

MCS D #331 Board of Trustees

Special Board Meeting Minutes

February 10, 2020

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 12:09 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan

Executive Session (12:09)

A motion to move into Executive Session was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried. Those present Chair Heins, Vice Chair Stimpson, Trustees Andersen, Suchan and Gibson.

A motion to move into Open Session was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Discussion (1:05)

Reference check questions will be created by Misty Swanson, Idaho School Board Association, and Chair Heins. Once the questions are completed, Chair Heins will share with the Board and each board member will make reference calls to each of the candidates. This will give each board member an opportunity to gather information from all of the chosen candidates. Reference check questions will be the same for all of the references.

Business

The Board chose six candidates as semi-finalists. The following is a summary of the discussion held on those chosen.

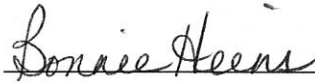
1. Kelli Schroeder: Vice Chair Stimpson liked the fact she has been at the same school for 18 years. Her responses fit well with those of the survey responses. Chair Heins noted she has worked with budgets and is in a lower income area in which students are doing well. Trustee Gibson stated concerns that she has had no Superintendent experience and most of her experience is at the elementary level. A motion to move this candidate forward was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
2. Janet Avery: Trustee Suchan liked the experience she has as a teacher and with communication. She is from a similar sized district, familiar with budgets and curriculum. She has been in one District a substantial amount of time. Trustee Gibson stated she is familiar with the demographics of our district and knows curriculum. A motion to move this candidate forward was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.
3. Isa DeArmas: Trustee Gibson felt her information was impressive. She comes from a large district and has an understanding of budgets. His only concern is she is coming from near Los Angeles. Chair Heins stated she is fluent in Spanish which may help build a bond with our Hispanic community. Trustee Andersen stated she appears to be a leader and had outstanding letters of

recommendation. A motion to move this candidate forward was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

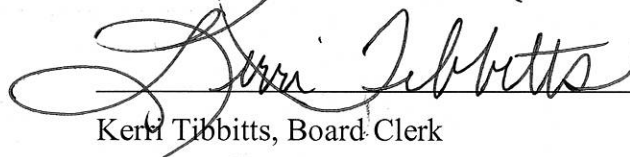
4. James Ramsey: Trustee Andersen stated he has a lot of Ag experience which would fit well in our community. He has had experience with bonds and levies. Trustee Suchan noted he has positive recommendation letters. Chair Heins felt his grant writing would be helpful in our District. Trustee Gibson expressed concerns about the size of the small District he is currently in. A motion to move this candidate forward was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.
5. Cory Weiss: Chair Heins felt he has a good background in regards to safety and has done written grants. Vice Chair Stimpson expressed concerns over his short time as Superintendent in Alaska. Trustee Andersen stated he has no bond or levy experience. Trustee Suchan felt he has a lot of classroom experience. A motion to move this candidate forward was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.
6. Joel Wilson: Vice Chair Stimpson felt he had good experience in a larger district. Trustee Suchan felt he would have a solid knowledge of our area and he is bilingual. All trustees will review the first year vision plan he submitted for the District. A motion to move this candidate forward was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried. Adjournment was at 2:13 p.m.



Bonnie Heins, Chair of School Board



Kerri Tibbitts, Board Clerk

Attest: February 24, 2020 kt

MCSD #331 Board of Trustees
Executive Agenda Review Meeting Minutes
February 10, 2020 (2:00)

The Executive Agenda Review meeting held at District Service Center, 310 10th St., Rupert, Idaho convened, at 2:14 p.m.

Board Members Present

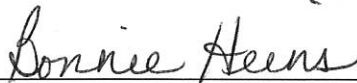
The following trustees were present: Chair Bonnie Heins, Vice Chair Stimpson, Trustees Andersen, Suchan and Gibson

Agenda Review

Those present reviewed the agenda items to be discussed at the February 24, 2020 regular board meeting.

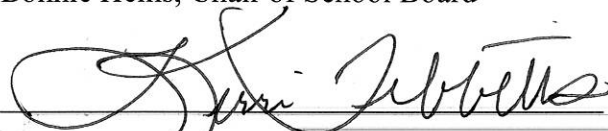
Adjournment

Adjournment was at 2:45 p.m.



Bonnie Heins, Chair of School Board

Attest: February 24, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Board Meeting Minutes

February 6, 2020

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 4:00 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Gibson, Andersen and Suchan; members from the Idaho School Board Association, Misty Swanson and Karen Echeverria.

Business

Travel: A motion to approval travel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Executive Session

A motion to move into Executive Session was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

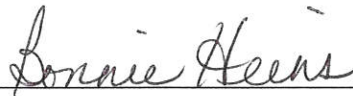
A motion to move into Open Session was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

Business

No semi-finalists were decided upon at this time. The Board had some follow up questions on the candidates. Misty Swanson will gather more information on the candidates to be presented on February 10, 2020.

Adjournment

Adjournment was made by Trustee Gibson, seconded by Trustee Suchan. Motion was carried.
Adjournment was at 6:00 p.m.



Bonnie Heins, Chair of School Board

Attest: February 24, 2020 kt



Kerri Tibbitts, Board Clerk

MCSO #331 Board of Trustees

Calendar Hearing Minutes

January 20, 2020

The Calendar Hearing held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 6:50 p.m.


Board Members Present

The following trustees were present: Chair Bonnie Heins; Trustees Andersen, Gibson and Suchan.

Calendar Hearing

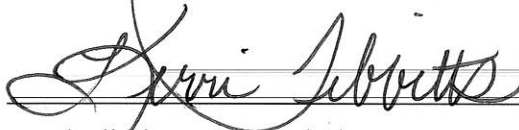
Dr. Cox reviewed the calendar survey results with the audience. There were 289 responses with 76.8% wanting Option 2 with Parent Teacher Conferences scheduled for March 18 and 19. There were concerns expressed when school began for the 2020-2021 year. The first day of school is when the Cassia County Fair and parade is held. There are many of our students and staff who are involved in the fair. Dr. Cox will take the options and suggestions back to the Calendar Committee. A new option will be presented next month to the Board.

The Calendar Hearing concluded at 7:05 p.m.



Bonnie Heins, Chair of School Board

Attest: February 24, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

January 20, 2020

The Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:36 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Trustees Andersen, Gibson and Suchan.

Agenda Review

The agenda was reviewed for the regular meeting on January 20, 2020 at 7:00 p.m.

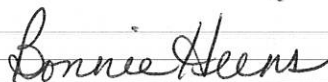
Executive Session

A motion to move into Executive Session was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

A motion to move out of Executive Session into Open Session was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried. Adjournment was at 6:38 p.m.



Bonnie Heins, Chair of School Board

Attest: February 24, 2020 kt



Kerfi Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

January 20, 2020

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 7:09 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Trustees Andersen, Gibson and Suchan.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Isaac Moffett, Joe Fairchild, Terry Merrill, Dyann Blood, Angela Davidson, Heather Hepworth, Ellen Austin, Danelle Stutzman; Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Federal Programs Director, Michele Widmier; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Trustee Suchan lead the group in prayer and Katelynn Phillips lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to approve the Agenda was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved for: January 20, February 6 and February 10, 2020.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$1,110,139.13

Payroll: \$2,282,543.40

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Travel Requests

Middle School Fundraiser

Approval of Personnel

Student Representative Reports

Katelynn Phillips, Mt. Harrison High School, reported on events taking place at Mt. Harrison High School. They will be hosting a community dinner for families, "Winter Warmup", on February 12. They will be serving chili and cinnamon rolls.

Minico: Itzel Guzman filled in for Sadie Tribe this month. She shared what is happening at Minico High School. They will have their winter sports assembly on January 30. The Red Halverson wrestling tournament will be January 31. This will be the 55th year they have hosted this event.

Good News

Mt. Harrison Jr. High (Dyann Blood)

Mrs. Blood shared information from Mt. Harrison Jr. High. She shared the increase their students are achieving this year in Star math and reading. All grade levels have increased. They have an 82% success rate with their transitioned students to the middle schools. Her staff frequently visit transitioned students at East and West to help make the change easier and more successful. The counseling program has also increased and is now serving 95 students at every school with the exception of Paul Elementary. Mr. Harrison Jr. High will become a member of Summit Learning program this fall.

Vaping Grant (Michele Widmier, Heather Murphy)

Ms. Murphy was not able to attend, so Annie Bingham presented. A vaping grant was received for \$5,000. With those funds they have held assemblies with guest speakers, town hall meetings, purchased posters and brochures for schools and are having a media contest. They are also holding "Catch My Breath" classes for grades 5-12. The Board thanked Ms. Bingham and other members for their work in getting the word out on the dangers of vaping.

Patron Comments

There were no comments.

Effective Instruction (Paul Elementary, Stormie Lee)

Ms. Lee was not able to attend. A video was shared on Whole Brain teaching. Mrs. Austin, Paul Elementary principal, stated that Ms. Lee explored this teaching method in December and has had tremendous success in a short amount of time. You may view her teaching video at <https://www.youtube.com/watch?v=kI3liXjnnbc&feature=youtu.be>.

Discussion Items

Administrator/Department/Committee Reports

There were no comments on the department reports.

1. Pause/Mental Health Report (Suzette Miller) Mrs. Miller stated students are becoming more involved in the HOPE program. It is good to see students interact and share with others.

Board and Administrator Newsletter (Trustee Suchan)

Trustee Suchan shared highlights from the December newsletter. Highlights shared were the following: The Board's role is to establish policies and to meet the District's mission. It is their job to approve the annual budget, but the Superintendent's job is to manage how that money is spent. The Board handles issues that affect the entire District, single issues are handled by the Superintendent.

Policy Discussion

1. Policy D260.00 Grading Student Work – This policy was shared briefly with administrators. Dr. Cox stated some of the information in this draft policy is listed in school handbooks, but not in district policy. Terry Merrill stated he felt some discretion needed to be up to the teacher with makeup work and grading. He feels students and teachers should work it out and should not be in policy. Trustee Andersen stated she agreed as long as all students are given the same opportunity in the class. In this draft policy, it discusses excused absences. The Board would like clarification as to what an excused absence is. It also states students will have two (2) days

to make up work for each day absent. Dr. Cox stated this policy will be shared again with administrators for their input.

2. Policy D260.10N Make Up Work & Reassessment Late Work – This policy will also be presented to administrators for their input. Trustee Gibson liked the grading listed in both of the draft policies. He has reservations with allowing students to continually make up work and retake tests just to get an A. Administrators will review this policy and offer suggestions and input.
3. Policy D240.00 District Evaluation Program – There were some form numbers changed and clarification of titles. This will be presented to the Board for approval next month.

Superintendent Report

There were no comments or questions on this report.

Superintendent Search

Chair Heins informed the audience that the deadline for applications was extended to January 31, 2020.

Business (Action Items)

Swearing in of Elected Board Members

Kerri Tibbitts, Board Clerk, swore in newly elected trustees: Russ Suchan, Zone 2, and Bonnie Heins, Zone 5. Rick Stimpson was unable to attend the meeting. He will be sworn in on February 6, 2020.

Board Reorganization

1. *Selection of Board Chair and Vice Chair*

A motion to nominate Bonnie Heins as Board Chair was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. A motion to nominate Rick Stimpson as Vice Chair was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

2. *Appointment of Treasurer, Board Clerk & Legal Counsel*

A motion to appoint Michelle DeLuna as Treasurer, Kerri Tibbitts as Board Clerk, and Reed Cotton, legal counsel was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.

3. *Board Meeting Descriptions, Place of Notice Posting and Board Meeting Calendar*

A motion to accept the Board Meeting Descriptions, Place of Posting and Board Meeting Calendar as presented was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.

4. *School Board Ground Rules – Robert’s Rules of Order*

A motion to continue to use the School Board Ground Rules, Robert’s Rules of Order for conducting business was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

5. *School Board Operating Protocol*

A motion to continue with the established School Board Operating Protocol was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

6. *Review of Trustee Code of Conduct.*

Trustees signed the Trustee Code of Conduct for the 2020-2021 school year.

New Buses (Piggy Back Lease)

Michelle DeLuna is recommending we piggy back off the current RFP. We can get the same price from the vendor as last year. She is recommending two buses. There is not a huge difference in prices between a medium and large sized bus. When asked about the old buses, she

stated they are either surplus or used for parts. A motion to piggy back on the current lease for two buses was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

New/Amended/Deleted Policies

1. Policy D276.00 Advanced Opportunities (Second Reading)
A motion to approve Policy D276.00 Advanced Opportunities as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.
2. Policy D280.00 Graduation Requirements (Second Reading)
A motion to approve Policy D280.00 Graduation Requirements as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
3. Policy D282.00 Senior Project (First Reading)
This will be held for a second reading.
4. Policy D302.00 Open Enrollment (Second Reading)
A motion to approve Policy D302.00 Open Enrollment as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.
5. Policy D320.00 Attendance (First Reading)
This will be held for a second reading.
6. Policy D342.30 Voluntary Drug Testing for Students (First Reading)
This will be held for a second reading.
7. Policy D354.00 Secondary School Clubs (First Reading)
A motion to approve Policy D354.00 Secondary School Clubs as presented was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.
8. Policy D386.00 Health Records (First Reading)
A motion to approve Policy D386.00 Health Records as presented was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.
9. Policy D526.10 Sexual Misconduct (First Reading)
This will be held for a second reading.
10. Policy D528.00 Child Abuse (Second Reading)
A motion to approve Policy D528.00 Child Abuse as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
11. Policy D546.00 Staff Travel (First Reading)
This will be held for a second reading.
12. Policy D588.00 Assignment and Transfers (Second Reading)
A motion to approve Policy D588.00 Assignment and Transfers as presented was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.
13. Policy D596.00 Overtime Classified Personnel (First Reading)
This will be held for a second reading.
14. Policy D748.50 Soliciting and Accepting Grants or Donations (Second Reading)
A motion to approve Policy D748.50 Soliciting and Accepting Grants or Donations as presented was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.
15. Policy D772.00 Property Control and Inventory (Second Reading)
A motion to approve Policy D772.00 Property Control and Inventory as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.
16. Policy D832.00 Student Wellness (First Reading)
A motion to approve Policy D832.00 Student Wellness as presented was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.
17. Policy 834.00 Nutrition (First Reading)
A motion to approve Policy D834.00 Nutrition as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

18. Policy D872.00 Retention of District Records (Second Reading)

A motion to approve Policy D872.00 Retention of District Records as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 8:24 p.m.



Bonnie Heins, Chair of School Board

Attest: February 24, 2020



Kerri Tibbitts, Board Clerk