

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: June 24, 2025

Agenda Item: K.2c

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of Special Education IEP and 504 Software
SuccessEd for the 2025-2026 School Year - Frontline

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Michelle Velasquez, Executive Officer of Special Education

A. Purpose of Agenda Item:

☒ Action needed ☐ Information only ☐ Receive input

B. Authority for This Action:

☒ Local Policy: ☐ Law or Rule ☐ N/A

C. Goal or Need Addressed: The purpose of this agenda item is to renew the purchase of the online IEP and 504 software for the 2025-2026 school year for Hays CISD.

D. Summary:

- ☒ **Previous board action relating to this item:** Previously the board has approved this item.
- ☒ **Future action anticipated:** This is a yearly renewal
- ☒ **Background information:** SuccessEd is an innovative educational software provider that combines the latest technology with expert knowledge and experience to put time-saving data management tools in the hands of educators which track compliance and services provided to student served in special education, Section 504, and Rti.

E. Comments Received:

☒ Cabinet ☐ DLT ☐ FBOC ☐ Teacher Org. Reps. ☐ Other:

F. Administrative Recommendation: Administration recommends approval of SuccessEd, the online IEP and 504 software for the 2025-2026 school year.

Advantages and benefits of this proposal: Provides time-saving data management of student individualized education plans, student assessment, consents, and notices; tracks compliance and services provided to students; provides Spanish translation of static information on forms; provides progress reporting system for IEP goals and secure email to parents; provides secure parent portal for parents to access student documents when notified; provides on-boarding training to use the system; provides on-time technical help; provides online tutorials and manuals

Expected results in terms of student benefit/achievement: Increase clean data regarding student services, accommodations, and evaluation for the use of teachers to develop individualized plans.

Effect of this action on other parts of the system: Provides Hays CISD and families a record of services that is maintained for TEA Audit purposes.

Consequences of not approving this recommendation: Meeting State and Federal compliance requirements for documentation for students who receive special services.

G. Fiscal Impact and Cost: \$98,319.96

Special Education: \$60,707.13

Academic Services: \$37,612.83

☒ **Budget**

☐ **Bond**

☐ **Grant/Special Funds:**

☐ **Other**

☐ **Budget Amendment Needed**

Prior Year Spending: \$95,450.51

Bid / Contract Information: Allied State Cooperative 17-7247

Reasons for rejecting alternatives: Frontline products are used throughout the district

Future/Ongoing:

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Marivel Sedillo, Michelle Velasquez, Debbie Brown

Evaluation method and time line: Yearly

Next report to the board: June 2026

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the purchase of special education IEP and 504 software SuccessEd for the 2025-2026 School Year from Frontline for an amount not to exceed \$98,319.96, as presented.