



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: February 13, 2025

Subject: Formal Payment of Bills (January 9, 2025 - February 13, 2025)

Prepared by: Amy McPartlin, Assistant Superintendent for Finance & Operations

Pursuant to the Bill Payment Resolutions for FY2025 approved May 9, 2024 meeting the Board reviews bills proposed for payment on a weekly basis. Upon review, the Board provides consent for payment of these bills with final, formal Board approval occurring at the next regular, monthly meeting of the Board.

Attached to the Finance Report are the bills that were paid from January 5, 2025 to February 13, 2025.

In addition, the Board approves the salaries and benefits paid during the previous month. Attached to the Finance Report are the hourly and salaried amounts paid for the pay periods in January 2025 and the insurance benefit payments made for January 2025.

The Business Office recommends approval of this month's Finance Report.