



BPS Scenario 2: Blended Learning

Proposal for 2nd semester 2020/2021

Blended Learning Proposal

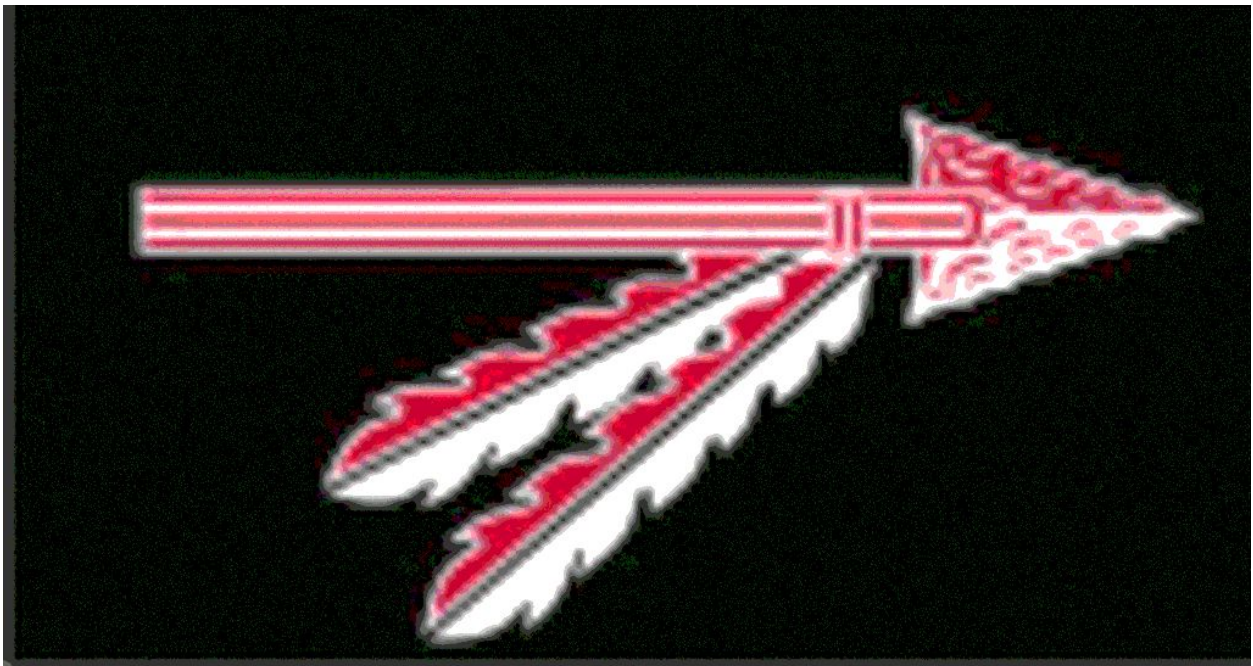
1/7/2020: Special Board Meeting

Introduction

BPS Administration is proposing a transition to Scenario 2: Blended Learning. **This proposed transition would begin January 25, 2021 after the start of the 3rd quarter/2nd semester of the 20-21 school year.** Each campus has developed a site specific plan that aligns and compliments the overall BPS Reopening Plan. This document contains the site specific plans with the overall scenario district plan being contained in the separate BPS Reopening Spreadsheet and Doc.

COVID Plans

Each campus also has contained a site specific plan COVID plan that also aligns and compliments the overall district pandemic plan. These covid plans are integrated within the site specific Scenario 2: Blended Learning plans.



KW/Vina Elementary School Re-entry & Recovery After a Pandemic Event

The three progressive phases are the following:

- a) Scenario 2: Limiting the number of students present in school building.
- b) Scenario 3: Full capacity but limiting number of activities to allow for continued social distancing.
- c) Return to Normal: Full capacity and full operations.

In all scenarios all staff are encouraged to monitor for re-emergence of COVID-19 symptoms and with school administration in contact with the local health department for continued updates on community re-emergence indicators.

At ALL Levels students, staff, and visitors will have their temperatures taken prior to entering the school building:

******At all Phases a complete School Closure will be implemented based upon Blackfoot Tribal Ordinances, BPS Board of Trustees, State of Montana, and the OPI.**

Each Day:

District Level:

*****It is recommended by KW/Vina that the district develop a system to monitor the temperature of bus drivers and students before entering the school bus on each school day.**

School Level:

*****KW/Vina staff will monitor the temperature of students, staff, and visitors at the entrance of the school building each day to ensure the health of students, staff, visitors, and families.**

Scenario 2: Limiting the number of students present in the school building.

Academic Programming

- Parents/guardians are offered continued remote learning or blended learning model
- Blended Learning Model-Limit the number of students in the building by:
 - Monday/Tuesday Cohort 1:**Limit class sizes to at least half capacity PreK, K, and 1
 - Wednesday:** No School, Deep Cleaning of Building, PD/Staff Meetings/Remote Learning Packet
 - Thursday/Friday Cohort 2:** Limit class sizes to at least half capacity PreK, K, and 1
- On-Campus Instructional Days: (2-days/week)
 - Students participate in full school day schedule of Core program instruction including intervention block and specials classes in the homeroom classroom.
- Remote Learning Days: (3 days/week)
 - Students participate in remote instruction utilizing the SeeSaw digital platform.
 - Activities will be provided that reinforce on-campus instruction
- No Family Engagement Activities, No Fundraisers, No Field Trips, Alternate Plan for Parent-Teacher Conferences
- No Walk to Specials Class, No Walk to Intervention (All interventionists will go to each classroom)

- Meals will be served in the classroom
- No Visitors in the Building
- Social-distancing protocols and staggering for breakfast, lunch, hallways, recess, and bus transition
- Regular schedule of temperature taking, handwashing, social-distancing protocols for students & staff
- Increase family outreach, distance engagement, and wrap-around services
- Individualized attendance plans for students whose families who choose not to attend school
- Individualized staff employment plan for high-risk or have family members who are high risk
- Implement MTSS to support academics and social-emotional/behavior supports for ALL students and individualized support for some students.

Physical & Structural Environment

- Prepare classrooms by wiping down surfaces with disinfecting cleaners.
- Prepare an isolation area within the school building, supply an isolation area with personal protective equipment.
- Provide hand sanitizer, gloves, masks, face shields, thermometers, etc. for every classroom/teacher
- Divide student tables with plexiglass dividers in every classroom.
- Provide air filtering systems will be provided through the air handler units.
- Playgrounds will be utilized with a class assignment schedule each day.
- Utilize student distance spacing strategies to decrease contact with students, who may be infected, but not exhibiting symptoms, until school returns to normal operations.
- Inspect all buildings, facilities, air filtering equipment, materials, etc. and determine status and needs for operations.
- Expand school cleaning routines by maintenance/custodial staff.
 - Disinfect all work areas, counters, restrooms, doorknobs, and stair railings several times daily; use other staff to assist. Clean all hallways, common areas, and the outside of lockers daily to a level of sanitation prescribed by the CDC.
 - Air conditioning system filters should be cleaned and changed.
 - The school should be thoroughly ventilated and cleaned: opening all doors and windows or turning the air conditioning/heating systems up.

Needs at the District Level:

***Procedures at the District level should be in place to ensure the cleaning and sanitizing of buses after student use and ensure social-distancing.

Physical Health

- Recommend school nurses or designated staff compile daily health reports for the Command Team.
- Implement temperature checks and/or symptom screening each day
- Implement student and staff temperature screenings for students before they enter the school and/or upon entry onto buses. If transportation drivers conduct temperature screenings, ensure emergency communication contact numbers are available to reach parents or guardians.
- Recommend [CDC Practice good hygiene guidance posters](#) (hand washing, cover while sneezing/coughing, social distancing) be visible in classrooms and common areas.
- Handwashing will be scheduled in regular intervals

- Require anyone (student and staff) with COVID-19 symptoms to stay home.
- Consider the use of face coverings for all students and staff.

Social Distancing Options:

- All classrooms will be at half capacity PreK, K, and 1
- Students will alternate Monday/Tuesday Cohort 1 and Thursday/Friday Cohort 2. Deep cleaning of the facility will occur on Wednesday.
- Separate student desks as much as possible. If possible, rearrange classrooms to allow for 3 feet or 6 feet of distancing between desks or students sitting at tables.
- Prohibit congregation in hall ways and lunchrooms; if possible, stagger class changes to avoid large groups of students in the hallway; stagger dismissal for the same reason; cancel gym class, choir or other school activities that place individuals in close proximity or modify to allow social distancing.
- Keep students in the same groups or classroom, with teachers rotating when practical.
- Prevent any non-school staff, including parents, from entering school buildings.

Resources:

[New York Department of Health- Interim Cleaning and Disinfection Guidance for Primary and Secondary Schools for COVID-19](#)

[U.S. Environmental Protection Agency: List N: Disinfectants for Use Against SARS-CoV-2](#)

Scenario 3: Full capacity but limiting number of activities to allow for continued social distancing

Each Day:

District Level:

******It is recommended by KW/Vina that the district develop a system to monitor the temperature of bus drivers and students before entering the school bus on each school day.***

******It is recommended by KW/Vina that the district develop a system to ensure breakfast and lunch can be delivered and served safely in each classroom to ensure social-distancing and sanitization.***

School Level:

******KW/Vina staff will continue to monitor the temperature of students, staff, and visitors at the entrance of the school building each day to ensure the health of students, staff, visitors, and families.***

CONFIRMED or SUSPECTED case of COVID-19

- Collaborate with the school nurse to plan for reporting, contact tracing and both short-term or extended closures in the case of a positive COVID case related to the school or community.
- Collaborate with public health to ensure each school has a plan for reporting, contact tracing and both short-term or extended closures in the case of a positive COVID case related to the school or community.
- Utilize CDC guidelines
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

Academic Programming

- Continue classroom learning with one master schedule for PreK, one for K, and another for 1st grade
- No special classes will be offered during this phase. All specialists and paraprofessionals will be assigned to support in the classroom to minimize student transitions within the school building.
- No Family Engagement Activities, No Fundraisers, No Field Trips, Alternate Plan for Parent-Teacher Conferences
- No Visitors in the Building
- Regular schedule of temperature taking, handwashing, social-distancing protocols
- Increase family outreach, distance engagement, and wrap-around services
- Individualized attendance plans for students whose families who choose not to attend school
- Individualized staff employment plan for high-risk or have family members who are high risk
- Implement MTSS to support academics and social-emotional/behavior supports for ALL students and individualized support for some students.
- Masks may be required at this level

Physical & Structural Environment- No additional restructure recommendations

- Screen all visitors by conducting a temperature scan before entry into the main vestibule of school.

COVID-19 may come in waves and understand that the recovery process may repeat several times. It is highly recommended that you **always be prepared** for school cancellations.

If a confirmed case has entered a school, all decisions should be made locally, in collaboration with the local public health department. Follow the [CDC Consideration for School Closures](#)

Resources:

[CDC Checklist for Parents](#)

[CDC Checklist for Teachers](#)

Return to Normal: Near full capacity and full operations but with continued vigilance in health and safety best practices.

Return to normal operations with all activities and:

- Continue regular hand washing routines in all classrooms
- Deep clean classrooms and common areas, as well as sanitize surfaces each day
- Provide masks as needed
- Continue a system of temperature taking to ensure the safety of students, staff, and families of KW/Vina.

Academic Programming – no additional restructure recommendations

Physical & Structural Environment- no additional restructure recommendations

Business Environment- no additional restructure recommendations

School Reopening Considerations

CLEANING AND SANITATION

- Frequent disinfecting of door handles, desks and other common spaces.
- Require handwashing in regular intervals.
- Keep libraries, gyms, and playgrounds off limits unless they can be sanitized between groups.
- Provide hand sanitizer.

SICK POLICIES

- Implement temperature checks and / or symptom screening when practical.
- Require anyone (students or staff) with COVID-19 symptoms to stay home.

LIMIT CLASS SIZES

- Consider breaking larger classes into smaller groups.
- Students may alternate school days or attend for half days.

MAINTAIN SOCIAL DISTANCE

- Consider use of face coverings by all staff and students
- Keep students with the same group and in the same classroom, with teachers rotating when practical.
- Consider students eating lunch in the classroom to help limit mixing of students.
- Cancel extracurricular activities.
- Prevent any non-school staff, including parents, from entering school buildings.
- Consider reducing bus loads to allow for one student per seat.

GRADUATION CEREMONIES

- Provide a live stream of graduation
- Consider limiting spectator attendance
- For larger schools, consider grouping graduates or providing multiple ceremonies
- Follow social distancing between families

ACCOMODATIONS for students, teachers, and staff in an at-risk group:

- Schools that reopen will need to take into consideration that some teachers and staff will fall into the at-risk category because of their age or other health risks. These individuals should have additional accommodations including: teaching classes remotely, utilizing a larger classroom where social distancing can be maintained, or given an option not to return until the risks are reduced.
- Students who are high risk or who have family members who are high risk should not be penalized for failing to attend and should continue to receive remote support.
- Accommodations should also be extended to students and staff who are required to quarantine due to exposure or potential exposure.

CONFIRMED or **SUSPECTED** case of COVID-19

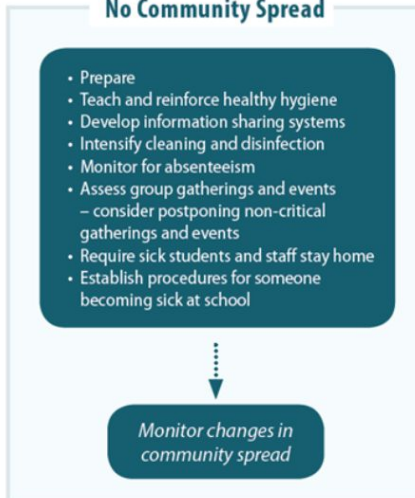
- Collaborate with public health to ensure each school has a plan for reporting, contact tracing and both short-term or extended closures in the case of a positive COVID case related to the school or community.
- Utilize CDC guidelines <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

School Decision Tree

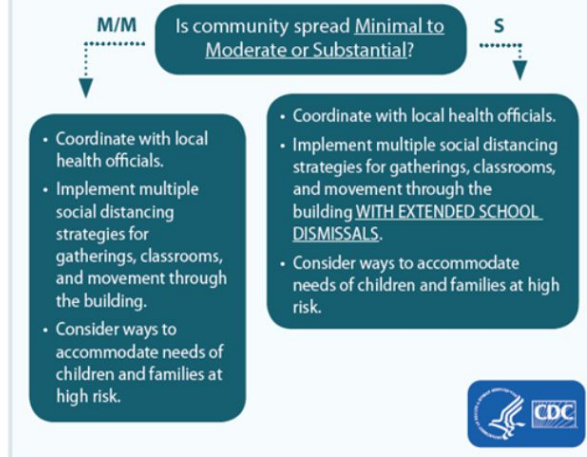
All Schools Regardless of Community Spread



No Community Spread



Minimal to Moderate OR Substantial Community Spread



Scenario 2: Blended Learning Model

Browning Elementary School

COHORT Blended Model:

The Blended Learning Model is intended to reduce the number of students at the school to practice social distancing.

100% of staff on-site (unless approved for leave). 50% of students are on-site for two days and rotate with the other 50% who will be on-line for two days. Students will be placed into **Cohort 1** (In-Town students) and **Cohort 2** (Out of Town students plus Flat Iron) groups. Students will rotate on a Cohort 1 and Cohort 2 schedule. Students will attend two days of the week Monday/Tuesday for Cohort 1 in person and Thursday/Friday for Cohort 2 in person. On the other days, students are on-line asynchronously via Seesaw. On Wednesdays, all students participate in distance learning.

	Monday	Tuesday	Wednesday	Thursday	Friday
In person	Cohort 1	Cohort 1	Deep clean building: All students online	Cohort 2	Cohort 2
Distance	Cohort 2	Cohort 2		Cohort 1	Cohort 1

Students are grouped into small cohorts and spend 3 days remote with 2 days on campus and then switch. Teachers are paired and tagged to the same two cohorts. They teach in one modality so that students see the same on campus teacher for 2 days a week and the same remote teacher the other 2-3 days.

The teacher is assigned to either on-campus or exclusively remote instruction to reduce complexity in trying to meet all students' needs in two different modalities.

Blended learning schedule		
	In Person Monday/Tuesday or Thursday/Friday	Distance Learning Day Monday/Tuesday or Thursday/Friday
Early Morning	Ensure your child's backpack contains all the needed materials for in person learning.	Ensure your child's iPad is connected and ready to go for distance learning.
Morning	Arrive at school, temperature check & screening protocol. Enter the classroom and follow the morning routine.	View recorded asynchronous video created by the teacher for the morning meeting to start the day and to preview learning for the day.
Throughout the day	Follow the digital day week at a glance schedule	<p>Synchronous Learning:</p> <ul style="list-style-type: none"> Teachers will communicate schedules for synchronous (live) instruction with students in need of intervention or enrichment. <p>Asynchronous Learning:</p> <ul style="list-style-type: none"> Work on assignments/enrichment activities in Seesaw, or homework assigned by the classroom teacher. Take a break as needed, get outside to get some fresh air, do some stretching, grab a book to take a break from screens.
Afternoon	Make sure your backpack contains all of the needed materials for the distance learning day.	Work to finish up learning activities. The teacher will post information on their Seesaw page. Need help? Post your question to the teacher on Seesaw or email so they can help you on the next in-person learning day.
Distance Learning Wednesday	<p>Wednesday will be distance learning days for all students with live check-ins for every student in the full-class Morning Meeting.</p> <p>Activities occurring on Wednesdays include:</p> <ul style="list-style-type: none"> Live, scheduled small-group Language Arts, Math, Social Studies, Science check-ins. Targeted interventions for specific small groups Specials classes Asynchronous learning activities 	

The administrator's support the following for the blended learning model:

- Provides initial and ongoing parent/guardian communication, support, and guidance.
- Leads master scheduling and content migration to support instructors, while considering the instructional needs of all students.
- Facilitates the development and implementation of weekly instructional guides for every student.
- Monitors Individualized Education Programs (IEP)/Section 504 Accommodation Plans/English Language Learner (ELL) supports to ensure compliance and differentiated learning.
- Monitors two-way communication efforts between educators and students through Infinite Campus and Seesaw (digital platform).
- Identifies teachers and staff who serve as a team of expert users to increase support for teachers.
- Observes instruction and provides feedback to licensed educators.
- Review emergency Drill Guidance for the 2020 – 2021 School Year

The teacher supports the following for the blended learning model:

- Instructs students and provides daily virtual office hours for distance learning students.
- Participates in collaborative lesson planning and professional learning.
- Participate in weekly grade level meetings to discuss progress, content and curriculum.
- Provide one-on-one small group support to students based on assessment data.
- Grade and progress monitor students in a timely manner.
- Support the implementation of curriculum for their grade level and modality.
- Arranges for daily communication and follows attendance processes.
- Works with support professionals assigned to students with disabilities and accommodations.
- Facilitates resources for students with IEPs or Section 504 Accommodation Plans and ELLs.
- Contacts parents/guardians, as needed.
- Attends and participates in all required parent/guardian meetings (i.e. IEP/504, ELL, etc.).
- Provides emergency substitute plans and instructions as traditionally required. If staff are ill and unable to work, either in person or at a distance, students will still be provided instruction.

The instructional coach supports the following for the blended learning model:

- Provides daily support to teachers.
- Supports teachers in responsive instructional strategies for diverse learners.
- Ensure teachers have necessary resources for implementation plans.
- Facilitates teacher collaboration through structured learning opportunities.
- Assist with instructional and classroom management skills.

The paraprofessional supports the following for the blended learning model:

- Arranges for daily communication and follows attendance processes.
- Works with licensed educators and assigned students with disabilities and accommodations.
- Completes assignments and tasks as assigned.
- Exhibits good study habits.

The student supports the following for the blended learning model:

- Maintains positive attendance and course progress.
- Completes assignments and tasks as assigned.
- Exhibits good study habits.
- Reaches out to teachers when requiring assistance.
- Attends daily and weekly required real-time, synchronous sessions or recorded sessions.
- Participates in any proctored assessments, if applicable.
- Utilizes the virtual office hours as posted by teachers to obtain additional support and guidance.

The parents/guardians supports the following for the blended learning model:

- Communicates with the child's instructor(s) through virtual office hours.
- Actively assists children with their learning and directly participates with students, specifically in early elementary grade levels.
- Provides support, guidance, and assistance.
- Fosters a conducive area for learning in the home.
- Encourages and recognizes positive gains and achievements.
- Actively monitors the child's progress in assigned courses.

Safety Protocols for the Student Blended

Learning Model:

Building:

- Door knobs will be cleaned every hour.
- Handrails will be cleaned every hour.
- Hallways will have signage to prevent students from entering areas they do not need to be in.
- Water fountains will be covered and not accessible for use.
- Bathrooms will be cleaned between classes.

Staff Arrival and Dismissal:

- All staff enter through the main entrance.
- The attendance aide will keep a log of each staff member who enters and exits the building w/destination.
- Safety protocols will be documented before entering past the secretary (Staff wearing masks, social distancing, temperature check at office).
- All staff will wear masks prior to entering the building and at all times while in the building.
- Hand sanitizer will be placed at the office for staff to use upon entering and exiting the building.
- Staff go to their classroom only (they have a phone and supplies in each room).
- Certified staff with Macbooks can log in via computer and all others will utilize the sign in clock.
- All meetings will be held virtually.
- If a student develops symptoms of illness while at school, reference the **Student Showing Symptoms** section below.
- If a staff member develops symptoms of illness while at school, reference the **Staff Showing Symptoms** section below.
- Suspend the practice of elementary classroom parties. Birthday treats will not be allowed to be brought to school.

Student Arrival and Dismissal

- Clearly marked entrances/exits
- All 2nd grade students enter through the Southeast Door (facing Napi).
- All 3rd grade students enter through the Southwest Door (facing Academy).

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- All students must wash or sanitize hands as they enter campus. Hand sanitizer will be provided and located by the touchless thermometer.
 - Each classroom will have a sanitizing station outside of the classroom.
 - Dismiss walkers, car riders and bus students at staggered times.
 - Floors clearly marked with one way direction arrows and tape down the middle of the hallway, to keep students distanced.
 - Teachers/TA's will stand in the hallways to monitor students upon arrival and dismissal.
 - Collaborate with the bus garage to determine bus pickup and drop off schedule.

Hygiene

- Properly and effectively teach students hygiene practices to ensure personal health and safety in school facilities. Provide opportunities for students and staff to meet handwashing frequency. Teach students how to scrub with soap for at least 20 seconds or use hand sanitizer if soap and water are not accessible. Staff and students should use paper towels (or single use cloth towels) to dry hands thoroughly.
- All bathrooms will have proper hand washing signs posted in the bathrooms for students to reference on how to wash hands.
- Wash hands when: arriving and leaving home; arriving at and leaving school; after playing outside; after having close contact with others; after using shared surfaces or tools; before and after using restroom; after blowing nose, coughing, and sneezing; and before and after eating and preparing foods.
- Each classroom will be provided a sanitizing station for students to use.

Student Protective Equipment:

- Teachers will properly demonstrate to students how to wear a mask while at school.
- At a minimum, face coverings should be worn: 1) While waiting to enter the school campus. 2) While on school grounds (except when eating or drinking). 3) While leaving school. 4) While on a school bus.

Learning Environments for Physical Distancing:

- BES will mark off the floor for 6 feet of distance between individuals.
- Tape placed in the middle of the hall and arrows on each side of the floor to direct traffic flow in hallways.
- Signage and markings will be used to reinforce these expectations.

- Install physical barriers, such as partitions or plexiglass, to maintain physical distance of 6 feet.
- All upholstered furniture and soft seating will be removed from the school and placed in storage.
- All excess furniture will be removed from the classroom to maintain a clean working environment.
- Painters tape will be used to mark off sections in the classroom for social distancing.
- Each desk will be 6 feet apart within the classroom.
- Each desk has a plexiglass divider.
- Any materials being distributed to students will be distributed in a way that supports social distancing.
- Avoid sharing any supplies. When materials are used they will need to be cleaned and sanitized/disinfected following use in accordance with the CDC Cleaning School Guidance.

Attendance

- Attendance will be taken on the days the student is scheduled to be on-site.
- Attendance for Students utilizing Distance Learning will be entered via the following:
 - Daily logins to the Digital Platform (Seesaw for Schools)
 - Interactions with teacher
 - Assignment progress/completion

Breakfast

- Students will eat breakfast in the classroom.
- Breakfast will be a grab and go format as the student enters the building and proceeds to the classroom.
- Each classroom has two trash cans. One for trash and one for food.
- Students will practice safe hygiene practices such as hand washing before food consumption.
- Students eat their breakfast at their assigned desk.
- Students will not be allowed to share food with each other.
- The teacher will walk around to each student while each student disposes of their trash in the food trash can.
- Each desk is wiped down after breakfast.
- Students will practice safe hygiene practices such as hand washing after food consumption.

Lunch

- Students will eat lunch in the classroom.
- Lunch will be a grab and go format and meals will be delivered to the room.
- Each classroom has two trash cans. One for trash and one for food.
- Students will practice safe hygiene practices such as hand washing before food consumption.
- Students eat their lunch at their assigned desk.
- Students will not be allowed to share food with each other.
- The teacher will walk around to each student while each student disposes of their trash in the food trash can.
- Each desk is wiped down after lunch.
- Students will practice safe hygiene practices such as hand washing after food consumption.

Recess **Depending on the future decisions**

- Playground will be divided into 5 sections to ensure 6' social distancing guidelines
- A schedule for class rotations for playground sections
- Playground will be wiped down after every use daily by custodians
- While on the playground students stay with their class/cohort
- Students must wash hands after using the playground.

Bathrooms

- Students utilize the restroom closest to their classroom.
- Areas will be marked with signs for students entering the restroom
- Each class will go to the restroom at the same time each day.
- Classes will be staggered accordingly to limit the number of students at the restroom. A schedule will be created for each classroom.
- Number of students in the restroom will be limited based on restroom capacity
- Proper washing CDC posters will be displayed in all bathrooms
- Areas will be marked with signs for students exiting the restroom
- Call the front office for any emergencies.
- Restrooms will be cleaned frequently throughout the day. A schedule will be created for the custodians.

Substitute Teacher:

- Mandatory training at 8:15-8:50 on safety protocols.

Staff Exposure to positive COVID-19 Plan:

Blended Learning Model:

1. If a staff member or student has been exposed to a positive case of COVID-19 **OR** begins to have symptoms, the teacher is to report to the Principal/Assistant Principal immediately via phone. (Sheila 845-5314, Angela 845-4902).
2. If the **staff member is in the building**, the staff member is to **remain in their classroom** until an administrator advises the staff member of what to do next. If the **staff member is at home**, that staff member is to **remain at home**. It is recommended that the staff member be referred to see a medical personal.
3. The staff member must make contact logs available immediately, for contact tracing.
4. The Principal/Assistant Principal will notify all staff if any changes in the learning model will occur.
5. The Principal will notify the Human Resource Director of the staff member who has tested positive for further direction and leave requirements.
6. The Principal/Assistant Principal will notify the custodians that the room or building will need to be deep cleaned.
7. Parents/Guardians will be notified of school closure via Infinite Campus Robocall and the BPS Facebook Social Media Page, if the school is closed.

Student Exposure to positive COVID-19 Plan:

Blended Learning Model:

1. If a student has been exposed to a positive case of COVID-19 **OR** begins to have symptoms, the teacher or parent is to report to the Principal/Assistant Principal immediately via phone. (Sheila 845-5314, Angela 845-4902).
2. If the **student is in the building**, the student is to **remain in their classroom** until an administrator or designated person removes the student from the room. If the **student is at home**, that student is to **remain at home**. It is suggested that testing occurs after 3 consecutive days of symptoms.
3. The staff member must make contact logs (with students) available immediately, for contact tracing.
4. The Principal/Assistant Principal will notify all staff if any changes in the learning model will occur.
5. The Principal will notify the Administrative team for further instruction.
6. The Principal/Assistant Principal will notify the custodians that the area or building will need to be deep cleaned.
7. Parents/Guardians will be notified of school closure via Infinite Campus Robocall and the BPS Facebook Social Media Page, if the school is closed.

Safety Drills

Fire Drill:

Blended Model:

1. Adhere to Fire Drill Map.
2. Teachers will exit the building utilizing the nearest exit to their classroom.
3. Students will go with their teacher to designated areas.
4. Social Distancing will be adhered to throughout the drill.

Procedures for Student Showing Symptoms

All steps are to be followed accordingly when a student begins to show symptoms of COVID-19.

1. Immediately, call Angela, 845-4902 or Sheila, 845-5314 and state it is **Scenario Karen**.
2. Designated person will dress in PPE and will go to the room to retrieve the student.
3. The student will be escorted to Room 200.
4. A symptom checklist will be administered.
5. The school nurse will be notified.
6. Parents will be notified to pick up the student or the student will be transported home.
7. Administration team will be notified for further safety guidelines regarding the classroom and building.
8. Custodians will deep clean Room 200. **(How do we dispose of used PPE properly)**

Designated staff who will respond to possible COVID-19 calls in this order:

1. Mrs. Heavy Runner
2. Mrs. Magee-Cobell
3. Michele Calftail
4. Dale DuCharme
5. Dellyssa Ladd
6. Javier Bustos
7. Mrs. Black
8. Mrs. Wippert
9. Kimberly Tatsey-McKay

Procedures for Staff Member Showing Symptoms

All steps are to be followed accordingly when a student begins to show symptoms of COVID-19.

1. Call Angela, 845-4902 or Sheila, 845-5413, IMMEDIATELY.
2. The staff member will wipe their teaching area with a clorox wipe while waiting for a substitute teacher, if needed.
3. Designated person will dress in PPE and will go to the room to retrieve the staff member.
4. The staff member will be escorted to the **designated** room.
5. A symptom checklist will be administered.
6. The school nurse will be notified.
7. The staff member will clock out and leave the building. The staff member will be referred to see medical support.
8. Administration team will be notified for further safety guidelines regarding the building.
9. Custodians will deep clean the designated room.

Designated staff who will respond to possible COVID-19 calls in this order:

1. Mrs. Heavy Runner
2. Mrs. Magee-Cobell
3. Mrs. Black
4. Mrs. Wippert
5. Javier Bustos
6. Dale DuCharme
7. Dellyssa Ladd
8. Michele Calftail
9. Mrs. Black
10. Mrs. Wippert

Designated staff who will substitute in a class, if needed.

1. Michele Calftail
2. Dellyssa Ladd
3. Dale DuCharme
4. Javier Bustos
5. Mrs. Wippert
6. Mrs. Black
7. Mrs. Hall
8. Mrs. Heavy Runner

Staff who do not follow safety procedures:

1. Scheduled meeting to review the Scenario 2: Blended Learning model safety procedures and plan with Mrs. Heavy Runner.
2. CDC safety protocol and procedures professional development with Mrs. Magee-Cobell.
3. BPS Progressive Discipline Plan will be adhered to.

Phase 2: Napi Elementary
Student Groups 1: Mondays' & Tuesdays'
Student Groups 2: Thursdays' and Fridays'
50% Capacity

Students will be grouped into Cohort A and Cohort B

Academic Schedule: 9:00-3:00

<p><u>Onsite Schedule: 4th Grade</u> <u>(Subject to Change)</u> Student Cohort A: Mondays' & Tuesdays' Student Cohort B: Thursdays' and Fridays'</p> <p>9:00-9:30--Breakfast/Dessa 9:30-11:45--ELA/ Writing 11:00-11:45--Prep for Lunch 12:00-12:45--Lunch in classroom 12:45-1:00--Disinfect areas 1:00-2:30--Math 2:30--3:00-- Clean-up and dismissal---Teachers will supervise students until all are picked up.</p> <p><u>Remote Learning Students will continue to follow their academic schedule outlined in Phase 1 Monday thru Thursday.</u></p>	<p><u>Onsite Schedule: 5th Grade</u> <u>(Subject to Change)</u> Student Cohort A: Mondays' & Tuesdays' Student Cohort B: Thursdays & Fridays'</p> <p>9:00-9:30--Breakfast and Dessa 9:30-11:45--ELA / Writing 11:00-12:00--Prep for Lunch 12:00-12:45--Lunch w/ in classroom 12:45-1:00--Disinfect areas 1:00--2:30---Math 2:30-3:00 Clean-up / dismissal ---Teachers will supervise students until all are picked up.</p> <p><u>Remote Learning Students will continue to follow their academic schedule outlined in Phase 1 Monday thru Thursday</u></p>
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Safety Protocols:

- **Arrivals and Departures**

- Students being dropped off will use the gym doors for arrivals and departures to ensure students have a place to wait during cold weather. Students can be socially distanced and monitored from this area of the school. All students will be supervised by homeroom teachers during arrival and departure times. Students will only be allowed to be dropped off at their scheduled times. This will become part of the Parent & Student Compact form. This ensures that staff are available to monitor students and cohorts.
 - Temperatures will be taken for all students that are dropped off. Information will be confidential. Any student with a temperature will go directly to the Covid Safety/Isolation Room and await parents.
- Specific times will be provided, once the district finalizes academic and transportation hours.
- Bus Students will use the 4th Grade Playground Entrance doors and go directly to their homerooms.
- Parent Surveys were conducted from November 18th-November 24th. Homeroom Teachers conducted individual surveys. Data was compiled to complete phase 2 planning.
- Staff Survey conducted on November 16th to identify staff requesting Remote and On Campus. Principals began gathering written statements and determining who is eligible using criteria sent in email by John Salois on November 16th. Final decisions will be communicated to staff by the HR department.
- Individual thermometers were ordered and received for all staff.
- Timeclock at the office will not be used by staff.
 - Staff will clock in using their individual electronic devices.
- The front office area identifies areas of 6 feet. Staff will utilize these markers when entering the building.
- Staff and students are assigned restrooms to use in their areas.

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- Protocols on the number of students to be determined. Each restroom has a capacity of 2 after taping off every other stall per BPS Covid Pandemic Safety Plan.
 - Breakfast and lunch will be served using Kiosk and eaten in classrooms.
 - Handwashing procedures in classrooms.
 - Schedule to distribute meals
 - Safety posters have been made that will address the following safety protocols:
 - Expectation for remaining in designated areas.
 - Role in disinfecting the school.
 - Procedure for morning COVID Safety routines for staff
 - Procedure for exiting the building
 - Virtual meetings
 - Masks wearing
 - Student Friendly posters for restrooms.
 - Log of day to day traffic---maintain spreadsheet
 - Procedures for social distancing during recesses and hallways
 - Procedures for students entering and exiting daily
 - Procedure for entering the building.
 - Procedure for visitors requesting students
 - Professional development on overall practices that will cease until further notice due to public health and safety:
 - Potlucks
 - Congregating
 - Children in the workplace
 - Visitors in the workplace
 - In Person PDs
 - Weekly meetings to develop familiarity with staff schedules, safety procedures, and academic schedules
 - Water bottles for students need to be ordered
 - Identify who will be responsible for sanitizing each day.
 - **Student Face to Face Instruction**

-
- Students will maintain 6 feet distance from each other and teacher
 - Students will be screened for temperature and complete COVID Safety Survey prior to entering the building. Homeroom teacher.---Only if recommended by CDC.
 - Students must wear masks the entire time they enter the school. Parent and Student Compact will be developed to identify all safety procedures expected of students and staff while functioning in Phase 2.
 - Student rosters will be built once this information is completed.
 - Students will be escorted when exiting and entering to and from classrooms. Students will be supervised at all times upon entering the school.
 - Students will eat breakfast and lunch in their homerooms.
 - Log is to be maintained by the teacher of all students and the areas they visit throughout the day.
 - Procedures that support thorough contact tracing will be discussed and implemented to maintain the safety of all stakeholders.
 - Staff need professional development on contact tracing.
 - **Communication**
 - Parent Letter
 - Academic Schedules
 - Entrances
 - Safety expectations entering and leaving campus
 - Parent and Student Compact Form for On Campus Learning during Phase 2
 - Highly possible that your student's teacher will change during Phase 2 due to staffing constraints.
 - There will not be an AM Recess. Students will only be allowed to be dropped off during their designated time.

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- Students that come after 9:00, will need to be escorted to the front doors to ensure social distancing is supervised. Staff will meet students in the front entrance to escort into the building and class.
 - Parent and Student orientation will be provided virtually before the student can come on campus.
 - Orientation will consist of all procedures, expectations, and protocols will be provided and clarified.
 - Parents and students will sign a compact agreement of expectations.
 - Sub Plan
 - Use In-House employees
 - Phase 2 materials are arriving in the building but still not fully stocked with everything as of 01-07-20.
 - School is providing masks daily, parents can provide their own if they feel more comfortable with that.
 - Covid Attendance Policy needs to be re-sent to parents and students.
 - Safety Room for students that are showing COVID symptoms will be in Room 12. Three barriers will be purchased to allow for a chair, trash can, sanitizer, kleenex, and privacy until a parent can be reached. Staff members will be assigned to supervise students.
 - Soap and paper towel dispensers have been updated for use in all classrooms.
 - Morning Routine to review Safety Procedures with students and staff
 - Social Distancing
 - Masks wearing
 - Health check--(ensure everybody feels healthy and not displaying symptoms)
 - Bathroom Procedure
 - Staff will escort and supervise students at all times to ensure contact tracing can be completed in the event of a positive case on campus.

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- Classroom materials will be kept in bins and not in desks to help with disinfecting processes.
 - Water bottles will be washed and sanitized at the end of every day and filled twice by classroom helpers.
 - Time will be provided for classroom teachers to clean at the end of the day and disinfect items. Logs will be created to ensure compliance and consistency in disinfecting is monitored.
 - Stickers have been placed on the floor for social distancing in front of office per BPS Covid Pandemic Safety Plan.
 - Poster for School Offices have been created and we will provide pd on social distancing, etc.
 - All Furniture has been removed from the entryway of the building.
 - Staff Schedules for lunches and specials have been built.
 - Goal to staff each room with 2 adults to provide support for students' needs.
 - Hallways to be kept clear unless during transition.
 - Water fountains have been taped off with the exception of the times they are being used to fill water bottles. Posters for water fountains were created and placed at all fountains.
 - Custodians will be scheduled to man fountains and cover back up, once water bottles are filled.
 - Water bottles will be filled twice a day.
 - A plan to transition students receiving IEP services will need to be devised.
 - Order door openers to use during meals to avoid door handles and contamination. This item was ordered but has not been delivered to Napi as of 01-07-20.
 - Desk dividers will be put on all student and staff desks.
 - Sanitization stations have been placed outside each classroom.
 - Posters/Handouts have all been created (Covid BPS Pandemic Plan pgs. 6-14)
 - Basic Requirements in All Buildings
 - All Personnel
 - Administration/Principal

-
- Teachers/All Staff
 - If Staff become or student becomes symptomatic.
 - Blended Learning
 - Responsibilities for Principal, All Staff, Teachers, Custodians, Counselors, School Nurse, Food Service Transportation, Students, and Traditional Learning.

Browning Middle School

Scenario 2 - Blended Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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In person	Cohort 1 In Town	Cohort 1 In Town	Deep clean building: All students online	Cohort 2 Out of Town	Cohort 2 Out of Town	Deep clean building
Distance	Cohort 2 Out of Town	Cohort 2 Out of Town		Cohort 1 In Town	Cohort 1 In Town	

Monday and Tuesday - Cohort 1 (In-town) Unknown number of students

9:00a - 3:00p Normal Infinite Campus Class schedule

Out-of Town group's asynchronous days

Wednesday - **BUILDING IS DEEP CLEANED**

Cohort 1 and 2 asynchronous days - Online learning

8:00a - 9:00a Prep

9:00a - 10:00a All staff online meeting

10:00a - 11:00a Online grade level meetings (PLC) for tier 2 and 3 students

11:00a - 12:00p Class Advisories (Check and Connect)

12:00p - 12:45p Lunch

12:45p - 3:00p Parent and student contact (Check and Connect)/Small group and/or individual meetings; Tutoring sessions

Thursday and Friday Cohort 2 (out-of town) Unknown number of students

9:00a - 3:00p Normal Infinite Campus Class schedule

In-town group's asynchronous days

Saturday - **BUILDING IS DEEP CLEANED**

- Cohort 1 will have asynchronous learning every Thursday and Friday.
- Cohort 2 will have asynchronous learning every Monday and Tuesday.
- Both groups will have asynchronous learning on Wednesdays with the opportunity to schedule appointments to meet with individual teachers for further assistance.

-
- Teachers will be available for individual instruction and small group learning after school Monday through Friday.
 - Counselors and paraprofessionals will call and be working closely with at-risk students and students who are reluctant to participate in their online learning.

Safety Protocols:

Arrivals and Departures

- New main entrance will be used for arrivals and departures. The gym will be utilized when necessary to ensure students have a place to wait during cold weather. Students will observe all safety protocols (masked, socially distanced, etc.) and monitored from this area of the school. All students will be supervised by teaching staff and TA's during arrival and departure times.
- Arrival and departure times will be staggered to prevent large groups arriving/leaving at the same time.

Staff:

- The front office area identifies areas of 6 feet. Staff will utilize these markers when entering the building.
- Staff and students are assigned restrooms to use in their areas.
 - Protocols on the number of students to be determined. Each restroom has a capacity of 2 after taping off every other stall per BPS Covid Pandemic Safety Plan.
 - Individual thermometers, hand sanitizers and wipes will be in each classroom. Teachers and students are responsible for cleaning their desks.
- Sub Plan
 - Utilize current staff (buddy system) or TA's to cover teacher absences

Students:

- will maintain 6 feet distance from each other and teacher
- will be screened for temperature by classroom teacher when necessary
- must wear masks the entire time they enter the school.
- will be monitored when exiting and entering to and from classrooms to ensure safety protocols are being maintained.
- will be supervised at all times upon entering and leaving the school.
- breakfast and lunch will be served in each grade level pod and eaten in classrooms. Specials and SpEd will utilize the cafeteria for meals.

Building

- Floors clearly marked for social distancing
- Safety posters have been made that address:
 - expectation for remaining in designated areas.
 - Staff and students role in disinfecting the school.
 - morning COVID Safety routines for staff
 - entering/exiting the building
 - masks wearing
 - social distancing during recesses and hallways
 - students entering and exiting daily
 - visitors who enter and request students
- Hand sanitizing stations outside of each classroom
- Each classroom will have a HEPA purification system through the air handler units
- All regular water fountains have been covered, Only the water dispenser type fountains can be used
- Safety room in place for staff or students who become symptomatic. This room is in proximity to the nurses station and easy exit out of the building.

Browning High School: Phase 2 Schedule

BHS will provide instruction in a block schedule using “Odd” and “Even” days. **Cohort 1** will be composed of In Town students (determined by district guidelines), **Cohort 2** is composed of Out of Town students (determined by district guidelines), **Distance Learning Cohort** is composed of those students who opt to stay online at home.

The period will begin with a **Bell Ringer** activity (5 min) that will be used for attendance. Next, there will be a 40 minute **Direct Video Instruction** that will move into support where students can ask questions, interact with the teacher and/or other students through video conferencing and chat, for the remaining 20minutes. Last, the **Exit Ticket (10 minutes)** will be given and will drive next day instruction.

Focus Wall (Essential Question, Objective, Bell Ringer, Exit Ticket) will be up to date and apparent in google classroom. Advisory classes continue with (but not limited to) Societies, DESSA, GEARUP, and relationship building.

During office hours, in the mornings and Fridays, students may have the option of meeting with teachers and counselors one on one in the building per COVID guidelines. Students will also have a guaranteed option to meet online in a one on one, small group, or tutoring session by signing up for a timeslot in designated office hours.

A standard week will be composed of the following schedule:

	In School Cohort	At home/online Cohort	8:00 - 9:00	9:00 - 10:15	10:25 - 11:40	11:40 - 12:25	12:25 - 1:40	1:50 - 3:05	3:05 - 4:00
M:	Cohort 1	Cohort 2	Office Hours/ Meetings	Adv	2nd	Lunch	4th	6th	Office Hours/ Meetings
T:	Cohort 1	Cohort 2	Office Hours/ Meetings	1st	3rd	Lunch	5th	7th	Office Hours/ Meetings
W:	Cohort 2	Cohort 1	Office Hours/ Meetings	Adv	2nd	Lunch	4th	6th	3:30-5:00 All Staff PD
R:	Cohort 2	Cohort 1	Teacher Prep Period	1st	3rd	Lunch	5th	7th	Office Hours/ Meetings
F:			Office Hours/ Meetings	Office Hours	Office Hours	Lunch	Office Hours	Office Hours	

If the **week** only has **4 days**, remove the **Friday office hours** day and shift either the beginning or the end of the week accordingly.

If the **week** only has **3 days**, remove **one odd** and **one even** day.

If the **week** only has **2 days**, remove an **odd**, **even**, and the **office hour** day.

As these weeks arise staff and students will be notified via email. Community will be notified via BPS Facebook page.

Schedule Guide

Cohort 1 (In Town students) M/T in school, W/Th at home

Cohort 2 (Out of Town Students) W/Th in school, M/T at home

Distance Learning option- M/T/W/Th at home

Engagement Strategies for Distance Learners:

Utilize the chat, padlet, google suite, wait time, presentation mode often during synchronous and asynchronous time

Synchronous Time first 45 minutes (I do and we do)

Asynchronous Time 20 minutes (you do)

Synchronous Time for Exit Ticket last 10 minutes (wrap up)

Safety and Health Protocols

We encourage all parents, students and staff to monitor their health before coming to school-if they have a fever, don't feel well and are experiencing any COVID or Flu symptoms they should not come to school.

Signage will be posted around the school

Masks worn at all times

Our campus will be a closed campus

Temperature checks for everyone entering the building -facial temperature station. Staff members will monitor each station (front entrance and south entrance for morning drop off. Main entrance will be used from 8:30-5:00pm)

Temperature stations at Front entrance and South entrance. The south entrance will be open from 8:30- 9:00am only.

Cafeteria

Breakfast will be grab and go

Lunch will be in the cafeteria and will have seating spaced 6 ft apart

Extra tables will be set up to allow for social distancing

Sanitizing stations will be set up in the cafeteria

Classroom:

Teachers and students are responsible for cleaning their desks. Sanitizer and Clorox wipes will be available.

Each hallway will have sanitation stations with hand sanitizer, masks, and gloves.

Each classroom will have a HEPA purification system

Instruction will be provided with the teacher at front of class 6 feet away from students. Student desks/tables will face forward and students will be 6 ft apart from each other.

Staffing

For those staff needing coverage for their classrooms, we will adjust buddy teachers and or extra staff to monitor while the teacher teaches online.

Bathrooms

Each classroom will have a bathroom they will utilize, they will inform students.

Bathrooms will be cleaned ongoing throughout the day after each transition with a sign in sheet to inform when it was last cleaned.

COVID room (to be identified)

Any individual being notified of a positive test, or exposure will transition to this room until a ride is available.

Room will be disinfected and contact tracing will start.

Signage

Expectations for designated areas

Mask Wearing

Hand Washing directions

Sanitation stations

Log of visitors

Procedures for Breakfast and Lunch and Dismissal

Procedure for entering building for visitors, parents staff and students

Hand Sanitizing and desk washing in the classroom

Contract Tracing

If a staff member, parent or student is positive for COVID-19 or has been exposed and have been in the building, they must inform the principal/designee.

Principal or designee will assess if the student/staff/parent is currently in the building and get them to the COVID room, or have them leave and call them.

Questions will be asked as to where they were in the building and who they were around, when did they test positive-who informed them, and who were they exposed to and who informed them. Principal/designee will inform the district COVID committee and superintendent and HR for further direction.

If a decision to shut down a portion of the building or entire building is made, a robo call, email, and phone calls will be made with permission of the superintendent.

Buffalo Hide Academy

Scenario 2 - Blended Model

Weekly Schedule

Mondays and Tuesdays:

- Group 1 (In-town): In building / ~30 students
- Time: 8am - 3pm
- Group 2 (Out-of-town): At home / ~30 students will be working asynchronously along with a 10:30am Google Meet

Wednesdays (Deep clean of building):

- All students will be working from home with our regular “distance learning” schedule for the day.

Thursdays and Fridays:

- Group 2 (Out-of-town) In building / ~30 students
- Time: 8am - 3pm
- Group 1 (In-town): At home / ~30 students will be working asynchronously along with a 10:30am Google Meet

Meetings:

- Mondays at 9am
- Wednesdays at 3:45pm
- SLT will meet every other Thursday at 4pm
- Senior meetings will be held every Wednesday at 3pm

Safety Protocols and Procedures

Temperature Checks:

- Students will have their temperature checked before they arrive at school. If running a temperature **OR** showing any signs of symptoms, student will stay home.

Classrooms:

- The three big classrooms will be the **ONLY** rooms available for students to work in.
- 10-12 students maximum per classroom.
- Assigned seating with one student/desk, with 6+ feet distance between desks.
- PPE will be provided and worn at all times.

Entrances:

- Each of the three classrooms have their own entrances and will only be used by students assigned to that classroom.

Bathrooms:

-
- Only one student allowed in bathroom at a time.
 - Bathroom passes must be used.

Hallways:

- Because there are separate entrances to each of the assigned classrooms, students will only be allowed in hallways when using the bathroom.

Babb Elementary: Scenario 2 Schedule

Babb Elementary School Third Quarter

2020-2021 Schedule

Scenario 2:

	Monday & Tuesday 9:00 AM - 3:00 PM	Wednesday	Thursday & Friday 9:00 AM - 3:00 PM
Mrs. Powell	1st & 2nd grade	Teachers are available for assistance on-line if needed by appointment.	Kindergarten
Mrs. Augare	3rd & 4th grade	Teachers are available for assistance on-line if needed by appointment.	5th & 6th grade

NOTE: When students are not in a class, they will be required to finish work that they started/learned in class. These packets must be completed by the start of their next class.

Glendale / Big Sky Scenario 2 Hybrid Schedule 2020-21

Monday - Thursday

8 - 3:30 Normal Class schedule

- Glendale: 17 total students and 1 teachers and 1 assistant teacher
- Big Sky: 28 total students and 1 teacher 1 and 1 assistant teacher

-
- Everyone will wear a mask with a minimum of 3ft distance between students if 6 ft is unattainable.
 - Temperature checks for everyone entering the building
 - Hand sanitizer and mask will be provided.
 - Movement within the classroom will go one direction. Students will remain seated until given permission to avoid any congregating.
 - Plexiglass around teacher desk
 - Restrooms will be cleaned multiple times a day.
 - Students and staff will use separate restrooms

Friday (**BUILDING IS DEEP CLEANED**)

Students will do asynchronous learning with the German teacher.

8 - 9 Prep

9 - 12 Grading and Packets

12 - 12:45 Lunch

12:45-3:00 Parent and student contact (Check and Connect)

12:45-3:00 Deep cleaning

- All students will have asynchronous learning on Fridays with the German teacher to tell noon.
- Students will continue asynchronous learning from home until 2:30 p.m.
- Friday morning the teachers will be preparing packets if needed and grading papers.
- Friday afternoon teachers will be reaching out to students and parents over the phone.
- Wednesday staff PD meeting after school.



Special Services COVID-19 Plan Phase 2

Services for students with disability: The District has implemented the following strategies to ensure that each student who is on an IEP continue to receive the educational and related services to make progress towards their individual goals. The strategies identified below are customized and differentiated to meet the individual needs of each IDEA students.

- The District is continuing to providing a Free and Appropriate Education for students with disabilities.
- The District will continue conducting IDEA meetings virtually utilizing Google Meet, phone conferences and email and continuing to comply with CDC Guidelines, State Guidelines and/or local health guidelines;
- Special Education Certified and Classified Staff will be on-site (at school) or teleworking (off-site), following district policy providing instruction to students through the following mechanism:
 - On-line support
 - One on one face to face and small group instruction as permitted
 - Google Meeting and Google Classroom video conferencing
 - Phone conference calls
 - Hard copy packets of materials that can be dropped off at perspective buildings
 - Utilization of specific curriculums and links that support learners with disabilities
- In order to maintain consistency in providing services, Special Educators will:
 - maintain and follow a daily schedule to plan lessons, complete grading tasks, correct and give feedback on daily assignments
 - have daily contact with students and /or guardians through video chats, phone calls and emails. These contacts will be logged in Infinite Campus, under the Special Education phone log tab. These contacts will focus on answering questions about assignments, discussing educational concerns

and giving feedback on completed assignments and supporting students as needed

- o complete annual Individual Educational Plan's and conduct meetings
 - o complete ongoing Evaluation Reports and conduct meetings
 - o meet weekly with the director of Special Services via Google Meet or in person, using socially distancing and PPE's, to discuss the current status of Evaluation Reports and Individual Education Plan's
 - o Follow each specific building COVID procedures they have in place
- In order to maintain the continuation of Speech Services, Speech Pathologist and Speech Pathology Assistants will:
 - o complete annual Individual Educational Plan's and conduct meetings
 - o complete ongoing Evaluation Reports and conduct meetings
 - o have weekly contact with students and /or guardians through video chats, phone calls and emails to check on progress and provide support in the area of speech. These contacts will be logged in Infinite Campus, under the Special Education phone log tab.
 - o meet weekly with the director of Special Services via Google Meet or in person, using socially distancing and PPE's, to discuss the current status of Evaluation Reports and Individual Education Plan's
 - o Follow each specific building COVID procedures they have in place
- In order to maintain the consistency of programming Special Educators and Classified team members will:
 - o maintain a daily schedule that consists of being in contact with the building supervisor, Director of Special Services, academic and instructional contact with students and /or guardians, complete paperwork and provide feedback to students.
 - o Follow each specific building COVID procedures they have in place
- Transportation will be provided for students that require the use of the alternate transportation, that is documented in their Individual Education Plan. Social distancing and PPE's will be utilized during transport.

- Staff that work from the Special Education Office will practice social distancing, wear PPE's, use hand sanitizer upon entering and exiting the building.

Buffalo Hide Academy

Scenario 2 - Blended Model

Weekly Schedule

Mondays and Tuesdays:

- Cohort 1 (In-town): In building / ~30 students
- Time: 8am - 3pm
- Cohort 2 (Out-of-town): At home / ~30 students will be working asynchronously along with a 10:30am Google Meet

Wednesdays (Deep clean of building):

- All students will be working from home with our regular "distance learning" schedule for the day.

Thursdays and Fridays:

- Cohort 2 (Out-of-town) In building / ~30 students
- Time: 8am - 3pm
- Cohort 1 (In-town): At home / ~30 students will be working asynchronously along with a 10:30am Google Meet

Meetings:

- Mondays at 9am
- Wednesdays at 3:45pm

- SLT will meet every other Thursday at 4pm
- Senior meetings will be held every Wednesday at 3pm

Safety Protocols and Procedures

Temperature Checks:

- Students will have their temperature checked before they arrive at school. If running a temperature **OR** showing any signs of symptoms, student will stay home.

Classrooms:

- The three big classrooms will be the **ONLY** rooms available for students to work in.
- 10-12 students maximum per classroom.
- Assigned seating with one student/desk, with 6+ feet distance between desks.
- PPE will be provided and worn at all times.

Entrances:

- Each of the three classrooms have their own entrances and will only be used by students assigned to that classroom.

Bathrooms:

- Only one student allowed in bathroom at a time.
- Bathroom passes must be used.

Hallways:

- Because there are separate entrances to each of the assigned classrooms, students will only be allowed in hallways when using the bathroom.

Meals:

- Breakfast and lunch will be brought to the Academy from BES. No students will be going to BES to eat or retrieve food.
- Students will eat in their assigned classrooms.

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Elementary Pre Kindergarten-5th grade

KW/Vina Campus

Grade Level: Pre K

Number of classroom teachers working remotely: 3

Number of classroom teachers working on campus: 0
Number of students attending remotely: 20
Number of students attending on campus: 19

Grade Level: Kindergarten

Number of teachers working remotely: 2
Number of teachers working on campus: 7
Number of students attending remotely: 50
Number of students attending on campus: 42
Undecided 1 No response 43

Grade Level: 1st

Number of teachers working remotely: 2
Number of teachers working on campus: 6
Number of students attending remotely: 68
Number of students attending on campus: 48
Undecided 9 No response 32

Overall Specials/Elective Teachers working remotely: 2
Overall Specials/Elective Teachers working on campus: 4
Overall Non Teaching Staff 1 R 1 C
Number of counselors working remotely: 0
Number of counselors working on campus: 2
Number of Instructional Coaches working remotely: 1
Number of Instructional Coaches working on campus: 1

Number certified SpEd staff working remotely: 0
Number of certified SpEd staff working on campus: 2
Number of classified SpEd staff working remotely: 1
Number of classified SpEd staff working on campus: 5
Number of T.A.'s working remotely: 0
Number of T.A.'s working on campus: 7

Browning Elementary

Grade Level: 2nd grade

Number of teachers working remotely: 5
Number of teachers working on campus: 3
Number of students attending remotely: 62
Number of students attending on campus: 47

Grade Level: 3rd grade

Number of teachers working remotely: 4
Number of teachers working on campus: 4
Number of students attending remotely: 45

Number of students attending on campus: 25

Overall Specials/Elective teachers working remotely: 2

Overall Specials/Elective teachers working on campus: 3

Overall Non Teaching Staff

Number of counselors working remotely: 0

Number of counselors working on campus: 1

Number of Instructional Coaches working remotely: 0

Number of Instructional Coaches working on campus: 2

Number certified SpEd staff working remotely: 1

Number of certified SpEd staff working on campus: 0

Number of classified SpEd staff working remotely: 0

Number of classified SpEd staff working on campus:

Number of T.A.'s working remotely: 2

Number of T.A.'s working on campus: 2

Napi Elementary

Grade Level: 4th grade

Number of teachers working remotely: 4

Number of teachers working on campus: 4

Number of students attending remotely:

Number of students attending on campus:

Grade Level: 5th grade

Number of teachers working remotely: 3

Number of teachers working on campus: 4

Number of students attending remotely:

Number of students attending on campus:

Overall Specials/Elective teachers working remotely: 2

Overall Specials/Elective teachers working on campus: 3

Overall Non Teaching Staff

Number of counselors working remotely: 2

Number of counselors working on campus: 0

Number of Instructional Coaches working remotely: 0

Number of Instructional Coaches working on campus: 2

Number certified SpEd staff working remotely: 2

Number of certified SpEd staff working on campus: 0

Number of classified SpEd staff working remotely: 2

Number of classified SpEd staff working on campus: 3
 Number of T.A.'s working remotely: 2
 Number of T.A.'s working on campus: 4
 Number of Office Staff working remotely: 1
 Number of Office Staff working on campus: 1
 Number of Custodians working remotely: 0
 Number of Custodians working on campus: 3

Number of Principals working on remotely: 0
 Number of Principals working on campus: 2

Babb Elementary

Grade Level: K-6
 Number of teachers working remotely: 0
 Number of teachers working on campus: 2
 Number of students attending remotely: 11
 Number of students attending on campus: 20

Number of T.A.'s working remotely: 1
 Number of T.A.'s working on campus: 2

Secondary grades 6-12

BROWNING MIDDLE SCHOOL

Grade Level: 6th grade

Number of teachers working remotely: 5
 Number of teachers working on campus: 2
 Number of students attending remotely: 62
 Number of students attending on campus: 36
 Undecided: 27
 No phone: 10
 No answer: 12

Grade Level: 7th grade

Number of teachers working remotely: 6
 Number of teachers working on campus: 0
 Number of students attending remotely: 55
 Number of students attending on campus: 31
 No Answer : 42
 Undecided: 7
 Left message: 11
 No longer in the district: 1

Grade Level: 8th grade

Number of teachers working remotely: 3
Number of teachers working on campus: 3
Number of students attending remotely: 79
Number of students attending on campus: 35
No Answer: 15
Not enrolled: 10

Number of Electives teachers working remotely: 7
Number of Electives teachers working on campus: 3

Overall Non Teaching Staff

Number of counselors working remotely: 1
Number of counselors working on campus: 2

Dean of Students
Working Remotely: 1

Number of Instructional Coaches working remotely: 1
Number of Instructional Coaches working on campus: 1

Number certified SpEd staff working remotely: 1
Number of certified SpEd staff working on campus: 2
Number of classified SpEd staff working remotely: 2
Number of classified SpEd staff working on campus: 2
Number of T.A.'s working remotely: 1
Number of T.A.'s working on campus: 2
Unknown: 1

Nurses
Number of Nurses working remotely: 0
Number of Nurses working on campus: 2

GEAR-UP
Number of GEAR-UP staff working remotely: 0
Number of GEAR-UP staff working on campus: 2

(BHS Administration: Feel free to adjust this as needed, I thought maybe going grades 9-10 & 11-12 might be the most efficient way to get this data but if you are using a different system please continue to use that system as long as the data is accurate)

Browning High School

Grade Level: 9-10

Number of teachers working remotely:

Number of teachers working on campus:

Number of students attending remotely:

Number of students attending on campus:

Grade Level: 11-12

Number of teachers working remotely:

Number of teachers working on campus:

Number of students attending remotely:

Number of students attending on campus:

Grade Level: Electives

Number of teachers working remotely:

Number of teachers working on campus:

Overall Non Teaching Staff

Number of counselors working remotely:

Number of counselors working on campus:5

Number of Instructional Coaches working remotely:2

Number of Instructional Coaches working on campus:

Number of Program Staff working remotely:

Number of Program Staff working remotely on campus:5

Number certified SpEd staff working remotely:

Number of certified SpEd staff working on campus:3

Number of classified SpEd staff working remotely:

Number of classified SpEd staff working on campus:

Number of T.A.'s working remotely:

Number of T.A.'s working on campus:2

Buffalo Hide Academy

Grade Level: 10-12

Number of teachers working remotely:

Number of teachers working on campus:

Number of students attending remotely:

Number of students attending on campus:

Number of T.A.'s working remotely:

Number of T.A.'s working on campus:

Colony Schools

Grade Level: K-8

Number of teachers working remotely:1
Number of teachers working on campus:1
Number of students attending remotely:0
Number of students attending on campus:45

Number of T.A.'s working remotely:0
Number of T.A.'s working on campus:1