



**North Slope Borough School
District**
P.O. Box 169, Utqiagvik, AK 99723

Memorandum of Agreement

(An MOA \$10,000.00 or more must be approved by the School Board prior to the start of contract. In a fiscal year, an MOA to the same contractor, totaling \$10,000.00 or more, must be approved by the School board prior to start of the contract).

Contractor: Alaska BVI Services MOA Control # _____
(Brenda Jager)

Address: PO Box 1983 Homer Alaska 99603
Street or POB City State Zip

(907) 863-7227 Jager.bvi@gmail.com
Area Code Phone # E-mail Address:

The contractor is required to hold and provide a certificate of insurance that is current for the term of the contract for the following:

General Liability Insurance XProfessional liability / Errors & Omissions

Federal ID # _____ Or Soc. Sec. #: _____ Alaska Business License # 1017600

September 1, June 30, 2023 W-9 X W-9 Submitted
2022 Attached Previously

Start Date: _____ End Date: _____
(mmddyy) (mmddyy)

Contractor Agrees To: Provide vision impairment consultation and orientation mobility services to qualified students as outlined in their Individualized Education Program (IEP) or 504 Plan.

Administer and complete initial and follow-up vision assessments for students with vision impairments. Assist the SPED teacher to develop, and implement, appropriate IEP goals, objectives, modifications and accommodations.

Provide the SPED teacher support with ordering of specialized education & orientation materials, communications with Blind/Visually Impaired support agencies, general and special education staff training, braille, specialized assistive technology support, and inter-agency linkages for accessible materials, resources, and local programs.

Participate as necessary, via on-site or distance, in meetings such as pre-evaluation meetings, 90-day transition meetings, evaluation summary meetings, IEP meetings, ESY determination meetings.

Support the completion of quarterly progress reports as required by state and federal law. Maintain contact with case managers, related service staff, and Director of Student Services, as appropriate.

Maintain confidentiality of student(s) information as per state, federal, and

NSBSD Board policy.

Coordinate with school staff dates of travel to NSBSD schools/sites to ensure all the necessary student evaluations are completed on time and services to students are provided as outlined in the IEP. Submit the travel schedule to the office of Student Service at least 3 weeks in advance.

Provide NSBSD detailed invoices outlining days worked by date.

Coordinate with school staff to develop a schedule for dates of travel and remote service delivery. Collaborate to ensure services and student evaluations are completed on time as outlined in the IEP. Submit a travel schedule to the office of Student Service at least 3 weeks in advance for final approval and processing.

If needed, provide vision/orientation & mobility training and consultation to teachers and paraprofessionals for program implementation, technology needs, and materials development.

Upon request, complete and submit a background check. Disclose to the Student Services Office of any disbarment or AK licensing issues. Maintain up to date insurance, AK Business License, vision, orientation mobility certification/license.

Provide NSBSD detailed invoices outlining days worked by date.

Contractor agrees to have the technology necessary to implement the required activities of this MOA.

It is the responsibility of the contractor to monitor work days approved within the timeline of the approved contract. Contract days are to extend from students first day of school through the end of the school year based on the NSBSD Board approved calendar.

District Contract
Person:
Email Address:

Lori Roth	Phone #:	907-852-	Ext
		9651	
Lori.Roth@nsbsd.org	Fax:		

District Agrees To:

Reimburse CONTRACTOR for expenses directly and necessarily incurred in relation to the performance of service under this agreement.

Provide lodging, whenever possible, in Utqiagvik and NSBSD villages.

NSBSD will reimburse 3-week advance airline tickets from Homer, Alaska to Utqiagvik, Alaska. Approved travel expenses for up to 2 trips will include the cost incurred by the CONTRACTOR to travel from Homer, Alaska to Utqiagvik. A hotel room in Anchorage may be reserved by the District, paid for by Contractor and submitted for reimbursement. Travel expenses under the scope of this MOA not to exceed **\$2,500.00**. NSBSD will pay change fees if changes are made at the direction or request of the District.

Pay the contractor **\$710.00** per day for up to **17 days** of on-site and remote professional services.

Payment Terms:

Net 30 days upon receipt and approval of Contractor invoice.

7. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NSBSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
8. This contract may be terminated by either party with a 30-day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.
Any changes in the terms of this MOA must be on an ADDENDUM FROM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

Director of Finance, NSBSD	Finance Director's Signature	Date (mmddyy)
Superintendent, NSBSD	Superintendent's Signature	Date (mmddyy)
Contractor	Contractor's Signature	Date (mmddyy)

Routing: Dir. Fin. Svcs. Supt. Contractor Contact Person Admin. Svcs. Dept.

NSBSD-MOA (08-26-22)