

HENSON ROBINSON COMPANY

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SPRINGFIELD, IL 62791

SINCE 1861



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Pana Comm. Unit School Dist. #8
14 East Main St.
Pana, IL
Attn: Jeff Stauder

March 24, 2025

Henson Robinson Company proposes to perform HVAC maintenance at the following locations:

PANA ELEMENTARY -

3 Daikin mini-splits
6 - AAON rooftops
26 Bard classroom units
2 Lochinvar boilers
2 York Chillers
2 exhaust/vent hoods

DISTRICT OFFICE -

2 York rooftops

LAKELAND WEST REGIONAL CTR -

7 furnaces
7 condensers

PANA JR. HIGH -

12 rooftop units (Trane/American Standard)
14 Lennox furnaces
14 Lennox condensers
1 minisplit

PANA HIGH SCHOOL -

2 Lochinvar boilers
2 Chillers (Carrier/McQuay)
9 Air Handlers
19 exhaust fans

Maintenance will be performed once in the heating season and once in the cooling season.

Cooling Equipment -

Clean condenser coils
Check refrigerant charge
Check all operating controls, amp draw, pressure switches, condenser fan motors,
compressor operation, and blower motors
Clean condensate lines and pans
Lubricate motors and bearings
Replace air filters
Replace or adjust belts as required
Oil filters replacement on chillers


Heating Equipment –

- Replace air filters
- Clean condensate lines and pans
- Replace belts or adjust as required
- Lubricate motors and bearings
- Clean burners
- Check all operating controls, pressure switches, and limits
- Install maintenance kits on boilers
- Perform combustion analysis on boilers
- Clean pilots and burners
- Check low water cut-offs and pumps
- Check flues for proper venting
- Check heat exchangers for cracks or wear
- Check blower motors

Maintenance performed as described for the sum total \$49,915.00 per year.
Contract price includes labor for maintenance, filters, belts, boiler maintenance kits,
oil filters for chillers, cleaning solvents, and lubricants.
Tentative schedule for maintenance – April/October.

Any service repairs will be billed extra with prior approval. Parts will have a 10% discount.

ACCEPTANCE OF AGREEMENT

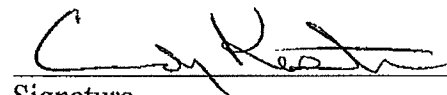


Signature

3/26/25

Date

HENSON ROBINSON COMPANY



Signature

3/24/25

Date