



INDEPENDENT SCHOOL DISTRICT 763  
MEDFORD, MN 55049  
January 3, 2022

### **Organizational Meeting**

The organizational meeting of the Medford Board of Education was called to order by Ms. Berg, Chair, at 7:00 p.m. in the Community Room at the Medford School. Present were Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Jones, Mr. Sutherland, Ms. Winkels and Superintendent Ristau. Ms. Janke was absent.

Motion by Ms. Berg, second by Mr. Anhorn, to approve the Organizational Meeting Agenda as presented. Motion carried.

Motion by Mr. Sutherland, second by Ms. Jones, to nominate Ms. Berg, Chair. Motion carried.

Motion by Ms. Jones, second by Mr. Anhorn, to nominate Mr. Sutherland, Vice-Chair. Motion carried.

Motion by Mr. Anhorn, second by Ms. Winkels, to nominate Ms. Jones, Clerk. Motion carried.

Motion by Ms. Winkels, second by Mr. Sutherland, to nominate Ms. Janke, Treasurer. Motion carried.

Motion by Ms. Berg, second by Mr. Anhorn, to approve the noted board meeting schedule as presented. Motion carried.

#### **Board Meetings**

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|------------------------|---------------------------------|
| a. Time                | 7:00 p.m.                       |
| b. Day of Week         | Monday                          |
| c. Week of Month       | 3rd (schedule enclosed)         |
| d. Planning /Committee | 3rd Monday, 6:00 p.m.-6:45 p.m. |

e. Other

As needed with official notice

Motion by Mr. Sutherland, second by Ms. Chambers, to approve the noted board pay schedule as presented. Motion carried.

Board Pay

|                         |         |
|-------------------------|---------|
| a. Monthly Stipend      | \$50.00 |
| b. Mediation Meetings   | 25.00   |
| c. Negotiation Meetings | 25.00   |
| d. All-Day Meetings     | 125.00  |

Motion by Ms. Berg, second by Mr. Sutherland, to approve the noted officer pay schedule as presented. Motion carried.

Officer Pay

|                              |            |
|------------------------------|------------|
| a. Chair                     | \$100/year |
| b. Vice-Chair                | \$60/year  |
| c. Clerk                     | \$60/year  |
| d. Treasurer                 | \$60/year  |
| e. Negotiations Spokesperson | \$100/year |
| f. Negotiations Secretary    | \$50/year  |

Motion by Mr. Anhorn, second by Ms. Winkels, to approve mileage at the standard IRS rate. Motion carried.

Motion by Ms. Chambers, second by Ms. Jones, to approve the CAST (digital) and Owatonna People's Press as the Official Newspapers for 2022. Motion carried.

Motion by Ms. Jones, second by Ms. Chambers, to name the District Medical Contact as the Mayo Health System-Owatonna for 2022. Motion carried.

Motion by Mr. Anhorn, second by Ms. Berg, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2022. Motion carried.

Motion by Mr. Berg, second by Ms. Winkels, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2022. Motion carried.

Motion by Ms. Winkels, second by Ms. Chambers, to approve the designee, Jarred Anderson, Business Manager, to wire transfers, excess funds, and bond payments. Mark Ristau, Superintendent, as secondary. Motion carried.

Motion by Ms. Jones, second by Ms. Winkels, to publish the official board minutes in the CAST (digital) for 2022. Motion carried.

Motion by Ms. Berg, second by Mr. Sutherland, to approve the following committee assignments for 2022. Motion carried.

Employee Negotiations – Ms. Janke, Ms. Berg, Mr. Sutherland  
Comparable Worth – Ms. Janke, Mr. Sutherland, Ms. Berg  
Policy- Ms. Jones, Mr. Sutherland, Ms. Chambers  
Meet and Confer-Ms. Winkels, Ms. Jones  
District Advisory Council-Ms. Janke, Ms. Jones  
MSHSL/Athletic Advisory-Mr. Sutherland, Ms. Winkels  
MSBA/Legislative-Mr. Sutherland, Ms. Chambers, Ms. Berg  
Continuing Education-Ms. Janke, Ms. Berg, Mr. Anhorn  
Community Education-Ms. Jones, Mr. Anhorn, Mr. Sutherland  
ECFE-Ms. Jones, Ms. Winkels, Mr. Anhorn  
Steele Co. Mental Health Collaborative (Governing Board)-Ms. Chambers, Mr. Anhorn  
(secondary)  
Agricultural Advisory-Ms. Chambers, Mr. Sutherland  
CVSEC Board-Ms. Jones, (Alternate: Ms. Berg)

Motion by Ms. Jones, second by Mr. Anhorn, to adjourn the Organizational Meeting at 7:10 p.m. Motion carried.

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Jackie Berg, Chair

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Jennifer Jones, Clerk