercise any function or responsibility in the review or approval of the undertaking or carrying out of this grant award.

- 9.4 The Grantee shall maintain on file, and make available for inspection by the Agency, a statement submitted by each Grantee employee, contractor or subrecipient, or governing body member disclosing any interest, fact or circumstance, which does or may present a potential conflict of interest. Such conflict of interest disclosure statements shall be updated, as circumstances require, but at least annually.

The above paragraph shall serve as a minimum standard and shall not be construed as to limit the Grantee's authority for more restrictive governance to prevent real and/or apparent conflicts of interest.

SECTION 10 - Grant Provisions

- 10.1 The Grantee shall comply with the following:

- 10.1.1 Rehabilitation Act of 1973 § 504, 29 U.S.C. § 794, as amended;
- 10.1.2 Titles VI and VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq., and 2000e-16, as amended;
- 10.1.3 Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1688, as amended;
- 10.1.4 The Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq., as amended;
- 10.1.5 The Americans with Disabilities Act, 42 U.S.C. § 12101 et seq., as amended;

- 10.1.6 Women in Apprenticeship and Non-traditional Occupations Act, 29 U.S.C. § 2501, et seq.;
 - 10.1.7 Applicable provisions of the Clean Air Act, 42 U.S.C. § 7401 et seq., and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq.;
 - 10.1.8 The rights and responsibilities for charitable and faith-based providers set forth in the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) § 104, 42 U.S.C. § 604a, as applicable; and
 - 10.1.9 The Job Training or Employment Assistance Programs, Services, and Preferences Available to Veterans, as set forth in the Texas Labor Code §§ 302.151-302.153.
- 10.2 The Agency and the Grantee may not deny services under this grant award to any person and are prohibited from discriminating against any employee, applicant for employment, or beneficiary because of race, color, religion, sex, national origin, age, physical or mental disability, temporary medical condition, political affiliation or belief, or citizenship.
- 10.3 The Grantee shall ensure that the evaluation and treatment of employees and applicants for employment are free from discrimination.
- 10.4 The Grantee shall make a reasonable effort to meet the state goal on subcontracts and supplier contracts to historically underutilized businesses certified by the State of Texas, as defined in Texas Government Code § 2161.001, including any certified women or minority owned businesses or enterprises.

SECTION 11 - Contractor and Subrecipients

The Grantee assures that the performance rendered by all contractors or subrecipients shall comply with all the terms and provisions of this grant award as if the performance were rendered by the Grantee, and shall require such contractors or subrecipients to comply with all requirements, as covered in this grant award.

SECTION 12 - Records: Retention, Confidentiality, and Access

- 12.1 The Grantee agrees to retain financial and supporting documents, statistical records, and any other records pertinent to the services provided under this grant for which a claim or report was submitted to the Agency. These supporting records and documents must be kept for a minimum of three (3) years after final payment and all other pending matters are closed out.
- 12.2 The Grantee shall establish and maintain a method to secure the confidentiality of records and other information relating to clients in accordance with applicable federal and state laws, rules, and regulations. This provision shall not be construed, as limiting the Agency's right of access to client case records or other information relating to clients served under this contract.
- 12.3 The Grantee shall grant access and the right to examine, copy, or mechanically reproduce, all reports, books, papers, documents, automated data systems, and other records pertaining to this contract from Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., local time, excluding state or federal holidays. Such rights of access and examination are granted to the duly authorized representatives of:
- 12.3.1 the United States Department of Agriculture;

12.3.2 the United States Department of Education;

12.3.3 the United States Department of Health and Human Services;

12.3.4 the United States Department of Labor;

12.3.5 the Comptroller General of the United States;

12.3.6 the General Accounting Office;

12.3.7 the Auditor of the State of Texas;

12.3.8 the Agency; and

12.3.9 other state and federal auditing agencies.

12.4 Such rights to access shall continue as long as the Grantee retains the records.

12.5 The Agency, and any of its authorized representatives, shall have timely and reasonable access to all Grantee records and personnel related to this agreement for the purpose of inspection, monitoring, auditing, evaluation, interview, and discussion.

SECTION 13 - Monitoring, Audits, and Evaluations

13.1 The Grantee shall supply to the Agency an audit that is in compliance with the Single Audit Act of 1984, as amended July 1996, 31 U.S.C., Chapter 75, and OMB UG, 2 C.F.R. Part 200, Subpart F, applicable at the time costs were incurred.

13.2 The Agency reserves the right to conduct, or cause to be conducted, an independent audit of all funds received by the Grantee under this grant award. Such an audit may be performed by the local government audit staff, a certified public accounting firm, or other auditors as

designated by the Agency and must be conducted in accordance with applicable federal rules and regulations, grant award guidelines, and established professional standards and practices.

13.3 The Grantee understands that acceptance of funds under this grant award acts as acceptance of the authority of the State Auditor's Office (SAO), or any successor agency, to audit or investigate the expenditure of funds under this grant award or any subcontract. The Grantee further agrees to cooperate fully with the SAO or its successor, including providing all records requested. The Grantee will ensure that this clause concerning the authority to audit funds received indirectly by contractors or subrecipients through the Grantee and the requirement to cooperate is included in any subcontract it awards.

13.4 The Grantee shall develop and maintain a contractor or subrecipient monitoring system, acceptable to the Agency, covering any subcontract it awards from this grant award.

Complete records of all monitoring performed by the Grantee shall be maintained and made available to the Agency during such subcontract performance periods and for as long thereafter as an unresolved deficiency may require.

13.5 The Agency reserves the right to conduct or cause a designee to conduct monitoring and evaluation studies of the performance of the Grantee or any contractor or subrecipient for services rendered under this grant award.

The Agency retains the right to perform such monitoring and evaluation studies that it determines necessary and will report

preliminary results to the Grantee and any contractor or subrecipient before the monitoring and evaluation is concluded and the final results are made a matter of record.

13.6 If a charitable or faith-based organization who is a contractor or subrecipient to the Grantee establishes a separate account for the government funds provided through this grant award, then only the services and activities supported by those funds will be subject to audit by the Agency or its duly authorized representatives.

13.7 The Grantee shall cooperate with any audit or examination conducted pursuant to this section.

SECTION 14 - Dispute Resolution

14.1 To the extent applicable under state and federal law, a Grantee's claim for breach that the parties cannot resolve in the ordinary course of business shall be submitted to the dispute resolution process provided for in 40 TAC, Chapter 800, Subchapter K, as further described in this section.

14.1.1 To initiate the process, the Grantee shall submit written notice to the Agency's contract manager. Said notice shall specifically include the information required by 40 TAC § 800.453, as well as other supporting documentation or other tangible evidence to facilitate the Agency's evaluation of the Grantee's claim.

14.1.2 Neither the execution of this grant award by the Agency nor any other conduct of any representative of the Agency relating to this grant award or the dispute resolution process described herein shall be considered a waiver of sovereign immunity to suit.

- 14.2 Neither the occurrence of an event nor the pendency of a claim constitutes grounds for the suspension of performance by the Grantee, in whole or in part.

SECTION 15 – Sanctions and Penalties

- 15.1 The Grantee acknowledges and accepts that special conditions may be imposed by the Agency, and certain enforcement remedies exercised (set forth within OMB UG, 2 C.F.R. Part 200), if the Grantee has been designated as a "high risk" grantee.

Special conditions or restrictions could include:

- 15.1.1 payment on a reimbursement basis;
 - 15.1.2 withholding authority to proceed to the next project phase until receipt of evidence of acceptable performance;
 - 15.1.3 additional and more detailed financial reporting;
 - 15.1.4 additional project monitoring;
 - 15.1.5 requiring the Grantee to obtain technical or management assistance;
 - 15.1.6 establishing additional prior approvals; or
 - 15.1.7 other conditions or restrictions appropriate to the circumstances.
- 15.2 The Grantee acknowledges and accepts that failure of the Grantee to comply with any provision of this grant award, whether stated in a federal or state statute or regulation, Commission rules, an assurance, a certification, an application or Agency policies or procedures

referenced in a grant award may subject the Grantee to sanctions and enforcement or remedial measures appropriate to the circumstances, including temporary withholding of cash payments, disallowance of costs, whole or partial suspension of the award, withholding of further awards, or other remedies that may be legally available.

SECTION 16 - Appeals

Any sanctions or penalties imposed under this grant may be appealed pursuant to Texas Government Code, Chapter 2260.

SECTION 17 - Changes and Amendments

- 17.1 This grant award, and all documents or subsequent agreements referenced herein, is the entire agreement between the parties. All oral or written agreements between the parties hereto relating to the subject matter of this grant award that were made prior to the execution of this grant award have been reduced to writing and are contained or referenced herein.
- 17.2 Any alterations, additions, or deletions to the terms of this grant award required by changes in federal or state law or by regulations are automatically incorporated into this grant award without written amendment hereto, and shall become effective on the date designated by such law or regulation.
- 17.3 To ensure effective performance under this grant award, all parties agree that the Agency may amend performance requirements during this grant period, to interpret or clarify a change in federal or state law, rules or regulations, by issuing formal directives to establish or clarify such performance requirements.

- 17.3.1 After a period of no less than thirty (30) days subsequent to written notice (unless more rapid implementation is required by law) such formal directives shall have the effect of qualifying the terms of this grant award and shall be binding upon the Grantee and the Agency as if written herein.
- 17.3.2 Such Agency directives shall not alter the terms of this grant award to relieve the Agency of any obligation specified in this grant award to reimburse the Grantee for costs properly incurred prior to the effective date of such formal directives.
- 17.4 Except as specifically provided by Sections 17.1, 17.2 and 17.3 of these General Terms and Conditions, any additions, alterations, deletions, or extensions, to the terms of this grant award shall be by amendment hereto in writing and executed by all parties to this grant award except for budget line item changes which shall be processed pursuant to Section 1.6 of Attachment B of this grant award. Any other attempted changes, including oral modifications, written notices that have not been signed by all parties, or other modifications of any type, shall be invalid.
- 17.5 The Agency reserves the sole option to renew or extend this grant award after the initial period. Such renewal will be based upon a compliance review and the Agency's continuing need for the services. The Grantee may submit a written request that the Agency considers a renewal or extension. Such written request must be received by the Agency no later than thirty (30) calendar days prior to the expiration of this grant award.

SECTION 18 - Termination

- 18.1 This grant award may be terminated, in whole or in part, by the Agency whenever it determines that such termination is in its best interests.
- 18.2 When justified, either party may terminate this grant award for cause, pending completion of any reports or audits required by the Agency. Such termination shall be effective upon receipt of written notification of termination, provided no less than sixty (60) days in advance.

SECTION 19 - Certifications

The Grantee certifies compliance with the federal, state and Agency requirements set forth in Certifications (Attachment C) of this grant award.

Competitive RFA Award Certifications (Fed) (06-20-2025)

CERTIFICATIONS

SECTION 1–Lobbying

This certification is required by the Federal Regulations, implementing the Program Fraud and Civil Remedies Act 31 U.S.C. § 1352, for the Department of Agriculture (2 C.F.R. Part 418), Department of Labor (29 C.F.R. Part 93), Department of Education (34 C.F.R. Part 82), and the Department of Health and Human Services (45 C.F.R. Part 93). The Grantee certifies by executing this grant award, that the following statements are true and correct:

- 1.1** No Federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 1.2** If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

Competitive RFA Award Certifications (Fed) (06-20-2025)

- 1.3** The Grantee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

SECTION 2-Debarment, Suspension, and Other Responsibility Matters

This certification is required by the Federal Regulations, implementing Executive Order 12549, Government-wide Debarment and Suspension, for the Department of Agriculture (2 C.F.R. Part 417), Department of Labor (2 C.F.R. Part 2998), Department of Education (2 C.F.R. Part 3485), and the Department of Health and Human Services (2 C.F.R. Part 376). The Grantee certifies by executing this grant award, that the following statements are true and correct:

- 2.1** Grantee is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- 2.2** Grantee has not, within a three-year period preceding this grant award, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

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obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

- 2.3** Grantee is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in Subsection 2.2 of this Certification; and
- 2.4** Grantee has not had, within a three-year period preceding this grant award, one or more public transactions (Federal, State, or local) terminated for cause or default.

SECTION 3-Drug-Free Workplace

This certification is required by the Federal Regulations, implementing the Drug-Free Workplace Act of 1988, Pub.L. 100-690, §§ 5151-5160 (41 U.S.C. § 8101 et seq., as amended); for the Department of Agriculture (2 C.F.R. Part 421), Department of Labor (29 C.F.R. Part 94), Department of Education (34 C.F.R. Part 86), and the Department of Health and Human Services (2 C.F.R. Part 382). By executing this grant award, Grantee certifies to the following:

- 3.1** Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a

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controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;

- 3.2** Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the organization's policy of maintaining a drug-free workplace, the availability of drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations occurring in the workplace;
- 3.3** Providing each employee with a copy of the policy statement;
- 3.4** Notifying the employees in the policy statement that as a condition of employment under this grant award, employees shall abide by the terms of the policy statement and shall notify the employer in writing within five (5) calendar days after any conviction for a violation by the employee of a criminal drug statute in the workplace;
- 3.5** Notifying the Agency in writing within ten (10) calendar days of receipt of a notice of a conviction of an employee; and
- 3.6** Within thirty (30) calendar days of learning of an employee's conviction, take appropriate personnel action against the employee, up to and including termination, consistent with the Rehabilitation Act of 1973 (29 U.S.C. § 794, as amended), or require such employee to participate in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

SECTION 4-Texas Corporate Franchise Taxes

Pursuant to Texas Tax Code, Chapter 171, Subchapter F, for-profit corporations that are delinquent in making state franchise tax payments

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shall forfeit their corporate privileges and the right to transact business in this state. The Grantee certifies that if the Grantee's business entity is a for-profit corporation it is not delinquent in its franchise tax payments to the State of Texas.

SECTION 5-Levies, Liens, and Unresolved Audit Exceptions

The Grantee certifies that the business entity in this grant award has no outstanding debts that will result in liens or levies being placed on payments received from the Agency and that it owes no funds to the Agency, including unresolved audit exceptions. An unresolved audit exception is an exception for which the business entity has exhausted all administrative and judicial remedies and also refuses to comply with resulting written demands for payment from the Agency.

SECTION 6-State Assessment Certification

The Grantee certifies by executing this grant award, that both of the following statements are true and correct and that the Grantee understands making a false statement is a material breach of contract and is grounds for cancellation of this grant award:

- 6.1** The Grantee is current in Unemployment Insurance taxes, Payday and Child Labor law monetary obligations, and Proprietary School fees and assessments payable to the State of Texas.
- 6.2** The Grantee has no outstanding Unemployment Insurance overpayment balance payable to the State of Texas.

SECTION 7-Prohibited Bids and Contracts

- 7.1** Pursuant to Texas Government Code § 2155.004, a state agency may not accept a bid or award a contract that includes proposed financial

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participation by a person who received compensation from the agency to participate in preparing the specifications or request for proposals on which the bid or contract is based. Under Texas Government Code § 2155.004, the Grantee certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

- 7.2** Pursuant to Texas Government Code § 2155.006, a state agency may not accept a bid or award a contract that includes proposed financial participation by a person who, during the five-year period preceding the date of the bid or award, has been either, convicted of violating federal law or assessed a penalty in a federal civil or administrative enforcement action, in connection with a contract awarded by the federal government for relief efforts as a result of Hurricane Rita, Hurricane Katrina or any other disaster occurring after September 24, 2005 or in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts.

Under Texas Government Code § 2155.006, the Grantee certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

SECTION 8-Unfair Business Practices

The Grantee certifies that the business entity in this grant award has not been found guilty of unfair business practices in a judicial or state agency administrative proceeding during the preceding year. The Grantee further affirms that no officer of the business entity in this grant award has served

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as an officer of any company found guilty of unfair business practices in a judicial or state agency administrative proceeding during the preceding year.

SECTION 9-Texas Family Code

The Grantee certifies that the business entity in this grant award is not ineligible, pursuant to Texas Family Code § 231.006, to receive the award funds and acknowledges that this grant award may be terminated and payment may be withheld if this certification is inaccurate. If a Board member, corporate officer, individual, or controlling officer of the Grantee's fiscal agent, (as applicable) is more than thirty (30) days in arrears in the payment of an obligation to pay child support, the Grantee acknowledges that payments under the grant award may be suspended and/or the contract canceled.

SECTION 10-Restrictions on the Use of Certain Public Subsidies

Pursuant to Texas Government Code § 2264.051, the Grantee certifies that the business, or a branch, division, or department of the business does not and will not knowingly employ an undocumented worker as defined in Texas Government Code § 2264.001(4). The Grantee further certifies that it shall establish and implement reasonable internal program management procedures sufficient to ensure its compliance with Texas Government Code § 2264.051. The Grantee will enter into a written agreement with its subrecipient sub-contractors, working on or having an interest in the programs provided by this grant award, regarding the unlawful employment of undocumented workers and advising the subrecipient sub-contractors of the penalties that the sub-contractors will incur if convicted of the unlawful employment of undocumented workers.

Texas Government Code § 2264.052 mandates that a business convicted of a violation under 8 U.S.C. § 1324 a (f) (unlawful employment of

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undocumented workers), shall repay the amount of the public subsidy with interest not later than the 120th day after the entity is notified of the violation. In accordance with Texas Government Code § 2264.053, the Agency has determined that if the Grantee is convicted of such a violation, the interest rate to be applied to the public subsidy is fifteen percent (15%). The Grantee can establish its own repayment interest rate when establishing an interest rate with any of its subrecipient subcontractors, but in no event shall such interest rate be less than the fifteen percent (15%) interest rate established by the Agency.

The Grantee's authorized representative understands and certifies that the following statements are true and correct:

- 10.1** that making a false statement is a material breach of contract and grounds for contract cancellation; and
- 10.2** that after receiving a public subsidy, if the Grantee or its subrecipient subcontractor is convicted of a violation under 8 U.S.C. § 1324a(f), relating to the unlawful employment of undocumented workers, the Grantee shall repay to the Agency the amount of the public subsidy with interest, at the rate of fifteen percent (15%).

SECTION 11—Certification Concerning Dealings with Public Servants

The Grantee represents and warrants that it has not given, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this grant.

SECTION 12—Conflicts of Interest

The Grantee represents and warrants that the Grantee has no actual or potential conflicts of interest in providing services to the State of Texas

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under this grant and Grantee's provision of services under this grant would not reasonably create an appearance of impropriety. The Grantee must disclose any existing or potential conflict of interest it may have in contracting with the Agency.

SECTION 13–Compliance with Antitrust Laws

Pursuant to Texas Government Code § 2155.005, the Grantee certifies that neither Grantee nor any firm, corporation, partnership, or institution represented by Grantee, or anyone acting for such a firm, corporation or institution has (1) violated the antitrust laws of the State of Texas under Texas Business & Commerce Code, Chapter 15, or the federal antitrust laws; or (2) communicated directly or indirectly the Proposal to any competitor or any other person engaged in such line of business during the procurement process.

SECTION 14–Compliance with Texas Government Code § 669.003

The Grantee certifies that it is in compliance with § 669.003 of the Texas Government Code, relating to contracting with executive head of a state agency.

All disclosures relevant to compliance with § 669.003 of the Texas Government Code will be subject to administrative review and approval prior to the Agency entering into any contract with Grantee. The Grantee acknowledges that the grant may be terminated at any time, and payments withheld, if this information is false.

SECTION 15–Certification Concerning Restricted Employment for Former State Officers or Employees Under Texas Government Code § 572.069

The Grantee certifies that it has not employed and will not employ a former TWC or state officer who participated in a procurement or contract negotiation for TWC involving Grantee within two years after the state officer or employee left state agency employment or service.

This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.

SECTION 16-Prohibition on use of Appropriated Funds for Lobbying or Political Activities

The Grantee represents and warrants that the Agency's payments to Grantee and Grantee's receipt of appropriated or other funds under the Agreement are not prohibited by Sections 556.0055 or 556.008 of the Texas Government Code.

SECTION 17-Federal Funding Accountability and Transparency Act (FFATA)

If applicable, in accordance with the reporting requirements established by the Federal Funding Accountability and Transparency Act (FFATA) of 2006, Pub. L. 109-282, as amended by Pub. L. 110-252, title VI, § 6202(a), June 3, 2008, according to the instructions specified in WD Letter 29-12 and subsequent issuances, Grantee certifies that it will comply with WD Letter 29-12 and subsequent issuances during the term of the grant, requiring full disclosure of all entities and organizations receiving federal funds.

The Grantee certifies that it will have a federally issued Unique Entity Identifier at the time of the Grant Award, and that, if required, it will have a

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registered SAM.gov account within thirty (30) days of and throughout the grant award.

SECTION 18-Buy Texas

The Grantee agrees to comply with Section 2155.4441 of the Texas Government Code, requiring the purchase of products and materials produced in the State of Texas in performing service contracts.

SECTION 19-COVID-19 Vaccine Passports

Pursuant to Texas Health and Safety Code, Section 161.0085(c), Grantee certifies that it does not require its customers to provide any documentation certifying the customer's COVID-19 vaccination or post-transmission recovery on entry to, to gain access to, or to receive service from the Grantee's business. Applicant acknowledges that such a vaccine or recovery requirement would make Grantee ineligible for a state-funded contract.

SECTION 20-Foreign-Owned Companies in Connection with Critical Infrastructure

If Texas Government Code, Section 2275.0102(a)(1) (relating to prohibition on contracts granting direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by the governmental entity for product warranty and support purposes, with certain foreign-owned companies) is applicable to a contract resulting from this Solicitation, pursuant to Government Code Section 2275.0102, Grantee certifies that neither it nor its parent company, nor any affiliate of Grantee or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2275.0103, or (2) headquartered in any of those countries.

SECTION 21-Cybersecurity Training

The Grantee represents and warrants that it will comply with the requirements of Section 2054.5192 of the Texas Government Code relating to cybersecurity training and required verification of completion of the training program.

SECTION 22-Disaster Recovery Plan

A Grantee in possession of vital state records, as defined in Texas Government Code Section 441.180(13), agrees that upon request of TWC, Grantee shall provide copies of its most recent business continuity and disaster recovery plans.

SECTION 23-Excluded Parties

The Grantee certifies that it is not listed in the prohibited vendors list authorized by Executive Order 13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism," as amended by Executive Order 14157, "Designating Cartels and Other Organizations as Foreign Terrorist Organizations and Specially Designated Global Terrorists," published by the United States Department of the Treasury, Office of Foreign Assets Control.

SECTION 24-Political Polling Prohibited

Pursuant to the General Appropriations Act, Article IX, Section 4.03, 88th Regular Session, none of the funds appropriated by the General Appropriations Act may be granted to or expended by any entity which performs political polling. This prohibition does not apply to a poll conducted by an academic institution as part of the institution's academic mission that is not conducted for the benefit of a particular candidate or party. Grantee

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certifies that it is not ineligible for a Grant Award pursuant to this prohibition.

SECTION 25- Public Camping Ban

Applicant certifies that it has not received a final judicial determination finding it intentionally adopted or enforced a policy that prohibited or discouraged the enforcement of a public camping ban in an action brought by the Attorney General under Texas Local Government Code §364.003. If Applicant is currently being sued under the provisions of Texas Local Government Code §364.003, or is sued under this section at any point during the duration of this grant, Applicant must immediately disclose the lawsuit and its current posture to the Agency.

SECTION 26-Foreign Terrorist Organizations

The Grantee represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

SECTION 27-Human Trafficking Prohibition

Under Section 2155.0061 of the Texas Government Code, the Grantee certifies that the individual or business entity named in this contract is not ineligible to receive the specified grant award and acknowledges that this grant may be terminated and payment withheld if this certification is inaccurate.

SECTION 28-Prohibition on Products From Gaza Strip

Pursuant to Governor Abbott's Executive Order No. GA-43 (relating to products from the Gaza Strip), Grantee represents and warrants that it does not, will not, nor intends to purchase goods produced in or exported from

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the Gaza strip and is not engaged in business with any organization or state actor with ties to Hamas.

SECTION 29—RELATING TO THE HARDENING OF STATE GOVERNMENT AGAINST FOREIGN ACTORS

Pursuant to Executive Order No. GA-48, Grantee certifies that it and any related holding companies or subsidiaries, is not:

29.1 Listed in Section 889 of the 2019 National Defense Authorization Act (NDAA); or

29.2 Listed in Section 1260H of the 2021 NDAA; or

29.3 Owned by the government of a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4; or

29.4 Controlled by any governing or regulator body located in a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4.

SECTION 30—Certification

These certifications are a material representation of fact upon which reliance is placed when entering into this grant award. Signature by an authorized representative of the Grantee and return of this document to the Agency are prerequisites for finalizing the award.

Where the Grantee is unable to certify to any of the statements above, an explanation shall be attached.

The Grantee certifies that the indicated statements are true and correct and understands that making a false statement is a material breach of the grant award and is grounds for grant award cancellation.

BROWNSVILLE ISD
TEXAS ADULT EDUCATION AND LITERACY PROGRAM
UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

200.332 Requirements for Pass -Through Entities	
Subrecipient Name:	TEXAS WORKFORCE COMMISSION
Grantee DUNS:	33278685
Contact Information:	N/A
Awarding Official:	Edward Serna, Executive Director
Address:	101 East 15th Street Austin, Texas 78778-0001
Phone Number:	(512) 463-2222

Awarding FAIN:	V002A230044
Federal Award Date:	7/1/2023
Total Award Amount:	\$78,217,666.00
Description:	Adult Education - State Grant Program
Agency:	Department of Education
Assistance Listing (ALN) Description:	84.002A - To fund local programs of adult education and literacy services, including workplace literacy services, family literacy services, and English literacy and Integrated English literacy-civics education programs. Participation in these programs is limited to adults and out-of-school youths aged 16 and older who do not have a high school diploma or equivalent and who are not enrolled or required to be enrolled in a secondary school under State law. See 20 USC 9202(1)

Awarding FAIN:	V002A240044
Federal Award Date:	7/1/2024
Total Award Amount:	\$77,725,342.00
Description:	Adult Education - State Grant Program
Agency:	Department of Education
Assistance Listing (ALN) Description:	84.002A - To fund local programs of adult education and literacy services, including workplace literacy services, family literacy services, and English literacy and Integrated English literacy-civics education programs. Participation in these programs is limited to adults and out-of-school youths aged 16 and older who do not have a high school diploma or equivalent and who are not enrolled or required to be enrolled in a secondary school under State law. See 20 USC 9202(1)

Awarding FAIN:	V002A250044
Federal Award Date:	7/1/2025
Total Award Amount:	\$78,307,243.00
Description:	Adult Education - State Grant Program
Agency:	Department of Education
Assistance Listing (ALN) Description:	84.002A - To fund local programs of adult education and literacy services, including workplace literacy services, family literacy services, and English literacy and Integrated English literacy-civics education programs. Participation in these programs is limited to adults and out-of-school youths aged 16 and older who do not have a high school diploma or equivalent and who are not enrolled or required to be enrolled in a secondary school under State law. See 20 USC 9202(1)

		ALN:	84.002 A			
Local Board Area:	Provider:			Total Grant Award	Indirect Rate	
29- Statewide	BROWNSVILLE ISD	Federal ELC		Amount		
		PY24FY25	\$ 700,000	\$ 700,000.00		
		PY25FY26	\$ 319,938	\$ 319,938.00		
		Total by ALN	\$ 1,019,938.00	\$ 1,019,938.00		
Research and Development Award:	N					

BROWNSVILLE ISD
ADULT EDUCATION AND LITERACY SERVICE PROVIDER GRANT
GRANT SUMMARY FORM

Year 1 ~ RFA Award				
Type of Cost	AEL Combined (Combined Admin)	Total Grant Funds	Note:	
Administrative	\$32,620	\$32,620	Initial July allocation per RFA award. Full grant funds will be available after Sept. 1. HT 8.12.2024	
Program (and Infrastructure)	\$667,380	\$667,380		
Sub-Total Funds	\$700,000			
Total Grant Funds		\$700,000		

Combined Grant Total	\$700,000
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Year 2 ~ First Distribution				
Type of Cost	AEL Combined (Combined Admin)	Total Grant Funds	Note:	
Administrative	\$15,997	\$15,997	Yearly allocation.	
Program (and Infrastructure)	\$303,941	\$303,941		
Sub-Total Funds	\$319,938			
Total Grant Funds		\$319,938		

Combined Grant Total	\$1,019,938
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**Cash Draw and Monthly Expenditure
Reporting (CDER) System
Budget Overview**

Cost Category	Line Budget Amount
AEL Combined - Administration	\$15,997.00
AEL Combined - Career Services	\$0.00
AEL Combined - Corrections	\$0.00
AEL Combined - Infrastructure	\$0.00
AEL Combined - Program Costs	\$303,941.00
AEL Combined - Support Services	\$0.00
AEL Combined - Training Costs	\$0.00
<i>AEL Combined Subtotal</i>	<i>\$319,938.00</i>

<i>Budget Total</i>	<i>\$319,938.00</i>
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Year 2 ~ First Distribution

Certificate Of Completion

Envelope Id: A5041F38-E563-4EA1-8762-BC46945E91E4		Status: Sent
Subject: Complete with Docusign: 2924ALA038-3 Brownsville ISD.pdf		
docSeqId:		
docType:		
Source Envelope:		
Document Pages: 41	Signatures: 1	Envelope Originator:
Certificate Pages: 5	Initials: 0	TWC Grant Signature
AutoNav: Enabled		101 E. 15th Street, Room 0154-B
Envelopeld Stamping: Enabled		Austin, TX 78778
Time Zone: (UTC-06:00) Central Time (US & Canada)		TWC.GrantSignature@twc.texas.gov
		IP Address: 161.69.91.46

Record Tracking

Status: Original	Holder: TWC Grant Signature	Location: DocuSign
September 16, 2025 09:47	TWC.GrantSignature@twc.texas.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Texas Workforce Commission- Production Account	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Irene Morales irene.morales@twc.texas.gov Edward Serna, Executive Director Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: September 16, 2025 09:51 ID: 9bc62496-b050-4103-b2e3-9330538d4511	Completed Using IP Address: 161.69.53.45	Sent: September 16, 2025 09:49 Viewed: September 16, 2025 09:51 Signed: September 16, 2025 09:52
Edward Serna edward.serna@twc.texas.gov Executive Director Texas Workforce Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	 Signature Adoption: Uploaded Signature Image Using IP Address: 204.64.239.111	Sent: September 16, 2025 09:52 Viewed: September 16, 2025 13:31 Signed: September 16, 2025 13:31
Griselda Gonzalez Tienda grgonzalez@bisd.us Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: September 16, 2025 14:24 ID: 8b84a82d-b5dd-4d26-82e4-06cd1dd1ed8d		Sent: September 16, 2025 13:31 Viewed: September 16, 2025 14:24
Dr. Jesus Chavez jhchavez@bisd.us Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: July 15, 2025 14:22 ID: 49d15dd5-a690-4681-85b9-ebaec8750a5c		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	September 16, 2025 09:49
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Carahsoft obo Texas Workforce Commission (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft obo Texas Workforce Commission:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To advise Carahsoft obo Texas Workforce Commission of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at Carahsoft@texasworkforcecommission.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft obo Texas Workforce Commission

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to Carahsoft@texasworkforcecommission.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft obo Texas Workforce Commission

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to heather.hall@twc.state.tx.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft obo Texas Workforce Commission as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft obo Texas Workforce Commission during the course of your relationship with Carahsoft obo Texas Workforce Commission.



BACK UP
Amendment - 002

Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 8/5/25

Item Title: BISD 220 Fund/TWC 243 Fund -
Integrated English Literacy and Civics
Education - Amendment 002

X Action
Information
Discussion

BACKGROUND:

BISD 220 Fund/TWC 243 Fund – Integrated English Literacy and Civics Education provide ESL (English as a Second Language) classes and certification for in demand occupations throughout the Cameron County area. These programs deliver educational skills to educationally disadvantaged youth and adults throughout Cameron County.

FISCAL IMPLICATIONS:

In-Kind facilities are provided at no cost to the district.

RECOMMENDATION:

Recommend approval to extend contract with Texas Workforce Commission – Amendment 002 for an additional three months, with an end date of September 30, 2025. At no cost to the district.

Reyes R. Rivera

Submitted by: Principal/Program Director

Recommended by: Asst. Supt./Exec. Dir.,

Miguel Salinas

Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Chief Officer

Approved for Submission to Board of Education:

Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

Miguel Salinas

From: Priscilla Lozano <plozano@808West.com>
Sent: Thursday, June 26, 2025 10:27 AM
To: Roxanne Eckstein; Lea Ohrstrom
Cc: Miguel Salinas; Minerva Almanza
Subject: Re: BISD 220Fund.TWC243 Fund 0 Integrated English Literacy and Civics Education

CAUTION: This email originated from outside of Brownsville ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Approved as to form.

Sincerely,

Priscilla

From: Roxanne Eckstein <reckstein@bisd.us>
Sent: Thursday, June 26, 2025 9:24 AM
To: Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Priscilla Lozano <plozano@808West.com>
Cc: Miguel Salinas <miguelsalinas@bisd.us>; Minerva Almanza <malmanza1@bisd.us>
Subject: BISD 220Fund.TWC243 Fund 0 Integrated English Literacy and Civics Education

Good morning Ms. Lozano,

Please see the attached for your review and approval.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

Roxy Eckstein



AN EARLY COLLEGE DISTRICT
BROWNVILLE
INDEPENDENT SCHOOL DISTRICT

Roxanne Eckstein
Paralegal
Staff Attorney Office

1900 E. Price Rd. Suite 302 • Brownsville, Texas 78521
Office: (956) 698-6379 • Fax: (956) 714-6400
E-mail: reckstein@bisd.us

Roxanne Eckstein | Paralegal to Miguel Salinas | Office of the Staff Attorney | Phone: 956.698.6379 | Fax: 956.714.6400
Brownsville Independent School District | 1900 East Price Road, Suite 302 | Brownsville, TX 78521

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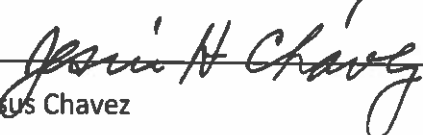
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**TEXAS WORKFORCE COMMISSION
GRANT AWARD AGREEMENT
AMENDMENT NUMBER 002**

TWC Award Number	2924ALA038
Grant Program Title	ADULT EDUCATION AND LITERACY SERVICE PROVIDER GRANT
	Grantee Name
	Brownsville ISD
Effective Date	
This Grant Award Amendment shall be effective on July 1, 2025 .	
Grant Period	
The Grant Period is amended as follows: Current End Date: June 30, 2025 Amended End Date: September 30, 2025 If blank, there are no changes to this section.	
General Terms and Conditions	
The General Terms and Conditions are amended as follows: If blank, there are no changes to this section.	
Work Plan	
The Work Plan is amended as follows: If blank, there are no changes to this section.	

Work Plan - Budget Workbook		
The Work Plan-Budget Workbook is amended as follows:		
If blank, there are no changes to this section.		
Grant Award Amount		
Grant award amount amended as follows:		
If blank, there are no changes to this section.		
Changes to Other than the Listed Amendment Details Categories		
Other:		
If blank, there are no changes to this section.		

	Signature Authority
The person signing this Grant Award Amendment on behalf of TWC, the Grantee, and the Grantee's Fiscal Agent (if applicable) hereby warrants that he or she has been fully authorized to: • execute this Grant Award Amendment on behalf of TWC or Grantee's organization, and • validly and legally bind the organization to all the terms, performances, and provisions of this Grant Award Amendment.	
Amendment Approval	Texas Workforce Commission  Mary H York Division Director, Workforce Development Date <u>6/19/2025</u>
Award Acceptance	Brownsville ISD  Dr. Jesus Chavez Superintendent Date <u>8/7/25</u>

Certificate Of Completion

Envelope Id: 07A72F76-B643-43B3-8849-F735F6E06550
 Subject: Complete with Docusign: 2924ALA038-2 Brownville ISD.pdf
 docSeqId:
 docType:
 Source Envelope:
 Document Pages: 3
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Signatures: 0
 Initials: 0

Envelope Originator:
 TWC Grant Signature
 101 E. 15th Street, Room 0154-B
 Austin, TX 78778
 TWC.GrantSignature@twc.texas.gov
 IP Address: 161.69.54.47

Record Tracking

Status: Original
 June 20, 2025 | 07:18
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: TWC Grant Signature
 TWC.GrantSignature@twc.texas.gov
 Pool: StateLocal
 Pool: Texas Workforce Commission- Production
 Account

Location: DocuSign
 Location: DocuSign

Signer Events

Griselda Gonzalez Tienda
 grgonzalez@bisd.us
 Security Level: Email, Account Authentication
 (None)
 Electronic Record and Signature Disclosure:
 Accepted: June 23, 2025 | 07:54
 ID: 83b2cfbe-111f-4dd1-a9dd-b7799de58ebb

Signature

Timestamp

Sent: June 20, 2025 | 07:22
 Viewed: June 23, 2025 | 07:54

Dr. Jesus Chavez
 jhchavez@bisd.us
 Security Level: Email, Account Authentication
 (None)
 Electronic Record and Signature Disclosure:
 Accepted: May 19, 2025 | 11:27
 ID: cdcf5bc5-56c1-4542-8f39-d1bc72b93aac

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

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June 20, 2025 | 07:22

Payment Events

Status

Timestamps

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Carahsoft obo Texas Workforce Commission:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at privacy@carahsoft.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft obo Texas Workforce Commission

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to privacy@carahsoft.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft obo Texas Workforce Commission

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to heather.hall@twc.state.tx.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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BACK UP
Amendment - 001

Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 05/06/25

Item Title: Amended Agreement to the
Texas Workforce Commission X Action
Grant Award Agreement Information
Discussion

BACKGROUND: Previously Approved Adult Ed. Grant.
BISD 220 Fund/TWC 243 Fund – English Literacy Civics funds provide ESL (English as a Second Language) classes and certification for in demand occupations throughout the Cameron County area. An amendment is needed to reflect the cost per student increase resulting in a decrease in the number of students being served from 551 to 453.

FISCAL IMPLICATIONS:

220 Fund – English Literacy Civics

No Change in Funding

RECOMMENDATION:

Recommend approval of the amended Texas Workforce Commission Grant Award Agreement Amendment Number 001 to the English Literacy Civics fund to increase the cost per student and decrease the number of students being served for the 2024-2025 Fiscal School Year.

Reyes R. Rivera

Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Recommended by: Asst. Supt./Exec. Dir.

Miguel Salinas

Reviewed by: Staff Attorney

Dr. Nellie Cantu

Approved by: Chief Officer

Dr. Jesus H. Chavez
Dr. Jesus H. Chavez, Superintendent

When Necessary, Additional Background May Follow This.

Roxanne Eckstein

From: Priscilla Lozano <plozano@808West.com>
Sent: Friday, April 25, 2025 1:03 PM
To: Roxanne Eckstein; Lea Ohrstrom
Cc: Minerva Almanza; Miguel Salinas
Subject: Re: Amended Agreement BISD Fund 220/TWC Fund 243

CAUTION: This email originated from outside of Brownsville ISD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Approved as to form.

Sincerely,
Priscilla

From: Roxanne Eckstein <reckstein@bisd.us>
Sent: Thursday, April 24, 2025 3:35 PM
To: Kevin O'Hanlon <kohanlon@808West.com>; Lea Ohrstrom <lohrstrom@808West.com>; Priscilla Lozano <plozano@808West.com>
Cc: Minerva Almanza <malmanza1@bisd.us>; Miguel Salinas <miguelsalinas@bisd.us>
Subject: Amended Agreement BISD Fund 220/TWC Fund 243

Ms. Lozano,

Please see the attached Amended Agreement BISD Fund 220/TWC Fund 243 for your review and approval. I am attaching the previously board agenda for your review as well.

Thank you! Should you have any questions or comments, please contact me at (956) 698-6379.

Sincerely,

Roxy Eckstein



AN EARLY COLLEGE DISTRICT
BROWNVILLE
INDEPENDENT SCHOOL DISTRICT

Roxanne Eckstein
Paralegal
Staff Attorney Office

1900 E. Price Road, Suite 302 • Brownsville, Texas 78521
Office: (956) 698-6379 • Fax: (956) 714-6400
E-mail: reckstein@bisd.us

**Roxanne Eckstein | Paralegal to Miguel Salinas & Administrative Support | Staff Attorney |
Chief Academic Officer | Chief Operations Officer | Phone: 956.698.6379 | Fax: 956.714.6400**

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**TEXAS WORKFORCE COMMISSION
GRANT AWARD AGREEMENT
AMENDMENT NUMBER 001**

TWC Award Number	2924ALA038
Grant Program Title	ADULT EDUCATION AND LITERACY SERVICE PROVIDER GRANT
	Grantee Name
	Brownsville ISD
Effective Date	
This Grant Award Amendment shall be effective on April 18, 2025 , or on the date the Grant Award Amendment is signed by all Parties, whichever occurs last. All terms and conditions not otherwise amended herein remain in effect.	
Grant Period	
The Grant Period is amended as follows: Current End Date: Amended End Date: If blank, there are no changes to this section.	
General Terms and Conditions	
The General Terms and Conditions are amended as follows: If blank, there are no changes to this section.	
Work Plan	
The Work Plan is amended as follows: If blank, there are no changes to this section.	

Work Plan - Budget Workbook	
The Work Plan-Budget Workbook is amended as follows:	
If blank, there are no changes to this section.	
Grant Award Amount	
Grant award amount amended as follows:	
If blank, there are no changes to this section.	
Total Amended Grant Award Amount: No change.	
Changes to Other than the Listed Amendment Details Categories	
Other:	
1. Revised AEL Provider RFA County Selection Worksheet is attached. 2. Section 19 of the RFA Solicitation definition of Subrecipient is revised by deleting the last two sentences, thus not requiring Subrecipients have been included in the Application as part of a consortium. Grantee should consult their legal counsel when developing subrecipient agreements.	
If blank, there are no changes to this section.	

Signature Authority	
The person signing this Grant Award Amendment on behalf of TWC, the Grantee, and the Grantee's Fiscal Agent (if applicable) hereby warrants that he or she has been fully authorized to: • execute this Grant Award Amendment on behalf of TWC or Grantee's organization, and • validly and legally bind the organization to all the terms, performances, and provisions of this Grant Award Amendment.	
Amendment Approval	Texas Workforce Commission  _____ Mary H York Division Director, Workforce Development Date <u>4/17/2025</u>
	Brownsville ISD  _____ Dr. Jesus Chavez Superintendent Date <u>5-6-25</u>
Award Acceptance	

REVISED IELCE Provider County Selection Worksheet

Provider Name: Brownsville ISD

Total Amended Budget	\$700,000
----------------------	-----------

Grant Award Targets and Budget ~ July 2024

Award Budget	\$700,000
--------------	-----------

Targets	IET Target	Popular Services Target	Total Participants with 12+ Hours (Unduplicated) Target
# of Participants	25	430	551
Average Cost	\$2,109.18	\$1,152.90	NA

Amendment 1 Targets and Budget ~ March 2025

Award Budget	\$700,000
--------------	-----------

Targets	IET Target	Popular Services Target	Total Participants with 12+ Hours (Unduplicated) Target
# of Participants	25	430	453
Average Cost	\$2,558.05	\$1,392.55	NA

REVISED IELCE Provider County Selection Worksheet

Applicant Enter Budget Amounts	
Total Award (\$200,000 Minimum)	\$700,000
Total Amount Dedicated to IET Programs (10% Minimum)	\$70,000

Grant is in allowable range
Meets Minimum 10% IET Requirement

Total Enrollment (Unduplicated)		453	
Target		IET Target	Popular Services Target
# of Participants		25	430
Average Cost		\$2,558.05	\$1,392.55

End of Worksheet

Certificate Of Completion

Envelope Id: A71FF24A-F04F-498C-898F-5FBFA15CA089
 Subject: Complete with Docusign: 2924ALA038-1 Brownsville ISD.pdf
 docSeqId:
 docType:
 Source Envelope:
 Document Pages: 5
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Signatures: 1
 Initials: 0

Envelope Originator:
 TWC Grant Signature
 101 E. 15th Street, Room 0154-B
 Austin, TX 78778
 TWC.GrantSignature@twc.texas.gov
 IP Address: 204.64.230.62

Record Tracking

Status: Original
 April 17, 2025 | 14:16
 Security Appliance Status: Connected
 Storage Appliance Status: Connected

Holder: TWC Grant Signature
 TWC.GrantSignature@twc.texas.gov
 Pool: StateLocal
 Pool: Texas Workforce Commission- Production
 Account

Location: DocuSign

Location: Docusign

Signer Events

Mary York
 mary.york@twc.texas.gov
 Director of Workforce Development
 Texas Workforce Commission
 Security Level: Email, Account Authentication
 (None)

Signature

Signature Adoption: Uploaded Signature Image
 Using IP Address: 204.64.234.176

Timestamp

Sent: April 17, 2025 | 14:21
 Viewed: April 17, 2025 | 14:23
 Signed: April 17, 2025 | 14:24

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Griselda Gonzalez Tienda
 grgonzalez@blsd.us
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Accepted: April 17, 2025 | 14:31
 ID: f2032255-d4c5-457a-84d6-cfb31b486857

Sent: April 17, 2025 | 14:24
 Viewed: April 17, 2025 | 14:31

Dr. Jesus Chavez
 jhchavez@blsd.us
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	April 17, 2025 14:21
Payment Events	Status	Timestamps
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All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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To advise Carahsoft obo Texas Workforce Commission of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at Carahsoft@texasworkforcecommission.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Carahsoft obo Texas Workforce Commission

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to Carahsoft@texasworkforcecommission.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft obo Texas Workforce Commission

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to heather.hall@twc.state.tx.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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