

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/14/18



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☒ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

Date: 8/9/18

To **Board of Trustees**
Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: 1st Reading Policy #5460, 7260

Description: MTSBA has proposed changes to the following policies that changed the 'whole' policy listed below. Changes are noted in bold and strikethroughs:

#5460 Electronic Resources-Social Networking
#7260 Endowments, Gifts and Investments

Financial Impact: NA

Funding Source (Budget/grant, etc.): NA

Attachment(s): Policy 5460, 7260

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools

Draft

Policy #5460

Policy Name: *Electronic Resources and Social Networking*
Regulation-----

The Browning School District recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The District also believes that students need to be proficient users of information, media, and technology to succeed in a digital world.

Public school employees are held to a high standard of behavior. The Montana Department of Education *Professional Educators of Montana Code of Ethics* requires District staff to maintain a professional relationship with each student, both in and outside the classroom. The District encourages all staff to read and become familiar with the Code of Ethics.

School district staff shall not socialize with students on social networking websites (during school or out-of-school) in a manner contrary to this policy. Staff are reminded that the same relationship, exchange, interaction, information, or behavior that would be unacceptable in a non-technological medium, is unacceptable when done through the use of technology. In fact, due to the vastly increased potential audience digital dissemination presents, extra caution must be exercised by staff to ensure they don't cross the line of acceptability.

Specifically, the following forms of technology-based interactivity or connectivity are expressly forbidden when used in a manner not related to the delivery of educational services or district operations.

- Sharing personal landline or cell phone numbers with students for non-educational purposes;
- Text messaging students for non-educational purposes. Extra-curricular school sponsored field trips sporting activities and academic activities (such as the band traveling to an away game) are considered educational activities for purposes of this policy however only texting to support and keep in contact for the duration of the extra-curricular activity is permitted;
- Emailing students other than through and to school controlled and monitored accounts;
- Soliciting students as friends or contacts on social networking sites for non-educational purposes except for individuals who are close family members;
- Accepting the solicitation of students as friends or contacts on social networking sites for non-educational purposes except for individuals who are close family members;
- Creation of non-approved and/or non-sanctioned "groups" on social networking sites that permit the broadcast of information without granting students access to staff member's personal information;
- Sharing with student's access information to personal websites or other media through which the staff member would share personal information and occurrences.

Accessing social networking websites for individual use during school hours is prohibited, unless asked to do so by administration. Except in an emergency situation, staff shall not access social networking sites using district resources, including during breaks or preparation periods. All school district employees who participate in social networking websites, shall not post any school district data,

documents, photographs, logos, or other district owned or created information on any website except for information posted to district sanctioned social media presences. Further, the posting of any private or confidential school district material on such websites including district sanctioned social media presences are strictly prohibited.

The Board directs the Superintendent or his/her designee to create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy.

The sanctioned social media presences for the District are:

Facebook <https://facebook.com/BrowningPS>

Twitter. <https://twitter.com/BrowningPS>

The District retains the right to establish and sanction additional social media presences and will be reported as such to the board of trustees should the presence be established.

Cross Reference: 5015 Bullying/Harassment/Intimidation
5223 Personal Conduct
5255 Disciplinary Action
Professional Educators of Montana Code of Ethics

Policy History:

Adopted on: 8/14/18

Reviewed on:

Revised on:

1
2
3 **Browning Public Schools**

Draft

4
5 Policy #7260

6 Policy Name: Endowments and Gifts

7 Regulation: -----
8

9 **Endowments, Gifts, and Investments**

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11 The Board may accept gifts, endowments, legacies, and devises subject to the lawful conditions imposed
12 by the donor. Endowments received by the District will be deposited to an endowment fund as an
13 expendable or nonexpendable trust. Neither the Board nor the Superintendent will approve any gifts that
14 are inappropriate. Unless conditions of an endowment instrument require immediate disbursement, the
15 Board will invest money deposited in the endowment fund according to the provisions of the Uniform
16 Management of Institutional Funds Act (Title 72, chapter 30, MCA).

17
18 The Board authorizes the Superintendent to establish procedures for determining the suitability or
19 appropriateness of all gifts received and accepted by the District.

20
21 Once accepted, donated funds are public funds subject to state law. Donated funds may not be transferred to a
22 private entity. Benefactors may not adjust or add terms or conditions to donated funds after the donation has been
23 accepted.

24
25 The Board directs that all school funds be invested in a prudent manner so as to achieve maximum
26 economic benefit to the District. Funds not needed for current obligations may be invested in investment
27 options as set out in Montana statutes, whenever it is deemed advantageous for the District to do so.

28
29 Educational Foundations may exist in the community, but are not managed, directed, or approved by the Board of
30 Trustees.

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32
33 **Legal Reference:** § 20-6-601 MCA Power to Accept Gifts

34 § 20-7-803 MCA Authority to Accept Gifts

35 § 20-9-212, MCA Duties of county treasurer

36 § 20-9-213 (4) MCA Duties of trustees

37 § 20-9-604 MCA Gifts, Legacies, Devises & Administration of Endowment Fund

38 § 72-30-209, MCA Appropriation for expenditure or accumulation of endowment fund-rules
39 of construction
40

41 **Policy History:**

42 Adopted on: 8/14/18

43 Revised on:
44
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